



# An Daras Multi Academy Trust

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CEO – W Hermon  
Executive Head – L Hussey

27/09/18

## Minutes

### Local Governing Advisory Board; St Catherine's Church of England School – Initial Meeting Wednesday 26<sup>th</sup> September 2018 at 5.30pm at St Catherine's School

#### 1. Welcome and Apologies

**Present:** James Wonnacott (Chair), Rebecca Brewer (Vice Chair), Margaret Young, Brendan Maguire, Claire Fishleigh, Connie Smith, Louise Hussey (EHT)

**Apologies:** Eoin Gillespie, Libby Bruce

**In Attendance:** Clerk, Liz Davy, Pippa Warner

#### 2. Pecuniary Interests

Most pecuniary interest registers completed at the end of last term. RB and BM handed in signed forms, and Clerk will obtain up to date form from EG. Clerk has updated the register and placed latest copy on the website.

#### 3. Chair and Vice Chair

JW was nominated as Chair and agreed to continue being the Chair, and RB was nominated as and agreed to continue being the Vice Chair. All governors were in agreement.

#### 4. Annual Signature Sheet

The governors signed the annual signature sheet confirming that they have seen the latest version of Keeping Children Safe in Education, that they will abide by the code of conduct and that nothing has changed since they signed the governor declaration.

#### 5. New ADMAT and WHA Governance Plan

The new ADMAT local governance arrangements were discussed so that governors were clear on the plans going forward. The St Catherine's governance plan was agreed and will be placed on the portal. The new roles will be published on the governors details register on the website.

#### 6. Governor Roles

The following governor roles were agreed:

Safeguarding Governor/Pupil Voice – MY

Stakeholder/RE Governor – CF

Data/Improvement Governor – RB

Information Governor – BM

PPG/PE/GDS Governor – EG

SEND/Curriculum Governor – CS

Strategy/Personnel Governor - JW.

Maths/Assist with Vulnerable Groups Governor - LB

LD will cover English and assist with vulnerable groups  
PW will assist with RE and church ethos

7. **Recruitment**

St Catherine's now have a full compliment of governors which is very positive.

8. **DONM**

Date of Autumn term full Board meeting is Wednesday 21<sup>st</sup> November 18 5pm at St Catherine's Church of England School. *RB will be arriving a little late.*

Toni JH Martin  
Governance Officer

**Distribution List:**

J. Wonnacott – Chair/Foundation Governor	L. Hussey – St Catherine's Executive Head Teacher
R. Brewer – Vice-Chair/Foundation Governor	L. Davy – Associate Governor
M. Young – Foundation Governor	P. Warner – Deputy Head of School
E. Gillespie – Parent Governor	
C. Fishleigh – Foundation Governor	B. Jennings – ADMAT Board of Directors Chair
B. Maguire –Foundation Governor	W. Hermon – ADMAT CEO
C. Smith – Parent Governor	
L. Bruce – Staff Governor	R. Couch – Diocese of Truro