

Application for School Registration

We have a legal obligation to obtain accurate information regarding your child. All information is securely stored with restricted access. Some information may be stored electronically and is password protected. Information we are no longer required to keep will be shredded. Your signature is required at the bottom of this form.

Proposed date of entry: September / January / April 20..... Gender: male / female *Ethnic Group (please circle where appropriate)*

Full Name of Child White UK White European Indian

Date of Birth Black African Black Caribbean Pakistani

Address Bangladeshi Chinese

..... Other (please detail).....

Postcode

Home Telephone No: Child's Preferred Language:

Nationality Previous school / nursery:

Religion

Surname of Parent 1 Telephone Numbers: Work Mobile

(or carer)

Forenames Email address

Occupation Relation to child

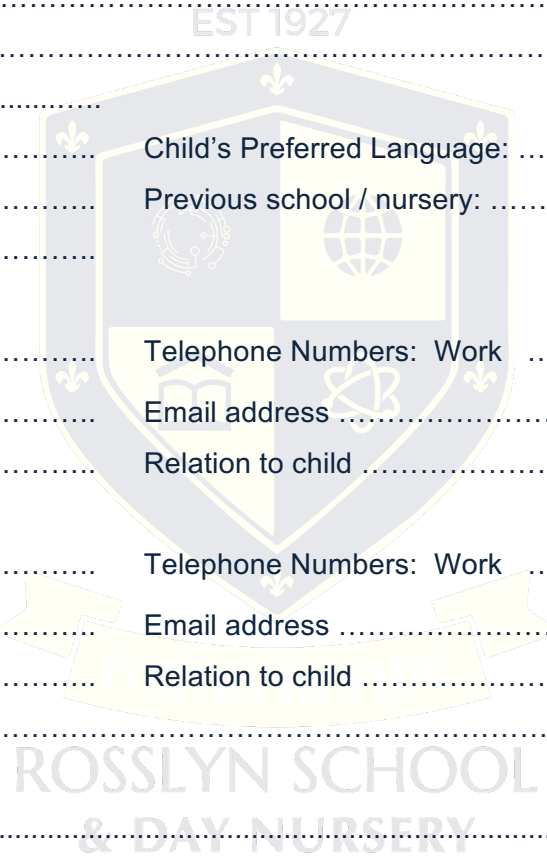
Surname of Parent 2 Telephone Numbers: Work Mobile

(or carer)

Forenames Email address

Occupation Relation to child

Address of parent 2 if different from child



How did you hear about Rosslyn School?

We understand that in order to guarantee and hold a place, we must agree to enter into a parent/school contract and confirm entry with a deposit of £200. We note the requirement to give a full term's notice in writing before withdrawing our child from the school, or failing this, to pay the fees for the following term.

Signatures of parents / carer 1..... 2

N.B. We are required to see the child's original Birth Certificate

Rosslyn School Terms and Conditions of Acceptance

1. The School reserves the right to refuse acceptance to Rosslyn School in accordance with our Admissions Policy.
2. The School reserves the right to increase the fees giving a minimum of one full term's notice.
3. The School reserves the right to close the place of any pupil where fees have not been paid.
4. The School reserves the right to close the place, without notice, of any pupil who does not observe our discipline rules.
5. Pupils take part fully in **all** school activities.
6. School uniform is strictly adhered to at all times; this includes hats, caps and correct footwear.
7. **One full term's notice** must be given in writing to remove a pupil from Rosslyn School. If sufficient notice is not given, then one term's fees must be paid in lieu.
8. Notice period is defined as no later than one week into the start of an academic term.
9. All fees must be paid on or before the first day of term. Late fees will be charged at 2.5% of the total balance due per week thereafter.
10. A non-refundable application fee for registration of £50.00 per child will be required to apply for a place at Rosslyn School.
11. A non-refundable deposit of £200.00 is required to secure a place at the School; this will then be deducted from the last term's fees.
12. One full term's fees in lieu of notice will be due if an accepted place is not taken up without a full term's notice being given as at point 7 / 8.
13. All outstanding fees, wherever applicable, and other commitments to any previous school must be fully honoured.

I / We the Parent(s) / carer(s) have read, understood and accept the above-mentioned terms & conditions

Signed Parent 1

Signed Parent 2

Date

Date.....

N.B. We are required see the child's original Birth Certificate

For office use only: Birth Certificate copied
Application fee received