

Annual Governance Statement for the Governing Body of Yaxham Church of England VA Primary School July 2019

In accordance with the Government's requirement for all governing bodies, the 3 core strategic functions of Yaxham Primary School Governing Body are:

1. **Ensuring clarity of vision, ethos and strategic direction;**
2. **Holding the head teacher to account for the educational performance of the school and its pupils;**
3. **Overseeing the financial performance of the school and making sure its money is well spent.**

Governance arrangements	<p>The Governing Body of Yaxham CoE Primary School was re-constituted in 2014 [as required by law] and remained made up of 2 staff governors (including the Headteacher), 2 elected Parent Governors, 1 Local Authority Governor and 7 Foundation governors. Foundation governors are appointed by the Local PCC (Parochial Church Council) and the Bishop, these are people who, in the opinion of the PCC, have the skills required to contribute to the effective governance and success of the school: on our Governing Body two of the PCC governors are parents, three are members of the local community, including a former secondary head teacher.</p> <p>The full Governing Body meets twice each term, and we also have a number of committees to consider different aspects of the school in detail. At Yaxham CoE Primary we currently have a Resources Committee, which focuses on finance, personnel and premises matters and includes Health Safety; a Curriculum Committee which focuses on Learning and Teaching. See p3 for a list of Governors.</p>
Attendance record of governors	<p>Governors have good attendance at meetings and we have never cancelled a meeting because it was not "quorate" (the number of governors needed to ensure that legal decisions can be made). See p4 for details of individual governors' attendance at meetings and participation in training sessions and forums. Governors have also had a presence at parents' evenings and participated in staff recruitment.</p>
The work that we have done on our committees and in the governing body	<p>The Governing Body has had busy year, with a new team who are now established and implementing sustained change and improvements. Our new Head has reinvigorated the behaviour policy and we have seen this have a dramatic positive impact on behaviour within the school. The most recent Ofsted has provided new challenges on how we can make more rapid improvement going forward. An action plan is in place led by the Headteacher and supported by the Governing Body.</p>

	<p>Governors continue to be focused on safeguarding and we have a Nominated Governor for Safeguarding who gives a termly report to the governors about any safeguarding matters.</p> <p>Our governors are focusing their monitoring on, SEND, Maths, English, Pupil Premium, Sports Premium, PSHE, Data, and Safeguarding.</p>
Future plans for the governors	<p>Governors will continue with our monitoring of the school priorities as defined in the SIDP which has currently replaced our SIDP to ensure progress continues for all the children within in the school and that resources are being effectively directed. We have engaged wholeheartedly with the County Intervention Team who are providing additional support on how we can sustain rapid improvements in key areas.</p> <p>The governors are continuing to undertake essential training to ensure our skills are up to date and the impact we make is measureable.</p>
How you can contact the governing body	<p>We always welcome suggestions, feedback and ideas from parents – please contact the Chair of Governors, via the school office.</p> <p>You can see the full list of governors and more information about what we do, on the Governors’ page of the school website.</p>

Yaxham CoE Primary School Governors’ Committees

- **Refer to school website – ‘ Record of committee membership and Designated Governors ’**

Yaxham Church of England VA Primary School Governing Body

Yaxham CofE VA Primary School Constitution

		Term Start	Term End
Headteacher	Jennie Muller		
Parent governors	Mr Ben Conway	15 May 2017	14 May 2021
	Mrs Michelle Parnell	29 Oct 2018	28 Oct 2022
Staff governor	Vacancy (1)		
Foundation governors	Annette Cheeseman	10 Jul 2016	09 Jul 2020
	Ann Futter	02 Feb 2016	01 Feb 2020
	Susannah McKinnell	26 Oct 2018	26 Oct 2022
	Claire Sullivan	15 Oct 2018	14 Oct 2022
	Leroy Burrell	22 -Jan 2019	21-Jan 2023
	Vacancy (1)		
	Vacancy (2)		

Yaxham CoE Primary School Governors' Attendance Record for 2018/2019

Y = Attended, N = Apologies Accepted, NA = Apologies not Accepted, NS = No Apologies sent, - = not a member

	Resource Committee	Curriculum	Full governing board	Curriculum	Resource Committee	Full governing board	Curriculum	Resource Committee	Full governing board	Curriculum	Resource Committee	Full governing board	Curriculum	Resource Committee	Full governing board	Resource Committee	Curriculum	Full governing board
Governor	20 Sep 2018	24 Sep 2018	17 Oct 2018	12 Nov 2018	22 Nov 2018	17 Dec 2018	21 Jan 2019	24 Jan 2019	07 Feb 2019	04 Mar 2019	14 Mar 2019	27 Mar 2019	29 Apr 2019	08 May 2019	05 Jun 2019	26 Jun 2019	01 Jul 2019	18 Jul 2019
Julia Bear	-	Y	Y	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Leroy Burrell	-	-	-	-	-	-	-	-	Y		N	Y	N	Y	Y	N	Y	Y
Annette Cheeseman	-	N	N	N	-	N	NS	-	Y	NS	-	Y	N	-	Y	-	N	N
Ben Conway	-	Y	Y	NS	-	Y	N	-	Y	N	-	Y	Y	-	Y	-	Y	Y
Sonia Fulham	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Ann Futter	Y	-	Y	-	Y	Y	-	Y	Y	-	Y	Y	-	Y	Y	Y	-	Y
Su McKinnell	NS	-	Y	-	Y	Y	-	Y	Y	-	Y	Y	-	Y	Y	Y	-	Y
Jennie Muller	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Michelle Parnell	-	-	-	Y	-	Y	Y	-	Y	Y	Y	Y	Y	-	Y	-	Y	Y
Claire Sullivan	-	Y	Y	Y	-	Y	Y	-	Y	Y	-	Y	NS	-	Y	-	Y	N
Mr Mike Tibbetts	-	Y	N	Y	-	Y	Y	-	Y	Y	Y	Y	N	-	Y	-	NS	-