



# Burrough Green Primary School PTA and Friends

**“Building Partnerships”**

## PTA Meeting

**Tuesday 17 November 19:30**

<https://us02web.zoom.us/j/86856888919>

Meeting ID: 868 5688 8919

### Minutes

#### Attendees:

Fran Kingsbury, Georgie Shepherd, Eschtike Schulenburg, Steve Smith, Ellie Rafan, Paul Anson, Angela Harris, Kieran Shephard, Helen Frame, Karen Rusk

#### Apologies:

Danni Penhaligan, Stacey Reed, Charlotte O'Reilly, Lisa Dogan, Kat Jones

#### Matters arising from the PTA meeting 8 September 2020

- Formal treasurer's report: to follow
- Class representatives: we now have a full complement of class representatives for each year group. Welcome to Lisa Dogan who will be the representative for year 3.
- Due to the current lockdown and ongoing COVID-19 restrictions nationally, no face-to-face meetings or PTA events can be organised at school. We will be focussing on online fundraising for the foreseeable future.
- Amazon Smile and Easy fundraising are now both established with small donations being generated for the school through online purchases. We will however need to continue advertising both these platforms to the school community and send out regular reminders.
- The new PTA Gmail account is now in use and has been added to both the school PTA webpage and the BG School crowd Facebook page. All PTA communication will be encouraged to go through this email account. (bgptachair@gmail.com)
- Minutes were proposed by Ellie Rafan and seconded by Steve Smith

#### Treasurer's report for 2020:

- The 2020 treasurer's report of the BG PTA and Friends charitable account was circulated to all PTA members and parents prior to the meeting.
- Steve Smith explained the report and discussing income and expenditure for the past financial year. The biggest spend for 2020 was on the interactive class smartboards which cost around £4000.
- Activating the PTA PayPal count is currently in progress and we hope to have our PayPal account in place next year. Questions were raised whether Amazon Pay might be an alternative option but the cost to a PTA Charity is 1.2% of all transactions

- School uniforms will no longer be paid for through school grid which will stream line the process.
- Paul Anson asked whether funds received through Golden Giving is visible in the PTA account as the People's Fundraising page set up in September has raised around £1000 for the COVID-19 relief project so far. Steve Smith confirmed that these funds were paid into the PTA account.
- Amazon Smile donations are now also live.

#### Parent kind membership:

This is a very useful source of information for the PTA for fundraising initiatives. The PTA is currently insured through Parent kind. We will continue with our membership for 2021 and fees are due in January. Fees will be paid by the treasurer.

#### Feedback on recent PTA initiative

#### **Playground Bark/Wood chippings:**

A huge thank you to Paul Anson, Fran Kingsbury and Angela Harris for project managing the school bark project. A special thanks to all the parents who helped with the spreading of wood chippings at school. The children are all enjoying a much safer and cleaner play area and the bubbles are rotated so that all children have access to this improved facility. Paul Anson suggested a two yearly top up which will cost around £750. This will help ensure the play area stays in a useable, safe condition.

#### **Wordathon:**

Thank you to Angela Harris and Helen Frame for coordinating the Wordathon fundraiser. Helen Frame will be applying for match funding through the BLG group by 31 December 2020. We need to remind all parents to return the sponsorship forms as to ensure gift aid can be applied for. The children enjoyed this initiative and we will be looking at another sponsored event in the summer. There was a discussion to run a sponsored event through the "just giving" platform but it was felt that paper sponsor forms offer an appeal for these sorts of events. It appears that there has been some confusion amongst parents regarding sponsor forms and money being requested separately. Agreed that any future sponsored event should request forms and money be returned together.

#### **People's Fundraising:**

This is a very useful resource and charges low commission. The PTA will be able to host raffles, lottery and auction events through this site. Payments are taken electronically. The decision was made to transfer the Auction of Promises event to this site as it looks extremely professional, straightforward to navigate and collects payment electronically. Paul Anson will share the log in with the PTA Committee in light of future fundraising events. The COVID-19 giving page is still active and regular donations via direct debit are being raised.

#### **Auction of Promises:**

Ellie Rafan is project managing this fundraising initiative which will take place online from 20th November to 6th December. A good number of donations have been received from the school community. Thank you so much to everyone who has contributed. There are some lovely items listed and perfectly timed for Christmas! The Auction has been transferred to the People's Fundraising platform which makes electronic payments much easier.

We will be advertising this fundraiser via school, the village voice, and the Burrough Green Facebook pages. <http://www.peoplesfundraising.com/bg2020>

#### **Bags2school:**

The PTA will continue to arrange regular collections as this is a very easy fundraising initiative and well supported by the community.

## Upcoming initiatives

- Kieran Shepherd a Zoom pub quiz through Kahoot. This could be an extremely fun fundraising event and there was a suggestion for the class teachers to host the quiz.
- Suggestions for online Christmas jumper sales, Christmas raffles, a hundred club and an online singing club fundraiser were discussed. General feeling that pre-Christmas fundraising support will have been maximised with current events, but positive suggestions for next year.
- Eschtike suggested the Eco racing Virtual Balloon race. This is a virtual balloon race where the whole family can get involved. The PTA will be selling virtual balloons online at the cost of £3.00 each. All Balloons will then be “launched” from anywhere in the world and the race begins. Over the course of a week, you can track your balloon through Google online tracking using real-time weather conditions. You are also able to customize and decorate your balloons online by changing the helium content etc. in your balloon to make it faster. The balloon that travels the furthest over 7 days will win. Prizes for the winning balloons: £500 Cash, Apple iPad, 10 lucky winners of £10 Book Tokens. The PTA will be looking at a Valentine’s day virtual race next year. Suggestions of where to launch from welcome – the more exotic the better. [www.ecoracing.co](http://www.ecoracing.co)
- Grants: Paul Anson gave an update on all available grants. Options are limited but there are two grants to explore. The Foyle Foundation library fund would fit well with our current fundraising focus. Paul to explore further and for PTA to approach Miss Chubb for assistance with the application. Tesco “bags of help” community grant is offering up to £1000 in funding to children and young people community projects. This is open to application in October, November and December. Ellie Rafan will kindly complete this application on behalf of the PTA. Angela Harris also raised need to discuss school IT requirements once more. Fran to arrange meeting with Ms Hayesmore in the New Year to discuss.

### Date of next meeting:

Tuesday 9<sup>th</sup> February 2021

Wishing you all a safe, happy and prosperous festive season and thank you for supporting our children and village school.