



St. Augustine's
Catholic Primary School

Hardy Avenue

Weymouth DT4 0RH

Tel: 01305 782600

Fax: 01305 788038

E-mail: office@staugustines.dorset.sch.uk

Headteacher: Mrs. Emma Berry



Wednesday 15th July 2020

Dear Parents/Guardians,

I hope that you continue to be well and you are preparing to make the most of the summer holiday period, respecting the latest Government guidance and restrictions that are still in place.

I am writing to inform you of our September arrangements following the approval of our school action plan and risk assessment from the Trust's board.

We are looking forward to welcoming back all of the children on Monday 7th September into their new classes. We ask that children arrive at school **accompanied by an adult between 8.40am and 8.55am**. Please can adults respectively maintain a 2-metre distance on entry and exit and follow the one-way system in and out of the car park and the school field. We ask that on entry into school the following guidelines are adhered to:

Reception - Walk up the path alongside the school car park and pass your child to a Reception staff member at the pale blue Reception porch. Then proceed to walk out through the car park and out through the double gates.

Year 1 - Walk up the path alongside the car park and allow your child to enter via the blue doors next to the Chapel. A Year 1 staff member will greet your child at these doors.

Years 2, 3, 4, 5 and 6 - Walk your child through the car park and enter the school site via the blue gate to the right hand side of the school near my office. Please walk your child around to their appropriate classroom. You will see a staff member at the back door of each classroom who will welcome your child into school. Please do not enter the school building. Please then continue to walk out of the school site via the field and through the blue gate, into the car park and exit via the double gates leading into Hardy Avenue.

Your child will remain in their class bubble throughout the school day. Playtimes and lunchtimes will be staggered throughout the day and each class will be allocated a specific area for playtime on either the playground or the school field. Your child will remain within their class bubble during both playtime and lunchtime. Lunch will be eaten in

classrooms and hot-food will be served as normal, but delivered to your child's classroom to be eaten. Your child's classroom will be cleaned three times a day (mid-morning, lunchtime and more thoroughly after-school.) If you are providing a packed lunch for your child, please ensure that your child's lunchbox and drinks bottle are all clearly labelled. If you are ordering a meal for your child via Local Food Links, please ensure that you provide your child with a mid-morning fruit snack and a drinks bottle, and again please ensure that these are also clearly labelled.

The aim of the school curriculum predominantly in the first term, will be to identify any gaps that may have occurred during the lockdown period and bridge these gaps, as well as offering broad and balanced curriculum as much as the Government guidance permits. Unfortunately, we will not be able to meet or gather as a whole school for Liturgies, Assemblies or Collective Worship and we must try to remain in our class bubbles as much as possible.

Please ensure that your child returns to school wearing the full school uniform, again all of which is clearly labelled. The first half term is optional for your child to either return in the summer or winter uniform depending upon the weather. It is essential that your child returns to school wearing school shoes not pumps or trainers as these are not part of the school uniform despite them being black. There is no longer a requirement that your child's uniform needs to be washed any more than normal. Please also ensure that your child brings a clearly labelled PE kit into school. If you require new uniform, please order online from Dorset Embroidery and Printwear (dorsetprintwear.com). If you are in receipt of Pupil Premium support, please contact the school office as a school uniform voucher can be issued to support you. For more information regarding the school uniform, please refer to our school website and the school uniform policy.

As it is important, as per Government guidance, to have a flow of adults on the school site and not a gathering en masse, we have slightly altered our end of day arrangements to include a collection window starting from 3pm-3.15pm for Years 2, 3, 4, 5, and 6. Our new collection arrangements encourage a flow of adults and children. We ask that an **adult collects your child from school** and that the following collection arrangements are adhered to:

Reception - Walk up the path alongside the school car park and collect your child from the same door as on entry (blue Reception porch door) at **3pm**. Please proceed to walk through the car park and exit via the double gates.

Year 1 - Walk up the path alongside the school car park and collect your child from the same door as on entry (blue Chapel doors) at **3pm**. Please proceed to walk through the car park and exit via the double gates.

Years 2, 3, 4 5 and 6 - Walk through the car park and enter the school site via the blue gate next to my office and collect you child from the rear of their classroom. Please proceed with your child to walk back out of the school site via the blue gates on the school

field and out through the double gates in the car park.

If you have children in more than one year group, please ensure that you collect your **youngest** child first and then proceed to collect your other child(ren) following the guidance above.

We are hoping that there will be a natural flow of adults and children coming into and out of the school site. Please resist the temptation of coming to school too early, as it is important that we all work together and try not to assemble en masse. The blue side gate next to my office and the blue gate on the field will open just before 3pm. Please be assured that your child's directed teaching time has not been effected by our new collection window as your child will have 15 minutes less for lunch to accommodate these arrangements. Attendance will be as per pre-lockdown, i.e. your child's attendance is compulsory and penalties will be issued as per normal attendance protocol.

The normal car parking arrangement will continue. The car park is strictly only for staff and blue badge holders. If you are a new parent, or your circumstances have changed, and we are unaware that you are a blue badge permit holder, please contact the school office and they can assist you with this. If you are a blue badge permit holder, please ensure that you are parked by 8.35am and able to be remained parked until approximately 9am, as you will be unable to move your car whilst the car park is in use due to safety reasons. The same applies at the end of the school day, only please ensure that you are parked by 2.55pm and you are able to remain parked until approximately 3.20pm.

Please ensure that you leave enough time to accompany your child in the morning and in the afternoon. We ask, as always, that you do not park in Hardy Avenue and respect that our residents in Hardy Avenue have full access to their driveways as they are legally entitled to. Dorset Highways are in regular contact with the school and have asked that you be reminded that there will be a fully functioning CCTV camera in operation covering the school 'keep clear' lines from September. This includes any stopping of a vehicle on the zig-zag lines only for a few seconds during 8.30-9.30am and 2.30-3.30pm. Dorset Highways are working closely with Dorset Police to try to ensure Hardy Avenue remains a safe road for both adults and children to use. If you rely upon a taxi to drop-off or collect your child, please ensure that you have fully communicated the guidance and expectations above, i.e. they are fully aware that they cannot park on the zig-zag lines and that it is expected that an adult will collect a child from school. This is to ensure your child's safety and the safety of others as we support the Government guidance in collectively trying to control the spread of COVID-19.

If you are planning to use Allsorts for Breakfast and After-School Club, please ensure that you communicate directly with them for the provision that you need for wrap-around care. Their provision for this service may well be limited due to the latest Government Guidance. They will continue to communicate directly with us. I am still in the process of planning and appropriately risk assessing after-school club provision. If we are able to offer this, it will be limited as we can only support 'bubble/class' after-school clubs. I will

provide you with more information on after-school clubs in September.

It has been a strange and somewhat challenging year for us all. Each staff member is upset that we have not seen some of the children for what will be nearly 6 months as we have all tried to respectively implement the lightening of Government restrictions to support reducing the spread of COVID-19. Our heart-felt thanks and gratitude goes to the Year 6 parents and children as this would not have been how we would have planned to bid them farewell and good luck. As a cohort through the school, these children have been nothing but exceptional as they have journeyed up through the year groups. We wish them all the very best of luck and happiness as they venture onto their new secondary schools.

We are all very much looking forward to seeing our new Reception children and the rest of our children, bright-eyed and bushy-tailed on Monday 7th September.

Thank you for your continued support.

Yours faithfully

A handwritten signature in cursive script, appearing to read 'EB', with a decorative flourish underneath.

Mrs Emma Berry
Head teacher