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Headteacher: Mrs Jennie Müller  
Chair of Governors: Mrs Michelle Parnell

7<sup>th</sup> January 2021

Dear Parents,

Thank you for your patience and understanding this week. We still await the detailed guidance from the DfE, but we are aware of the pressure this puts on parents. We will continue to provide care for children of Critical Workers and those in vulnerable groups moving forward. If we need to make any adaptations when guidance arrives, we will of course inform you.

It is important that we keep numbers at a minimum during this period to reduce transmission of the guidance. We are grateful that you have all considered your options carefully before using this provision so far, for this process to have the desired effect I would ask you to continue with this. Should demand be too high, the Local Authority have agreed additional measures which we would need to enforce. This would mean that in a household with 2 adults, both would need to be Critical Workers to access a place. From there we would prioritise roles:

- NHS workers involved in COVID-19 health response including vaccinations
- Police and emergency services
- Social care staff including care homes and social workers
- Education staff providing for vulnerable groups and critical worker children

I will attach a detailed list of critical workers and vulnerable groups to this letter if you are unsure if this applies to you or your children. Please inform us by 9am Friday 8<sup>th</sup> January if you require childcare for w/c 11<sup>th</sup> January 2021. During this period children of Critical Workers do not need to be in school full-time, please consider this when you book places. We will continue to offer care from Monday to Friday 8.30am-3pm. We ask children to continue to wear clean uniform daily, and bring or order a packed lunch. As always, it is essential that if you or your children show any symptoms

### Provision

We have reviewed our Risk Assessment which covered the previous closure in order to plan for this situation. Currently children will be cared for in one bubble. This will be staffed on a rota basis to ensure remote learning can also be managed and to share the responsibilities across the team. Care will be led by a mixture of teaching and support staff. Children in school will be supported to complete activities based on the same learning that children are accessing at home. This will be adapted based on numbers and the mix of age groups in school. Please be aware this is not face to

face teaching, the expectation of provision children is different to the provision received in the summer term.

### Home Learning

Our remote learning plan is implemented for all children at home. The purpose of this plan is to ensure they still have access to appropriate learning so that no child gets left behind academically due to the pandemic.

As a school, we provided an excellent standard of education during the previous lockdown. We have utilised many of the working practices from this period of time because we know that they were successful and will continue to develop this as the resources we can access increase and we develop our knowledge of technology that all of our families can access.

***To ensure all families know what they can expect from us and what we ask of you please see the plan below. This plan will apply to all children currently learning from home as well as children currently entitled to a place who may be required isolate.***

Scenario	Actions	Requirements of teaching staff
Children required to stay at home during the lockdown period	Parents informed. Parents informed that they need to let school know if they require paper copies of work.	Class teacher to provide for any children now at home: <ul style="list-style-type: none"> <li>• White rose maths sheets</li> <li>• Writing activities</li> <li>• An overview of the learning objectives to be covered across the rest of the curriculum and suggestions of activities.</li> </ul> All work will be sent electronically unless a parent requests paper copies. Staff will use Tapestry or email.
Children submit work electronically		Teacher responds to the work when possible. This may not be during teaching hours due to the range of commitments during this period.
Children wish to submit paper copies.	This work needs to be kept by the parent. It should not be returned to school.	
Children do not engage with online learning.		If no work has been submitted after 3 days, a member of staff will make a courtesy call home to check everything is o.k. It is the class teacher's duty to organise this.
Child not well and unable to work.	Parents inform school	Teaching staff check in after 3 days and ask parents to keep us informed.
Children return to school	Parents informed when this is possible	Teaching staff to plan 'check in' assessments to ensure that children have not missed out on any learning. Gap filling to be planned as a result.

## Child of critical worker/from Vulnerable group required to self-isolate

Scenario	Actions	Requirements of teaching staff
School informed that a child has symptoms of Covid19	Child to remain at home until tested. Child to be marked as x in the register. If test is negative, child to return to school when better. All parents informed of negative test.  If test is positive continue to next step.	No work completed under these circumstances in accordance with usual sickness policy.
Positive test of Covid19 confirmed	School liaises with LA about wider bubble closure. Parents informed. Parents informed that they need to let school know if they require paper copies of work.	Class teacher to provide for any children now at home: <ul style="list-style-type: none"> <li>• White rose maths sheets</li> <li>• Writing activities</li> <li>• An overview of the learning objectives to be covered across the rest of the curriculum and suggestions of activities.</li> </ul> All work will be sent electronically unless a parent requests paper copies. Staff will use Tapestry or email.
Children submit work electronically		Teacher responds to the work when possible. This may not be during teaching hours due to the range of commitments during this period.
Children wish to submit paper copies.	This work needs to be kept by the parent. It should not be returned to school.	
Children do not engage with online learning.		If no work has been submitted after 3 days, a member of staff will make a courtesy call home to check everything is o.k. It is the class teacher's duty to organise this.
Child not well enough to return to school		Teaching staff to send work home if they are well enough to work.
Children return to school		Teaching staff to plan 'check in' assessments to ensure that children have not missed out on any learning. Gap filling to be planned as a result.

We will continue to support families at home as much as we can. Do let us know of anything you are finding difficult.

- The book station in the hall will remain open daily 9.30-10.30am and 1.30-2.30pm
- White Rose Sheets will be available from Friday am

- Ukuleles are also in the hall for Badger Class to collect

### Access to Technology

Some families may be entitled to support with technology; devices, data top ups etc. Secondary pupils have been prioritised, as soon as we can apply for younger children we will let you know.

### Free School Meals

This week we will continue to offer packed lunches for all. From next week, we hope that those not in school will be able to access vouchers. Whilst the DfE are funding meals, there is an issue around how access this locally. As soon as the system is in place we will let you know. In the meantime, contact the school office daily for a school packed lunch which can be delivered or collected.

Finally, even if your children are at home, it is really important for us to keep a picture of the situation so please continue to inform us of illness, isolation and anyone who tests positive for Coronavirus.

I know this is a lot to take in at the moment. If you do have any questions, please do get in touch. Please appreciate that this is the picture as we know it at the moment, as we receive full guidance we will inform you of any changes.

With best wishes to you all,

Mrs Jennie Müller

Headteacher