

Standards & Curriculum Committee

Constitution and Terms of Reference

The Link Academy Trust is a company limited by guarantee and an exempt charity, regulated by the Education & Skills Funding Agency (ESFA). All Members of the Board of Directors are also Trustees of the exempt charity; the term 'Director' used in this Policy also means Trustee.

1. **Constitution**

The Board of Directors of the Link Academy Trust has established the Standards and Curriculum Committee. The Constitution and Terms of Reference should be reviewed annually; and amendments must be approved by the Board of Directors.
2. **Membership**

The Board of Directors will appoint a Director to chair the Standards and Curriculum Committee. Membership will include three Directors, the Chief Executive Officer and a representative from each of the Local Boards. The quorum shall be one third of the total members, subject to two Directors being present.
3. **Attendance at Meetings**

The Committee may invite officers to attend, such as Academy Heads, according to the agenda and business to be discussed. The Academy Trust School Improvement Lead (ATSIL) is required to attend all meetings.
4. **Frequency of meetings**

The Standards and Curriculum Committee will normally meet a minimum of five times per academic year.
5. **Authority**

The Standards and Curriculum Committee is authorised to approve expenditure within the levels agreed by the Board of Directors, in accordance with the Link Academy Trust's Financial Regulations, funding bodies' and other legal requirements.
6. **Duties**
 - 6.1 The S&C Committee will be the principal committee to receive reports on external and internal reports relating to the educational provision of the Trust. This will include Ofsted and the Statutory Inspection of Anglican and Methodist Schools (SIAMS), together with Safeguarding.
 - 6.2 The Committee will ensure that Action Plans are drawn up in respect of any external inspection and will monitor the timely implementation of all observations and recommendations, together with progress reports to the inspecting authority where required.
 - 6.3 The Committee will challenge Safeguarding procedures adopted within each Academy and across the Trust to ensure these comply with best practice and relevant legislation. Where practice falls short, the Committee will set a time limit for improvements to meet the Trust's obligations.
 - 6.4 The Committee will interrogate pupil performance data for individual academies and across the Trust to ensure there is consistency of progress, achievement, attainment including by year, gender, pupil premium. Case studies of best practice should be identified.

- 6.5 The Committee will review the draft overarching Trust Strategic Improvement Plan and its alignment with individual Academy Improvement Plans, prior to approval by the Board of Directors. Once approved, the Committee will review progress in achievement the plans and will report any issues where the plans may not be achieved.
- 6.6 The Committee will be the principal conduit between the Board of Directors and the Local Boards in terms of the day-to-day operation of the individual academies. Issues such as the delivery of the curriculum and the resources required to do so, health and safety and safeguarding. With the Local Boards, the Committee will regularly monitor school attendance, ensuring procedures fulfil statutory requirements, especially around children missing from education.
- 6.7 The Committee will ensure the timely updating of policies relating the Trust's educational provision and review amendments prior to their submission to the Board of Directors for approval, where necessary. These will include Attendance, Admissions, School Behaviour, Sex and Relationships, Home School Agreement, Child Protection, Teaching and Learning, Assessment, Literacy, Numeracy and Marking. Whilst providing the opportunity for any issues relating to individual academies to be accommodated, in general all policies and protocols should be consistent across the Trust.
7. **Communication and Reporting Procedures**
The Minutes of the Committee will be circulated to the next meeting of the Board of Directors. Once approved, but subject to any items deemed confidential, the Minutes will be made available to members of the Local Boards and to the Academies within the Trust.
8. **Clerking Arrangements**
The Clerk to the Board of Directors will be the Clerk of the Committee.

Approved by the Board of Directors: 09 December 2019