

# Mevagissey Community Primary School

HEADTEACHER: Mr S Gynn

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8<sup>th</sup> October 2020

## 'Early Birds' Before School Provision

Dear Parents and Carers

We are pleased to be able to re-start Early Birds (before school provision) after half term; week commencing 2<sup>nd</sup> November 2020.

To enable the supervision to run, whilst still adhering to government guidelines, there are a few points that will need to be followed:

- Early Birds will take place in the hall with doors open for fresh air circulation (please make sure children have a coat!)
- Children will need to be dropped off at the hall doors from **8am**
- We will keep children in their 'class bubbles' at a table and they will not be able to mix with children in other bubbles
- Food will not be provided, however you may supply your child with a cereal bar or similar

## Bookings and Payment

- The cost per session, per child will be **£3** paid via ParentPay
- **Bookings will need to be made a week in advance**
- Please be aware that we will have a limited capacity and cannot guarantee a place for your child even if you do book in advance.
- Cancellations must be made (by informing the school office) at least 24 hours before the booking. You may be charged if your child fails to attend without giving us notice.
- Bookings are to be made by emailing [secretary@mevagisseysch.org](mailto:secretary@mevagisseysch.org) or by telephoning the school office.

Kind regards

Mr Gynn