

## Totnes Local Board

Minutes: 4 April 2019

**Present:** Ms Cat Radford (Chair)  
Mrs Lizzie Lethbridge  
Mrs Susan Roach  
Mrs Janet Watts  
Mrs Emily McGuinness  
Mr Nick Easen

**In attendance:**

### Welcome and Apologies for Absence

- Apologies were received and sanctioned for Anna Neville
- CR Welcomed Nick Easen the new Parent Governor for Stoke Gabriel

### Declaration of Business Interests

There were no declarations of business interest.

### T1.19 Minutes of the previous meeting

Minutes of 7 February 2019 were approved and signed by the Chair of the meeting Cat Radford.

### T2.19 Matters Arising

2.1 (48.18) Appointment of Foundation Governor - Directors have turned down application from Chris Grimshaw. Sue Howard has now received resignation from Rev.Tom Benson (Ex-Officio Governor) and notified the Governance Consultant from the Diocese. Diocese should support with finding a replacement

2.2 (3.1-7.2.19) Training Modules - During the last Working Party meeting SC enquired whether governors would like access to The Key training modules. Those present responded favourably and this was echoed in tonight's meeting. SC to check with CEO as to what is happening regarding buying into this resource

SCR checks - to be carried over to next working party meeting - this training need was highlighted in the recent Ofsted inspections, where conflicting interpretations were evident.

JW also drew attention to the New Governance Handbook - March 2019 as a useful source of info for both new and existing governors.

### T3.19 Procedural

.1 Safeguarding written report by AN is on the GD but also circulated to EM & NE who as yet are unable to access the GD. SR updated re Stoke Gabriel - all children had had follow ups both in class and in assembly following the recent CAP Prevention visits. Bikeability has taken place for years 5 & 6 during the last 2 weeks and the most recent newsletter dated 29/3 included a reminder for the wider community to assist over the holidays, the MASH contact number was included and also links for inappropriate communication online and also useful advice re online for parents and carers. One Minute Guide on Neglect circulated to all, also on GD.

.2 SEND

As per report issued December 2018, LL again wished to emphasise what a good resource the inclusion Hub is and what valuable support it provides especially to Academy Heads and SENDCO's

### N4.19 Strategic

.1 S&C draft minutes circulated

.2 Trust data Lead to provide training on ASP(Analyse School Performance) data to governors - to be further discussed at next working party meeting

.3 Effectiveness of PP strategies to be discussed at next meeting on 1st May. **ACTION- Link governors requested to arrange interim focus visit ASAP and input information to the google drive.** It was

noted from the S&C minutes that the committee had requested papers are uploaded into the relevant folder a week in advance of the meeting. Due to the timing of this request for a focused visit in relation to the school holidays it would be unlikely that Link governors would be able to achieve this, however would do their best to timetable appointments with Academy Heads.

Consider - Who are disadvantaged pupils? Look at ASP's and reports from BH, what is the effectiveness of the strategies? How do we know its working? What support is needed?

#### N5.19 **Governance**

Concern was voiced with regard to the Scheme of Delegation not being followed in relation to finding new Parent Governors and ensuring that the voice of the parent of each school is adequately represented and not impacted on by the desire to absorb existing experienced governors. **ACTION AN or CR to take to next S&C meeting and also the next working party meeting in July.**

CR also queried succession planning for governors and suggested that this was also discussed at the next working party meeting.

SR queried what training is available/being arranged for our new governors, concerned that with the resignation of the existing clerk this may be missed. **ACTION AN/CR & JW to raise at both S&C meeting and working party.**

#### N6.19 **Focussed Visits**

RE & SIAMS both completed for Harbertonford and Landscope.

CR reported on the value of the SIAMS Learning Walk at Harbertonford.

JW and CR had undertaken learning walk at Diptford (Maths).

All Governors to sort with AH's re support for SATs w/c 13 May.

#### T7.19 **SIAMS**

LL gave feedback on very positive report received from Harbertonford's SIAMS inspection 12/2

#### T8.19 **Community & Church Links**

Stoke Gabriel - Community Cafe & Community involvement continue to flourish

Charity Week for Guide Dogs for the Blind has been very successful with the children really engaged in the project.

Parking issue at start & end of day are ongoing.

Diptford - Committee reviewing their terms of reference

Harbertonford - recently reviewed the purpose of the committee and now experimenting with new ideas

Landscope School Ethos - Plans to hold Ethos day across the Academy

RE - SL provided feedback form RE hub meeting and RE curriculum conference.

RE to be renamed 'Religion and World Views' moving to half Christianity, half other faiths.

Events: Mother Friday service - extremely positive feedback.

Rev. Tom Benson to lead an easter service for staff/pupils. PTFA to provide hot cross buns.

#### T9.19 **Dates of future meetings**

17 June 2019 - Diptford - **CARE AMENDED DATE**

Meeting closed 7.35 pm