



# Blackwater Community Primary School

## Request for a child to have term-time absence

### SECTION A

Child's name \_\_\_\_\_ Class: \_\_\_\_\_

First day of absence: \_\_\_\_\_

Last day of absence: \_\_\_\_\_

Total number of days absent: \_\_\_\_\_

What are the 'exceptional circumstances' for your term-time absence request that you wish the school to consider?

I have read the attached notes. The information I have given on this form is correct.

Signature of parent or carer: \_\_\_\_\_ Date: \_\_\_\_\_

### **SECTION B – for school use only**

Request approved / not approved:

Reasons:

Headteacher's signature: \_\_\_\_\_ Date: \_\_\_\_\_

North Hill, Blackwater, Truro, Cornwall, TR4 8ES

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