

Dogs in school risk assessment

Name of school: St Catherine's C of E School.

| | | |
|--|---|---|
| Assessment conducted by: Louise Hussey | Job title: Headteacher | Covered by this assessment: Luna |
| Date of assessment: 10.3.2021 | Review interval: 1 week in then monthly | Date of next review: 1.4.21 No change Next Review May 21 |

Related documents

Behavioural Policy, Child Protection and Safeguarding Policy, Social, Emotional and Mental Health (SEMH) Policy, First Aid Policy, Health and Safety Policy, Site Safety Checklist, Security Policy, Animals in School Policy, Supporting Pupils with Medical Conditions Policy, Fire Safety Policy, Invacuation, Lockdown and Evacuation Policy, Social Distancing Policy, Infection Control Policy, Allergy Policy

| Risk rating | | Likelihood of occurrence | | |
|---------------|---|--------------------------|----------|------------|
| | | Probable | Possible | Remote |
| Likely impact | Major Causes major physical injury, harm or ill-health. | High (H) | H | Medium (M) |
| | Severe Causes physical injury or illness requiring first aid. | H | M | Low (L) |
| | Minor Causes physical or emotional discomfort. | M | L | L |

| Area for concern | Risk rating prior to action H/M/L | Recommended controls | In place? Yes/No | By whom? | Deadline | Risk rating following action H/M/L |
|-----------------------|-----------------------------------|---|-----------------------------------|---------------|----------|------------------------------------|
| Policy and procedures | H | <ul style="list-style-type: none"> • The <u>headteacher</u> ensures that all staff, and where appropriate, pupils and their parents, are aware of and adhere to the following school policies: <ul style="list-style-type: none"> - <u>Health and Safety Policy</u> - <u>Child Protection and Safeguarding Policy</u> - <u>First Aid Policy</u> - <u>Animals in School Policy</u> - <u>Behavioural Policy</u> - <u>Supporting Pupils with Medical Conditions Policy</u> - <u>Fire Safety Policy</u> - <u>Allergen Policy</u> • The <u>headteacher</u> considers whether the school needs to register the dog as a performance animal, in accordance with the Performing Animals (Regulation) Act 1925. If yes, the <u>Headteacher</u> calls the LA and follows local procedures to register the dog. N/A • The <u>SBM</u> ensures that the school's insurance covers using the dog for the specific planned activities, e.g. using the dog in a school performance or having a therapy dog. • The <u>Headteacher</u> ensures that the dog is cared for in accordance with the Animal Welfare Act 2006. | Y Not a performance animal | Louise Hussey | 26.3.21 | M |
| Dog's welfare | M | <ul style="list-style-type: none"> • The dog has access to fresh, clean water at all times. • The dog has access to a cool and quiet place where it can be left undisturbed. • Pupils leave the dog alone when instructed by their teachers. • The dog's welfare is considered as a priority when planning the activities that it will participate in. • If an activity risks the dog's welfare, the activity is amended. | Y | Louise Hussey | 26.3.21 | L |

| Area for concern | Risk rating prior to action H/M/L | Recommended controls | In place? Yes/No | By whom? | Deadline | Risk rating following action H/M/L |
|------------------|--------------------------------------|--|---------------------|----------|----------|---------------------------------------|
| | | <ul style="list-style-type: none"> • Noise is kept to a minimum during the activities that the dog is participating in, e.g. if the dog is participating in a school performance, the audience is instructed not to clap until the dog has left the stage.(N/A) • The Headteacher ensures that the dog has adequate and frequent toilet breaks and any waste is appropriately disposed of. (A set area will be used for this that is not used by any staff, pupils or parents) • The dog is not over-stimulated, as this can lead to potentially dangerous behaviour. • The dog is not made to participate in potentially distressing activities. • The school complies with the Animal Welfare Act 2006. • The dog is familiar with the members of staff and pupils who are participating in the activity with the dog. • Flash photography is not used when the dog is present. • The dog is given opportunities to exercise and move around independently in a secure area, e.g. the headteacher's office. • The Headteacher or Dog Owner ensures that the dog is fit to participate in specific activities and is not brought into the school if it is unwell. • If the dog becomes unwell while at school, the dog's owner takes it home. • Before any activity is carried out, the Headteacher or Dog Owner ensures everyone participating in the activity understands how to treat and behave around the dog, e.g. not using flash photography, not shouting or clapping and not running around. • Activities do not cause harm, discomfort or stress to the dog. | | | | |

| Area for concern | Risk rating prior to action H/M/L | Recommended controls | In place? Yes/No | By whom? | Deadline | Risk rating following action H/M/L |
|--------------------------------------|-----------------------------------|---|------------------|---------------|----------|------------------------------------|
| Site Security | M | <ul style="list-style-type: none"> At least two adults are appointed to be responsible for the dog. The site manager ensures that the site is secure and that precautions are in place to limit the chance of the dog getting loose. The dog is kept on a lead when it is not in its housing or in a secure location, e.g. in the headteacher's office. The Headteacher ensures that all appropriate doors are closed when the dog is participating in an activity, e.g. in a school hall. The site manager ensures that the premises is secure, e.g. fences are not broken. | Y | Louise Hussey | 26.3.21 | M – until new fences are in place |
| Evacuation procedures | M | <ul style="list-style-type: none"> Where necessary, the school's Invacuation, Lockdown and Evacuation Policy is reviewed to ensure it includes provisions for the dog. The person handling the dog during specified activities is responsible for the dog's safety during an invacuation, lockdown or evacuation. Where the handler is a pupil, e.g. if the dog is participating in a school performance, another appointed member of staff is responsible for the dog's safety. | N | Louise Hussey | 8.3.2021 | M |
| Disobedience and dangerous behaviour | M | <ul style="list-style-type: none"> The handler is equipped and trained to react to and control any dangerous behaviour. If the person handling the dog for a specific activity is a pupil, e.g. in a school performance, they are given training to handle the dog, and the pupil and dog are given an opportunity to bond. Pupils are not expected to handle the dog unless: <ul style="list-style-type: none"> Their parents have provided permission. They feel safe and confident in doing so. They have received training to handle the dog. The dog's obedience is ensured as far as reasonably possible; however, staff, pupils, visitors and parents understand that animals can be unpredictable. | Y | Louise Hussey | 8.3.2021 | L |

| Area for concern | Risk rating prior to action H/M/L | Recommended controls | In place? Yes/No | By whom? | Deadline | Risk rating following action H/M/L |
|--------------------------------|-----------------------------------|--|------------------|---------------|----------|------------------------------------|
| | | <ul style="list-style-type: none"> The Headteacher or dog Owner ensures that a plan is in place for if the dog is unable to carry out an activity, e.g. if the dog is stressed, and participating in the activity would cause further distress or could lead to dangerous behaviour. If the dog is not behaving appropriately during an activity, e.g. it is barking excessively or running away, the Headteacher or Dog Owner removes the dog and a contingency plan is implemented. For example, if the dog is participating in a school performance, but is nervous about going onto the stage, the Headteacher or Dog Owner uses a toy dog instead. | | | | |
| Parent notification/permission | M | <ul style="list-style-type: none"> The Headteacher informs parents that the dog will be present on the school's premises. Parents are informed of the activities that the dog will be participating in, e.g. the dog will be performing in a school production or used as a therapy dog. The Headteacher obtains consent from parents for pupils to be in proximity with, or to handle, the dog. Parents are informed if they are likely to come into contact with the dog, e.g. at a school performance. Parents are asked to inform the school if their child has an allergy to dogs. | Y | Louise Hussey | 8.3.2021 | L |
| Dog's health | L | <ul style="list-style-type: none"> The dog's designated handler is in charge of feeding and caring for the dog while on the school premises. The handler is responsible for permitting people to touch the dog. The dog is permitted to go in the Reception Office and the Headteacher's office, which is kept clean and secure for the wellbeing of the animal, pupils, staff and visitors. The dog is given no opportunity to come into contact with wild rodents on or off the school premises. | Y | Louise Hussey | 26.3.21 | L |

| Area for concern | Risk rating prior to action H/M/L | Recommended controls | In place? Yes/No | By whom? | Deadline | Risk rating following action H/M/L |
|------------------|-----------------------------------|---|------------------|----------------------|----------------|------------------------------------|
| | | <ul style="list-style-type: none"> The dog is fully inoculated. The dog goes to the vet for a termly check-up, to identify whether the dog has any transmittable diseases. On hot days, the handler ensures there are appropriate provisions in place to keep the dog cool and ensure the dog avoids too much activity during the hottest part of the day. | | | | |
| Hygiene | L | <ul style="list-style-type: none"> The dog is suitably toilet trained. The designated area for the dog to defecate is situated away from pupils and staff. All faeces are immediately picked up by the handler, using a clinical waste bag, and disposed of into a clinical waste bin. The handler immediately washes their hands with sufficient soap and water after picking up faeces. Any soiled dog bedding is immediately disposed of in sealed clinical waste bags and placed into a clinical waste bin. The handler takes the dog's bedding home regularly to wash it. Any pupils, staff and visitors who touch the dog are advised to wash their hands afterwards, and sufficient hand washing facilities are provided throughout the school. Anyone with an exposed wound who touches the dog has the wound suitably covered. If the dog is ill with an infection or a disease, it does not return to the school until it has recovered. Hand sanitiser is provided for anyone who touches the dog. | Y | Louise Hussey | 26.3.21 | L |
| Injuries | M | <ul style="list-style-type: none"> The dog is well trained and is used to coming into close contact with people. Pupils, staff and visitors around the dog are closely supervised by the handler. | Y | Louise Hussey | 26.3.21 | L |

| Area for concern | Risk rating prior to action H/M/L | Recommended controls | In place? Yes/No | By whom? | Deadline | Risk rating following action H/M/L |
|-----------------------------|-----------------------------------|---|------------------|---------------|----------|------------------------------------|
| | | <ul style="list-style-type: none"> • Pupils, staff and visitors are advised not to put their face close to the dog. • The dog is prohibited from roaming freely around the school without the supervision of the handler. • Pupils, staff and visitors are only permitted to stroke the dog during allocated timeslots. • The dog is provided with a place it can go to get away from people. • The dog is trained to not pull on the lead or jump up at people. | | | | |
| Dog's housing and equipment | L | <ul style="list-style-type: none"> • The Headteacher ensures that the dog has housing that meets its physical and psychological needs. • The Headteacher ensures that the dog's housing is: <ul style="list-style-type: none"> - Secure, e.g. escape proof. - Clean and free from parasites and vermin. - Free from hazards, e.g. sharp edges. - Well-ventilated. - Sheltered from extreme weather. - Set at a suitable temperature, humidity and light level. - Sheltered from noises that may upset it. - Capable of providing a darkened sleeping area. • The Headteacher ensures that the dog's housing has: <ul style="list-style-type: none"> - A comfortable resting area. - A suitable amount of clean bedding material. • The Headteacher ensures that the dog is able to: <ul style="list-style-type: none"> - Lie fully stretched out. - Turn around without touching either the walls or the ceiling. - Stand in its natural posture. - Move in its natural manner. - Rest comfortably. | Y | Louise Hussey | 26.3.21 | L |

| Area for concern | Risk rating prior to action H/M/L | Recommended controls | In place? Yes/No | By whom? | Deadline | Risk rating following action H/M/L |
|--------------------------------------|-----------------------------------|--|------------------|---------------|----------|------------------------------------|
| | | <ul style="list-style-type: none"> All dog's bedding/housing is checked for defects on a weekly basis by the Headteacher. All dog equipment is stored in the secretary's office when not in use. The dog's food and water bowls are kept out of the path of people to avoid any trips. Any spillages from the dog's bowls are wiped up immediately. | | | | |
| Allergies | M | <ul style="list-style-type: none"> Pupils and staff known to have allergies to animals have restricted access to the dog. All pupils, staff and visitors are advised not to touch their face after touching the dog. All pupils, staff and visitors are advised to wash their hands thoroughly after touching the dog. A supply of antihistamine tablets is kept in the main office in case anyone has an allergic reaction. The Headteacher establishes whether parents have allergies to dogs, and activities where parents may come into contact with the dog, e.g. at a school performance, are amended as necessary. | Y | Louise Hussey | 8.3.2021 | L |
| Phobias | M | <ul style="list-style-type: none"> Pupils and staff known to have a phobia of dogs are given restricted access to the dog. The dog is prohibited from roaming freely around the school without the supervision of the handler. During busy times, such as breaks, the dog is kept in a safe and secure area away from any commotion. | Y | Louise Hussey | 26.3.21 | L |
| [New] Coronavirus (COVID-19) | | | | | | |
| Awareness of policies and procedures | L | <ul style="list-style-type: none"> The Headteacher ensures that all appropriate staff, pupils and their parents, are aware of and adhere to the following school policies: <ul style="list-style-type: none"> Social Distancing Policy Infection Control Policy | Y | Louise Hussey | 8.3.2021 | L |

| Area for concern | Risk rating prior to action H/M/L | Recommended controls | In place? Yes/No | By whom? | Deadline | Risk rating following action H/M/L |
|--------------------------|--------------------------------------|---|---------------------|---------------|----------|---------------------------------------|
| | | <ul style="list-style-type: none"> The Headteacher considers whether it is safe to resume therapy visits or sessions and postpones them where necessary, e.g. if the dog or their handler is unwell. | | | | |
| Dog's health and welfare | L | <ul style="list-style-type: none"> The handler is aware of the symptoms that coronavirus could present in dogs and monitors the dog's health at all times. If the dog becomes unwell whilst at the school, the handler calls the vet and keeps the dog away from pupils, staff and any members of the public. Gloves and a face covering are worn when caring for the dog. If coronavirus is suspected, the handler arranges a test with the vet. Visits and sessions are postponed if the dog is unwell or has tested positive for coronavirus, and the dog is kept at its designated home until it has recovered. If the handler presents symptoms of coronavirus or tests positive, they remain at home with the dog for 10 days and restrict contact with the dog as much as possible. If they must interact with the dog, they wear a face covering and gloves. Visits and sessions resume only when all of the following criteria apply: <ul style="list-style-type: none"> The dog has not shown symptoms consistent with those of coronavirus for at least 72 hours without medical management It has been 14 days since the dog's last positive test It has been 10 days since the handler's symptoms began or, if no symptoms were present, 10 days since their positive test result The dog is not wiped or sprayed with any disinfectants or chemicals that are not approved for use on animals. Staff understand that coronavirus is not known to transfer via animal fur. Face coverings are not put on the dog as this can cause harm. | Y | Louise Hussey | 26.3.21 | L |

| Area for concern | Risk rating prior to action H/M/L | Recommended controls | In place? Yes/No | By whom? | Deadline | Risk rating following action H/M/L |
|-------------------|-----------------------------------|--|------------------|---------------|----------|------------------------------------|
| | | <ul style="list-style-type: none"> The dog is not allowed to lick or give 'kisses' to any individuals. | | | | |
| Infection control | L | <ul style="list-style-type: none"> Contact with the dog is limited only to those participating in the session or visit. Sessions are limited to 3 pupils in addition to the handler and 1 member of school staff. At present the infants stroke the dog through the stair gate and only juniors enter the office. Where possible, groups are organised in line with the existing pupil bubbles used in school. The handler and all participants wear a face covering throughout the duration of the visit or session. Before and after each contact with the dog, the handler and all individuals wash their hands – individuals do not touch any part of their face with unwashed hands. Handlers and children should only touch the dog with their hands. Individuals who are, or have been, displaying symptoms of coronavirus do not come into contact with the dog until they have fully recovered. Individuals who have weakened immune systems are advised to stay away from the dog; however, if contact is necessary, they wear a face covering at all times. The handler and the dog stay six feet away from others where possible – the allocated room is adjusted to accommodate this. The handler and the dog do not move around the school during busy times and stay within their allocated room as much as possible. Where possible, the windows of the allocated room are kept open to improve air flow. All allocated rooms are cleaned before and after use for therapy visits and sessions. | Y | Louise Hussey | 26.3.21 | L |

| Area for concern | Risk rating prior to action H/M/L | Recommended controls | In place? Yes/No | By whom? | Deadline | Risk rating following action H/M/L |
|------------------|-----------------------------------|---|------------------|----------|----------|------------------------------------|
| | | <ul style="list-style-type: none"> The dog's lead, collar, harness and other supplies are disinfected regularly. Items that are usually handled by multiple people, e.g. toys and blankets, are not used during sessions or visits. Individuals are not permitted to handle objects that could go in the dog's mouth, e.g. treats or toys. | | | | |

Additional Information

- The school dog is a Springador named Luna owned by the school secretary.
- The school secretary will be the main handler of the dog with the headteacher as the named additional person responsible.
- The dog, Luna, will be based in the school office with her owner. The office is enclosed and a stair gate will be used on its entrance. The owner has provided a crate and bed, bowl and other appropriate dog equipment.
- The school will provide clinical waste bags, a clinical waste bin and cleaning equipment.
- The dog will not be classroom based. Children will be allowed to visit Luna as needed for well-being and calming with an additional adult and under supervision of the secretary.
- If the secretary is not in for any reason, Luna will remain at home.