

Yaxham CE VA Primary School

If someone on site becomes ill with symptoms of COVID-19

All staff, children and families should be aware that they should not be in school if the feel unwell and should alert someone if they start to feel unwell during the school day.

- Anyone showing symptoms should be isolated in the intervention room as soon as possible. (TG will be based in the group room) If this room is not available, they should be in a similar space away from others, avoiding any soft furnishings which are difficult to clean.
- Parents of children should be contacted immediately. If a member of staff becomes unwell next of kin will be contacted if they are too unwell to do this themselves. They should be collected as soon as possible.
- The room should be well ventilated. If the person sits toward the back of the room, staff will be able to monitor from the doorway and reassure without using PPE.
- PPE must be worn if staff need to be closer than 2 metres or need any form of physical contact to care for the person.
- PPE will be stored outside the room to allow immediate access should it be necessary. This will be checked daily by JM/SF.
- Any tissues used should be placed in a bin, the bin will be emptied when the room is cleaned.
- Once the person has left the room should not be used until it has been cleaned following the cleaning guidance. Any waste will also be disposed of following this guidance.
- A text will be sent to all members of the bubble:
"Today we have sent a member of your child's bubble home with symptoms of Covid19. We have advised them to seek a test. If the result is positive, the school will be informed, and we will let you know."
- Where a person does test positive for Covid19 the school must be informed immediately and PHE will be contacted for advice, those who have been in close contact may be advised to self-isolate. We will contact parents of children of this group as the infected child with the appropriate information. We will also notify all other parents of all children in the school using this text: *"For your information: A member of the school community has tested positive for COVID19. This person is NOT in your child's bubble."*