



Learning and friendship go hand in hand

Ringway Primary
Guidepost
Choppington
Northumberland
NE62 5YP

School Information from September 2021

Drop off and Pick up times

When we return to school in September, we will still be having slightly staggered drop off and pick up times. Please familiarise yourself with your child's times below.

<u>Year group</u>	<u>Drop off time</u>	<u>Pick up time</u>
Nursery	8:40am 12:15pm	11:40am 3:15pm
Reception	8:55am	3:10pm
Year 1	8:55am	3:20pm
Year 2	8:55am	3:20pm
Year 3	8:45am	3:15pm
Year 4	8:45am	3:15pm
Year 5	8:45am	3:15pm
Year 6	8:45am	3:15pm

We ask that parents stick to their allocated time slots. Siblings can be dropped off at the earliest time slot. To help reduce disruption to children's learning at pick up times, classroom doors will be opened at the allocated time only. Therefore, parents of Year 1 and 2 children who have older siblings, will need to wait on the yard after collecting their KS2 child/ren and waiting for the KS1 pick up. We ask that parents continue to be mindful of our one way system and when queuing, ensure the path is not blocked for others to walk through.

Attendance and Punctuality

Pupils are expected to arrive at school at their allocated times. The register will close 5 minutes after their allocated time and if your child arrives after this, they will be marked as late. Anyone who is late must enter school through the main reception door to ensure they are signed in.

At pick up time, doors will close 5 minutes after the allocated slot. Anyone who has not been collected by this time, will go to after-school club and a charge raised on ParentPay for this.

Any absences must be reported to the school office on each day of absence. Attendance and lateness will be recorded and monitored and school will follow the procedures to refer to the EWO (Educational Welfare Officer) if and when needed.

Homework

Staff will set online learning tasks every Monday and these will consist of the following:

Maths Shed (KS1) – Children will access using their Edshed login and complete maths based games and activities. A new activity will be set weekly.

Times Table Rockstars (KS2) – Children will access using their personal login details and complete times table challenges to earn points which can be spent on their avatar. New tables will be set weekly.

Spelling Shed (KS1 and KS2) – Pupils will access using their personal login details and complete spelling based activities to earn points. Spellings lists will be set fortnightly for KS2 and weekly for Key Stage One. Spelling tests will still be conducted in school on a Monday.

Our minimum homework expectation is that each child logs onto both their maths and spelling task at least once in the week to practice the tasks that their teacher has set. Staff will check weekly on a Monday, which pupils are accessing the online learning portals for homework and children will be given a star on the class homework chart and a Dojo point. For anyone who is struggling to access the online portals, you are welcome to provide any written practice of these tasks and children will still be given their homework star. At the end of each half term, children who have completed their homework task each week will be awarded with a certificate in a celebration assembly. At the end of the academic year, anyone who has completed all tasks across the whole year will receive a special reward treat. By rewarding engagement, we hope to motivate more children and families to engage in the activities to continue to develop these key skills which in turn will support teaching and learning within school.

Reading

All pupils will be given a Reading Challenge Booklet every half-term. Children are required to read at home for at least 10 minutes, three times a week. They can choose to read whatever text they would like; this could include newspapers, magazines or non-fiction books alongside their reading book issued by school. Parents should sign the Reading Challenge Booklet each time they read to show that this reading has been completed. Booklets will need to be brought into school every Monday to be checked by the class teacher - for each completed week, a star on our Reading chart and a Dojo point will be given. Children who have completed their full booklet by the last day of each half term, will be entered into a class prize draw for the chance to win a £5 Amazon gift voucher.

Home School Communication

Ringway Primary is paperless and cashless as much as possible. Letters will be sent via the ParentPay email communication facility and/or uploaded onto Class Dojo. It is important that you check these regularly.

Class Dojo will continue to be used as a method of home-school communication and as a reward system within school. We will use this to share what is happening in class and celebrate successes. The messaging service proved really useful during school lockdown, but now schools are fully open we will not be using this as often. We ask that this is only used during school hours: 8.00am – 5.00pm Monday – Friday for non-urgent communication that does not need immediate attention. Any urgent messages, changes to who is collecting your child or pupil absences must be reported to the school office as normal. Any queries around ParentPay, school dinners and any other payments must also be made to the school office.

As a school, we recognise that parents have WhatsApp groups or Facebook class pages set up and acknowledge these can be very useful for communication between parents. However, we kindly ask that if you have any issues or concerns to please speak to school first as these can usually be dealt with quickly and professionally. Please be mindful of discussing individual members of staff and pupils in a derogatory manner on social media – school will need to take action if we are made aware of this having happened.

School House System

Each child is a member of one of our 4 Houses in school. We have Fire (red), Water (blue), Lightning (yellow) and Earth (green) Houses. When a child receives a Dojo point in school, it is added to their House total. Dojo points are totalled weekly and winners are announced in our Celebration assembly. At the end of each half term, the House that has achieved the most points within that half term is rewarded with a non-uniform day. We also hold a special House Winner Reward Celebration at the

end of the school year for the house who has achieved the most points across the whole year.

Throughout the school year there will be House challenges set within school and at home that will allow children to earn points for their House.

Uniform

Children must wear the expected school uniform. If an article of clothing is worn that is not part of the school uniform, a letter or message must be brought into school to explain the reason why. No sandals will be required but all children must wear suitable black school shoes. Children are welcome to bring in a pair of wellies to keep in school to be used when needed. All items of clothing and footwear MUST be named. School uniform consists of the following:

- White polo shirt
- Purple jumper or cardigan
- Grey trousers/skirt/pinafore/shorts
- Purple gingham summer dress
- Black school shoes – no trainers and as plain as possible (no large distinctive logos)
- Wellies (optional)
- One small watch and a pair of stud earrings (no other jewellery or smart watches permitted). For health and safety reasons, children must be able to remove their own earrings.

If children need to bring a mobile phone into school, this must be handed into the office and collected at the end of the day.

Children will have allocated pegs in their class and will enter school through their outside classroom door. Because porches are now within the classrooms, our space is limited and therefore school provide each child with their own reusable school bag. Please ensure only essential items are put into these bags, the essential items are: Reading Challenge Booklet, school reading book and a water bottle. Children do not need to bring in a pencil case. Year 6 pupils will be allowed to bring in a small bag (no bigger than the school issued size).

PE Uniform

Our PE uniform consists of:

- Plain white t-shirt
- Plain black shorts or jogging pants
- Plain black hoody (optional)
- Trainers or suitable footwear for outdoor PE sessions.
- Upper Key Stage 2 can keep a roll-on deodorant in their PE bag if they wish.
- For swimming, children need a one-piece swimming costume (sensible swim shorts for boys), a towel, a swimming hat and a pair of goggles.

Children can come into school in their PE kits on their PE days. Class teachers will inform you which day is your child's PE day at the start of each term.

School Dinners

School dinners will continue to be ordered using ParentPay. School dinners cost £2.30 per day (£11.50 a week). We request that these are ordered a week in advance by the Thursday each week.

Breakfast club and after school club

Breakfast Club runs every morning from 8am- 8.45am and is £3 per session.

Afterschool Club runs from 3.15pm-4.30pm each day and is £3.50 per session. We are looking at the possibility of increasing this session to 5.30pm within the first half term. Further information will be sent out in the Autumn term regarding this.

Any sessions for Breakfast Club or Afterschool Club must be booked and paid for at least 48 hours in advance via ParentPay.

Curriculum

Curriculum Coverage - Parents will receive an overview of the curriculum covered in their child's year group, detailing the topics and areas within the curriculum they will cover that year. They will also receive topic overview letters electronically each half term. More details about our school curriculum can be found on the website.

Spelling - Spellings will relate to the Read, Write Inc spelling scheme used in school, covering the Key Stage One and Two spelling expectations and common exception words from the curriculum. The curriculum has very high expectations for children's

spelling so any extra activities at home or out and about to encourage good spelling will continue to benefit your child.

At the beginning of the school year, children will bring home a list of all the spelling words for the year and a spelling brochure for reference. This will refer to spelling patterns covered within the units of our spelling scheme and may be useful throughout the year to refer to with each unit. Children will also have their own copy of this in their drawers to refer to during the school day.

Reading - Children will read regularly within all of their lessons. In English lessons, children will complete work based around a novel/storybook each half-term/term and become involved in individual and group reading activities. In Key Stage One, children will be given a reading book from our school scheme that will be changed weekly. As they enter Key Stage Two, some children will continue on scheme books for a short time as they will benefit from this. Then pupils will be given the opportunity to choose a free-choice book from their Key Stage library.

Thank you in advance for your support and cooperation.

Mrs L. Robson

Headteacher