



**Learning and friendship go hand in hand**

**Ringway Primary  
Guidepost  
Choppington  
Northumberland  
NE62 5YP**

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Tuesday 5<sup>th</sup> January 2021

Key Worker/Vulnerable Children Information

- Children will be working in small bubbles throughout the school day. These will be mixed year groups with children of similar age grouped together as best we can. To help us with track and trace, bubbles will remain constant across each individual week. Each bubble will have 2 staff members.
- You will be told what bubble your child is in via text and also what door they can be dropped off and picked up from.
- Children can be dropped off between 8.30am and 9am and can be picked up between 3pm and 3.30pm – all adults dropping off/picking up must wear a face mask and ‘drop and go’ staying 2 metres away from class doors.
- Children are to wear uniform when in school – they can wear sports clothes on a Wednesday for PE activities.
- School lunches will be available this week but from next week all children attending school will need to bring their own packed lunch. Those who qualify for benefits tested Free School Meals will be issued a voucher soon (we are still awaiting guidance from Government).
- Home learning work will be uploaded online on a Sunday evening/ Monday morning for the week. Children attending school will complete these activities in school.

We have had an overwhelming response to the Key Worker form, significantly more than the first lockdown back in March. We are trying to keep our bubbles as small as we possibly can to reduce risks to both children and staff, and there are some days where numbers are extremely high. Therefore, I am politely requesting that parents who have requested places to constantly monitor their childcare situation and ensure that children only attend on the days when there is no other alternative. If you are working from home and are able to supervise your child or have a childcare support bubble to call on, please use these in the first instance to keep our numbers in school as low



01670 813463

Email: - [admin@guidepostringway.northumberland.sch.uk](mailto:admin@guidepostringway.northumberland.sch.uk)

**Mrs Lisa Robson**  
Headteacher

as possible. If your child is booked in but you no longer require a place for a certain day please let us know as soon as possible so we can organise our staffing rotas.

We have completed our registers until Friday 15<sup>th</sup> January. Moving forward, you will be sent a text reminder every Monday to book your child's sessions in for the following week. This should be done by using the admin email – [admin@guidepostringway.northumberland.sch.uk](mailto:admin@guidepostringway.northumberland.sch.uk) no later than the Thursday at 3pm so we can organise bubbles and staffing. You will receive a reply as conformation of booking in.

Thank You

Mrs L Robson



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