



# Sacred Heart Catholic Primary School

Earlsbury Gardens, Birchfield, Birmingham B20 3AE

Tel: 0121 356 4721 email: enquiry@sacredheart-sch.net

Executive Principal: Mr. G M O'Hara

17<sup>th</sup> July 2020

Dear Parents

We have now received the most recent guidance from the government outlining that it is vital for ALL children to return to school on **Wednesday 2<sup>nd</sup> September**.

**Please read the following information carefully regarding the children's return to school on this date.**

## Symptoms

Within usual practices in school, pupils and staff will not be expected to wear facemasks, unless a child becomes ill.

If your child displays COVID-19 symptoms, they will be isolated with a member of staff in PPE and you will be called and asked to collect your child immediately. You will be given clear advice and support about what to do next. If you suspect your child has a temperature, or any one of the other COVID-19 symptoms (however mild) please do not send your child to school, but you must inform school.

As a reminder the main symptoms of COVID-19 are:

- a high temperature
- difficulty in breathing
- a new continuous cough
- a loss or change to your sense of smell.

## Arrival at school

The gates will be opened at 8.40am each morning. Please wait in cars, or socially distanced outside of school, if you arrive before this time. The KS1 and KS2 playgrounds will be split into zones for parents to drop off children at the start of the day.

- All parents must then follow the one-way system across the playground and out through the gates onto Bayswater Road.
- KS1 parents **must** bring their children onto the playgrounds- **they are not to be dropped unattended at the gates.**
- On 'wet days' – children will walk directly into the building marshalled by staff. Parents to leave the children at the entrance gate and leave site.

Staff will sanitise children's hands before entering the classroom.

## During the day

- Children will be in their class 'bubbles' in line with government guidelines.
- Children will sit in designated seats, all facing forward in class.
- 'Bubbles' will have designated toilet facilities to use.
- Staff will manage and monitor children's toilet visits so social distancing is maintained.
- Pupils and staff will have the facilities needed to wash and cleanse their hands regularly throughout the day.





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- Staff will remind pupils about hygiene routines, handwashing and not touching their faces and mouths. We will continue to share the 'catch it bin it, kill it' message.
- Classrooms and all areas used will be cleaned regularly and bins emptied frequently.
- Where possible windows will be left open to improve ventilation.
- As far as possible, children will work with the same equipment which will be cleaned regularly.
- Live marking to be used for the majority of lessons by the teacher and TA.
- No large gatherings will take place– masses, assembly, collective worship will take place and assemblies will via be 'zoom' on the white board.

## Lunches

- All KS1 children receive a free school meal under the governments Universal free meal scheme and so they will be provided with a cooked school dinner each day which will be eaten- socially distanced- in the KS1 hall.
- KS2 children, who are eligible for free school meals, will receive a 'school made' packed lunch.
- All other KS2 children must bring their own packed lunch. This will be eaten in their classrooms.

## Breaktimes

During the day, playtimes and lunchtimes will be arranged so that year groups do not meet with each other.

## End of the school day

The gates will be opened at 3.10pm. At the end of the day, all children will be brought onto the playground and will wait in their zones to be collected. Parents must again follow the one way system out, leaving via the Bayswater Road Gate, and not wait around on the playgrounds.

## Permission to walk home

Any parent who wishes their Year 6 child to walk home on their own must have completed the permission form attached to this letter and returned it to the office. Parents must also notify school if a different adult is collecting their child to usual. Children under 14 are not allowed to collect siblings from school.

## Contact and communication with school

It would be useful to all parents to download the ParentMail app on their phones so that updates can be accessed quickly and easily. We would like to keep visitors in the office area to a minimum so please contact school by phone or email as much as possible rather than entering the school building.

[enquiry@sacredheart-sch.net](mailto:enquiry@sacredheart-sch.net)

## Equipment and uniform

### Uniform

Children will be expected to wear their winter uniform as listed on last week's newsletter. When children return, they may leave their school tie at home. Uniform must be washed regularly.





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## Earrings

Children must not wear earrings to school. If children arrive at school with earrings, parents will be contacted to come to school to remove them as staff are not allowed to do this.

## Sun cream

If your child needs to wear sun cream, then it must be applied before they come to school. Adults in school are not allowed to apply sun cream.

## Medication

Any oral medication that has been prescribed by a GP can still be brought into school if your child needs it to be administered during the day. Adults in school will not be able to administer medication such as eye drops.

## Water bottles

All children must bring a water bottle to school each day that can be refilled and taken home each evening to be washed.

## Reading books

Reading books will not be sent home during the first half term so that equipment going back and forth from home and school is reduced. The children will have additional reading time in school with adults to ensure that progress in reading is maintained.

## Homework

Children will be set homework each Tuesday which will need to be handed in every Friday. The children will place these books in a box in the classroom for the adults to check. Children will receive verbal feedback on their homework tasks and a record will be kept of the children's completion of the work.

## PE Kits

Children will need to bring their PE kits to school each Monday and take them home at the weekend to be washed. This **must** be done before they bring them back at the start of each week. Please encourage your child to become more independent in remembering this routine so they do not miss out on vital PE lessons.

## After school clubs

There will be no after school sports clubs during the first half term. We will notify parents once these clubs begin.

Yours sincerely

Mr G M O'Hara  
Executive Principal

Mrs G Elliott  
Acting Head of School

Mrs D Cooper  
Acting Vice Principal



### St. John Paul II Multi Academy

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