



Welcome to St Stephen Churchtown Academy

Nursery 2020

Creakavose
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working together, inspiring excellence

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Head of School Welcome

Welcome to our thriving school where we aim to provide every child with a rich and diverse education. St Stephen Churchtown Academy and Nursery is a popular learning community that serves the locality of St Stephen in Brannel and also draws pupils from the wider geographical area of 'the Clays' and St Austell.

We want every child that attends St Stephen to fulfil their true potential - emotionally, socially and academically. We will nurture individuality and develop independence.

We are continually striving for improvement and offer a wide variety of opportunities: educational, personal and social. We want our school to be an exciting place to learn! At St Stephen, we have committed, hard-working and loyal staff who ensure that the children who attend our school have the best experiences possible.

Our inclusion within the Aspire Multi Academy Trust is helping to ensure the very best support available to achieve our goals.

Parent/carer support is always greatly appreciated with such an important part of your child's life. We believe that, by working in close partnership with families and the community, we give children the very best chance of success.

If you would like to find out more about our school, please make an appointment with the office.

I look forward to welcoming you.

Kind regards,

Miss L James

Staff

Head of School

Lisa James



Parent Support Advisor

Sarah Chown



SENDCo

Jo Ellis

Rachel Geach



Nursery teacher

Maria Case



Nursery teaching assistants

Amy Stephens

Phoebe Prudden



About our School

At St Stephen Churchtown Academy we aim to give children the best possible start to life in a secure foundation that their learning can be built upon. Children are eager to learn and we aim to promote their learning in our warm, caring and safe environment.

We recognise the importance of a strong partnership between parents, carers and staff at school. This is an essential ingredient to the child's success, and we encourage parents to contribute to their child's development.

Our Vision

Here at St Stephen we believe every pupil matters; every moment counts. Our school to be an exciting place to learn. We will nurture individuality and encourage independence.

Children will be equipped with the skills that they need to reach our full potential – emotionally, socially and academically.

Our mission is to work in close partnership with the children, their families and the wider community to develop:

- Curiosity
- Courage
- Creativity

Our school values are to be kind, respectful, resilient, responsible, positive, thoughtful, hardworking and to sparkle!

We have 3 school rules at our school which we encourage all children to follow:

- Be respectful
- Be kind
- Be the best you can be!

Introduction to EYFS

The Early Years Foundation Stage gives children the broad range of knowledge and skills that provide the right foundation for good future progress through school and life.

The Early Years Foundation Stage curriculum is organised into 7 areas of learning. All areas of learning and development are important and inter-connected.

There are 3 prime areas:

- Communication and Language
- Physical Development
- Personal, Social and Emotional Development

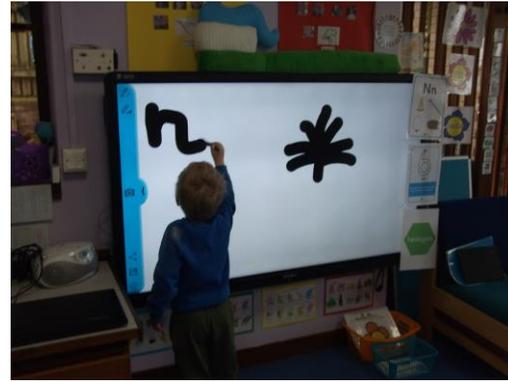
There are four specific areas:

- Literacy
- Mathematics
- Understanding the world
- Expressive arts and design

Our nursery is divided into areas for different types of play;

- The wet area where sand, water, paint, clay and creative activities can be found.
- The role play area—home corner, shop, dressing up etc. This changes with the topic.
- Floor play—construction, small world play, floor jigsaws.
- Quiet area for looking at books, writing, drawing, and music.
- Table activities including number and language activities.
- Outdoor environment for developing all aspects of the curriculum.





Nursery sessions

Morning session – 8.45am – 11.45am

Afternoon session – 12.15pm – 3.15pm

11.45am – 12.15pm - Lunchtime for children who are staying all day.

If your child is unsettled when they arrive at nursery, a member of staff will be available to look after and reassure them. We will then encourage parents to say goodbye and then to contact us. From experience, the quicker you leave, the less upsetting it is for children. A quick goodbye is less painful than extra hugs and kisses.

Funding and Fees

Children usually come to the nursery the term after their third birthday. We charge **£3.50 per hour** and children must attend a minimum of 3 hours on each day they are booked in (either a morning or afternoon session – **each £10.50**). If a child stays all day 8.45am – 3.15pm, then the **total cost for the day will be £22.75 (6.5 hours)**.

Children can attend all day using 30-hour funding or 15-hour funding. Some 2-year olds are also eligible for 15 free hours. You will need to attain your 30-hour funding code the term before you wish to use it and we can advise you on how to do this. You will also need to check that your code is valid every term.

We recommend that you register your child early as depending on numbers there may be a place available for your child as a Rising 3 – the term before 3rd birthday.

Learning Journeys

Throughout the year, you will have access to an online Learning Journey called Tapestry. Tapestry records what they can do in relation to each of the seven areas of learning (listed above). We will continue to assess your child, through everyday class activities. Their progress will be assessed against the Foundation Stage Profile.

Your child's Learning Journey will be available for you access online and we encourage you to contribute to these by commenting on things your child does at home and adding your own observations. This gives us a complete picture of what your child can do.

We will also be inviting parents to come into the nursery every half term to look at the learning journey with their child.

Please use this link to download and register Tapestry: [Tapestry Registration](#)

Reading

Reading is one of the most valuable activities you can do with your child. Research has shown that children's reading improves when they listen to stories and are regularly listened to read. We would love to hear all about your child's favourite stories.

We like to encourage a love for reading from an early age so you can visit the school library weekly where children can borrow a book. More information will follow once your child has begun nursery.

We also have a Reading Challenge where we encourage sharing a book with your child every day. This is a 'Karate Reading Challenge,' your child will receive a booklet for you to complete and return to Nursery to achieve a Karate Reading band.

Newsletters

A weekly 'Parents as Partners' newsletter will keep you informed of day to day events and suggestions on how you can support your child's learning at home. This is available to view on our noticeboard outside the nursery and on the school

website www.ststephenchurchtown.org.uk. Please ask a member of nursery staff if you would like a paper copy.

Clothing

Uniform is not compulsory at nursery. Many of the activities in the nursery involve the use of play dough, paint, etc. Although we do provide aprons there will inevitably be times when your child's clothes become soiled. For this reason, we ask that your child is dressed in washable, easy care clothes.

To enable children to become more independent with going to the toilet, we ask parents to dress their child in trousers that do not need belts. Elasticated waists are preferable and are easier to pull up and down. In the Early Years we have a no laces or open toe shoe policy and request that your child wears velcro straps again for independence.

We ask that your child brings a coat for outdoor play and has suitable clothing for wet weather conditions, such as wellington boots and waterproofs. On sunny days please could you ensure that you apply sunscreen to your child before they attend the session and that they bring sun cream and a sun hat.



Change of Clothes: At times, we can get messy, wet or have a toileting accident at nursery. Please provide at least 2 spare sets of clothing for your child, including a pair of trousers/leggings, a t-shirt and at least two sets of pants and socks. We also kindly ask that you provide a spare pair of shoes/trainers, just in case.

It is very much appreciated when all clothing is clearly labelled, including shoes and wellies. The wearing of jewellery is not permitted.

Transition to School

The Nursery is an important and integral part of St Stephen Churchtown Academy and we hope that you will take an interest in all school activities. There is a regular newsletter keeping you up to date with what is going on. Shortly before your child transfers to full time school you will have an opportunity to meet the Reception Teacher and to discuss your child's entry into the Reception Class.

We have good liaison with the Reception class. Your child will have many opportunities to meet their new teacher, visit their new classroom and join in with some of the activities in the class before they transfer to the Reception Class.

In addition, the older children join in with some of the whole school assemblies and visit the main school for PE/dance and library sessions.



FAQ

Snack at nursery

We provide a drink of milk or water and a selection of fruit for which we ask for a contribution of £1 per week. Snack time is a social activity where children learn to pour their own drink and help themselves to the fruit they would like. It is a time for learning to sit together and talk to each other. Children are encouraged to tidy up after themselves.

Lunch at nursery

If your child is in nursery all day, you will need to provide them with a packed lunch and drink. As we are a healthy school, please provide your child with a balanced healthy lunch. Please let us know if we should be aware of any food allergies or specific dietary requirements that your child may have on their medical form.

Can my child bring a toy to nursery?

Please discourage your child from bringing toys to nursery. They can cause disputes and children can become distressed if they are damaged or lost. Personal toys also hinder children from accessing the activities provided at school.

What about security?

Children are not allowed to leave the classroom until the appropriate adult is present. Please inform the class teacher or telephone if there are any last-minute changes to normal arrangements.

Please tell the teacher or phone the school office if your child is to be collected by a different adult.

For security reasons, if a different person is collecting your child and you have not informed the office or the class teacher, we will phone you to check if this is okay before letting your child go. We also operate a password system in the Early Years and you should only give this password to the people you have agreed can pick up your child.

What about first aid and medicines?

All staff members are qualified first aiders and all playtimes are supervised. However, accidents can and do occur. We have strict procedures and staff are trained to deal with minor injuries. In serious cases parents or emergency contacts will immediately be contacted so children can be taken to their doctor or hospital. All accidents are recorded and in the case of bumped heads a note is sent home.

If your child is taken ill and needs to be at home, or the injury needs further medical advice, you, or someone designated by you, would be telephoned immediately. **Please ensure that your contact numbers are always up to date.**

Please keep children at home if they have been ill during the night. Some children seem fine in the morning but are often too tired to cope with school by the afternoon - and some become ill again which can be very distressing for them and the other children. Children who have had an upset stomach (vomiting and/or diarrhea) need to be absent for 48 hours after their last incident.

Medicines cannot be administered by staff unless they have been prescribed for your child by a doctor, dentist or nurse (medicines containing aspirin/paracetamol should only be given if prescribed by a doctor).

You will need to complete a school form prior to this.

Children on special medication such as inhalers will have special arrangements made for them. Again, a medical form will need to be filled in.

Sun Protection

On appropriate days please send your child to school with a named sun hat and wearing a factor 50 sun cream.

Head Lice

Head lice is inevitable and nothing to be embarrassed about. Wet combing your child's conditioned hair with a nit comb will help you spot them. There are several effective preventions and treatments available from chemists or online. Please come and see us if you have any concerns

What I need to bring

Checklist of items to bring in

Daily

- spare clothes



- underwear



- coat



- wellies



- sun hat (on sunny days please apply sun cream to your child before they start the session)



Please ensure all items are clearly labelled with your child's full name.

Weekly

- £1 snack contribution



We hope you have found this information useful and we look forward to seeing you soon.

Contacts

School address

Creakavose
St Stephen
St Austell
PL26 7NZ

School phone number

01726 822568

School website

www.ststephenchurchtown.org.uk/

School email

hello@ststephenchurchtown.org.uk

School Facebook

www.facebook.com/ststephenchurchtownacademy

School Twitter

twitter.com/ststephenchtwn

Please follow us on social media to keep up to date with posts and messages.

**We will keep in regular contact with letters in book bags and notices on our
Nursery notice board.**



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