

Drop off / Pick up

How will this look during the Covid-19 pandemic?

Following the disruptions to schools due to the Covid-19 pandemic, we are now delighted to be able to welcome back all of our pupils to Hambrook Primary School.

In order to facilitate a safe return and to aid social distancing, we have now put in place staggered drop off and pick up timings to reduce the number of people in the school vicinity. Please ensure you arrive at school **on time** for your drop off and pick slot. For those arriving by car, this will be vital as it will allow the next timetabled group to have enough time to park and enter the school at their designated time. Families will be given a designated drop off and pick time depending on their surname.

Drop off time	Place	Pick up time	Place	Group
8.40am	Y1,Y2,Y3 – main black gate to playground	3.10pm	Playground	A – E
8.50 am		3.20pm	Playground	F – M
9.00 am	Y4, Y5, Y6 – side entrance by office	3.30pm	Playground	N – Z

In the interests of everyone's safety, we require all families to observe the following:

1

Only one parent/adult per family may enter the school playground at pick up times only.

2

Children must be kept by your side at all times whilst on site (regardless of their age).

3

We ask that you socially distance from other families when lining up to collect your child/children.

4

After you have collected your child/children, we ask that you exit the site quickly and safely. Please do not stay on site to speak to other families.

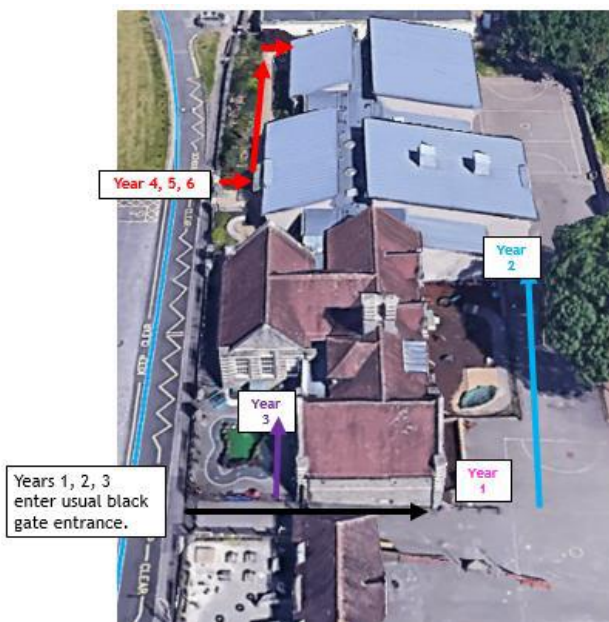


Drop off Procedures

Parents/carers will not be permitted onto the school site during the drop off period. Members of staff will be at both gates, the entrances into the building and in the playground to welcome the children into school. The image shows where each year group will enter the building.

Years 4, 5 and 6 entrance is the side gate located by the office school entrance and is marked in red. Distancing markings are on the path to encourage keeping a safe distance from the children in front of them.

Years 1, 2 and 3 entrance is the usual black gate entrance which leads onto the main school playground. Year 3 will enter the school building through the small year one playground immediately on the left hand side. Year 1 will enter via the door which then leads up to the Year one stairs. Year 2 will walk past the Reception playground and enter the building via the main stairs.



Pick up Procedures

At pick up time, parents/carers will be able use the one-way system to enter the school playground. Please enter via the **Hambrook Hedgehogs gate**, walk through the Hambrook Hedgehogs playground and into the main playground following the yellow arrows shown below. Please then join the line of your eldest child from the back of the parents' line. There will be socially distanced markings for parents/carers. Members of staff will be there to facilitate the pick up procedures while teachers remain in the classrooms.

Please then follow the red arrow shown in the image to **exit the school playground by the main black gate**. Please leave the school playground as soon as you have your children with you.

