



St John's C of E Primary School

Together we grow stronger

Headteacher: Miss D McInnes

Chair of Governors: Mr J Alpin



Breakfast Club Terms & Conditions

1. Aims

Our aims: We aim to provide a high quality service which meets the needs of both parents/carers and children. For parents/carers this means knowing that your child is safe and happy in a club that is reliable and offers a consistent service. For a child this means an environment that is safe, supportive, encouraging, challenging, a place to be with friends and make new ones, try out new activities, to relax, to have fun and enjoy. Parents/carers are expected to give their support and encouragement to the aim of the Breakfast Club and to uphold and promote its good name and to ensure that appropriate standards of punctuality, behaviour, discipline and hygiene are maintained.

2. Entry to Breakfast Club

(a) Registration: Once a Terms and Conditions form has been completed and returned to us a child will be registered with the Breakfast Club.

(b) Booking a place: A place can be booked via WisePay.

(c) Standard terms and conditions: Reasonable changes may be made from time to time to these standard terms and conditions and to the level of fees. Notice of any changes will be given in writing as soon as practicable.

3. Fees

(a) Items Covered: Fees cover meals and snacks.

(b) Payment of Fees: Fees must be paid at time of booking via WisePay.

(c) Refund of fees: Refunds cannot be given if your child is unable to attend the club.

4. General Conditions

(a) Attendance at the Breakfast Club is dependent on a child's appropriate and positive behaviour.

(b) Disclosures: The School must be notified in writing immediately of any changes in contact details or family situations, Court Orders or situations of risk in relation to the child for which any special precautions may be needed.

(c) Child Protection: The School has a duty to report any significant concerns about the safety/well-being of a child to social services.

(d) Confidentiality: Parents/carers agree to inform the Breakfast Club of any information necessary to safeguard or promote their child's welfare or avert the risk of harm to their child or other persons.

Boreham Road, Warminster, Wiltshire, BA12 9JY

Telephone/Facsimile: (01985) 216053

admin@st-johns-warminster.wilts.sch.uk ◆ www.st-johns-warminster.wilts.sch.uk

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(e) Discipline: The Breakfast Club will follow the Behaviour Policy of the school.

(f) Severe weather: In the event of Breakfast Club's closure due to severe weather parents/carers will be contacted via the school's ParentMail system. Fees will not be waived in these circumstances.

(g) Insurances: Breakfast Club is covered by the school's insurance.

(h) Complaints: Parents/carers who have cause for complaint must follow the school's complaints procedure.

I have read, understood and agree to comply with the Terms and Conditions of the Breakfast Club.

Name of child/children:

Parent/Carer Signature:

Name in full:

Relationship to the child:

Date:

Name of Parent/Carer who will usually drop the child/ren off

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Emergency contacts (if different from those held by school)

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Medical/dietary information

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