



School Uniform Policy (DRAFT)

Approved by the Governing Body of West Monkton Church of England Primary School:

Agreed by FGB:

“At West Monkton we aim to be an inspirational community, where everyone has the courage and confidence to fly.”

We are committed to safeguarding and ensuring the health, safety and well-being of all pupils in accordance with safeguarding procedures and guidance for staff outlined in the school’s Health and Safety, Child Protection, Security and Safeguarding policies.

1. Legal framework

1.1. This policy has due regard to all relevant legislation including, but not limited to, the following:

- Education and Inspections Act 2006
- Education Act 2011
- Human Rights Act 1998
- Equality Act 2010
- The General Data Protection Regulation
- Data Protection Act 2018

1.2. This policy has due regard to all relevant guidance including, but not limited to, the following:

- DfE (2014) 'School Admissions Code'
- DfE (2013) 'School uniform'

1.3. This policy operates in conjunction with the following school policies:

- Complaints Procedures Policy
- Behavioural Policy
- LGBT Policy
- Sun Safety and High Temperatures Policy

2. Roles and responsibilities

2.1. The Local Governance Committee is responsible for:

- Establishing, in consultation with the Headteacher and school community, a practical and smart school uniform that accurately reflects the school's vision and values.
- Ensuring that equal opportunities are considered regarding the school's uniform and that no person is discriminated against.
- Listening to the opinions and wishes of parents, pupils and the wider school community regarding changes to the school's uniform.
- Ensuring that the school's uniform is accessible and affordable.
- Processing and approving all eligible School Uniform Assistance Application Forms.

2.2. The Headteacher is responsible for:

- Enforcing the school's uniform on a day-to-day basis.
- Ensuring that teachers understand this policy and what to do if a pupil is in breach of the policy.

- Listening to the opinions and wishes of the school community in regard to the school's uniform and making appropriate recommendations to the Local Governance Committee (LGC)
- Providing pupils with an exemption letter as appropriate, e.g. for a pupil who has a broken arm and requires a loose-fitting top.

2.3. Teachers are responsible for:

- Ensuring that pupils dress in accordance with this policy at all times.
- Disciplining pupils who are in breach of this policy.
- Ensuring that pupils understand why having a consistent and practical school uniform is important, e.g. school identity.

2.4. Parents are responsible for:

- Providing their children with the correct school uniform as detailed in this policy.
- Informing the Headteacher if their child requires a more relaxed uniform policy for a period of time, including why.
- Ensuring that their child's uniform is clean, presentable and the correct size.

2.5. Pupils are responsible for:

- Wearing the correct uniform at all times, unless the Headteacher has granted an exemption.
- Looking after their uniform as appropriate.
- Understanding and respecting why a school uniform is important to the school, e.g. school identity and community.

3. Cost and availability

- 3.1. In accordance with the School Admissions Code, the school ensures that the school's uniform policy does not discourage parents from applying for a place for their child.
- 3.2. The school is committed to meeting the DfE's recommendations on costs and value for money. Every care is taken to ensure that our uniforms are affordable for all current and prospective pupils, and that the best value for money is secured through reputable suppliers.
- 3.3. The school works with multiple suppliers to obtain the best value for money possible. Any savings negotiated are passed to parents where possible.
- 3.4. The school does not enter into exclusive single supplier contracts or cash-back arrangements.

- 3.5. The school does not amend uniform requirements regularly and takes the views of parents and pupils into account when considering changes to school uniforms.
- 3.6. Where wholesale changes are required, the school ensures that assistance is provided to parents struggling to meet the associated costs.

4. Religious clothing

- 4.1. Some religions and beliefs require their members to conform to a specific dress code. The school does not discriminate against any religion or belief; however, the school weighs the needs and rights of individual pupils against the cohesion and health and safety concerns of the entire school community.
- 4.2. The school endeavours to allow religious requirements to be met where possible.
- 4.3. Parents' concerns and requests regarding religious clothing are dealt with on a case-by-case basis by the Headteacher and LGC, and always in accordance with the school's Complaints Procedures Policy.

5. Equality

- 5.1. The school is required to ensure that this policy does not discriminate unlawfully.
- 5.2. Every step has been taken to ensure that the cost of girls' and boys' uniforms is not disproportionate.
- 5.3. The school endeavours to ensure that our uniform is as gender neutral and inclusive as possible.
- 5.4. Pupils identifying as a member of the opposite sex are able to adapt uniform regulations in line with other relevant policies.

6. Complaints and challenges

- 6.1. The school endeavours to resolve all uniform complaints and challenges locally and informally, in accordance with the school's Complaints Procedures Policy.
- 6.2. To make a complaint, parents should refer to the Complaints Procedures Policy and follow the stipulations outlined.
- 6.3. When a complaint is received, the school works with parents to arrive at a mutually acceptable outcome.
- 6.4. Governors are willing to consider reasonable requests for flexibility to allow a pupil to accommodate particular social and cultural circumstances.

7. School uniform supplier

7.1. Our school uniform supplier is:

- Name of supplier: Jual Clothing and Taunton Uniforms
- Address of supplier Jual (King Alfred's Business Centre, North Newton) and Taunton Uniforms (East Reach, Taunton)
- Tel: phone number: Jual – 01278 661199 Taunton Uniforms 01823 278080

7.2 Our school uniform supplier accepts school uniform assistance vouchers.

8. Uniform assistance

This section is still to be confirmed

9. Non-compliance

- 9.1. Once the uniform policy has been consulted, the school expect families to comply with its instruction.
- 9.2. Our experience demonstrates that a quick and quiet word with pupils (if applicable and appropriate) is enough to overcome any uniform issues
- 9.3. If issues persist, class teachers will communicate with parents to discuss the breach of uniform. At this point, the school are seeking to support parents. This will ordinarily be conducted through Class Dojo and will take an informal approach.
- 9.4. If breaches of uniform continue, despite the school's support, a meeting will be called to discuss the issues. This will consist of phase leader, class teacher and parent.
- 9.5. Meetings between parents, senior leadership (inc Headteacher) will be initiated if issues persist.

10. School colours

10.1. Our main school colours are as follows:

- Maroon
- Blue
- White
- Grey (black if not possible – this is to ensure that post COVID-19, the buying and supplying of uniform is as easy as possible for families). Whilst we are happy to accept black trousers or shorts, grey is preferable).

11. The uniform

- 11.1. The school endeavours to ensure that our uniform is as gender neutral as possible.
- 11.2. Pupils who identify as the opposite sex to their birth sex are permitted to wear the uniform of their preferred gender, in accordance with other relevant policies.
- 11.3. The boys' uniform is as follows:
 - School sweatshirt – Maroon (with school logo, if possible)
 - White or blue polo shirt
 - School fleece – Maroon (with school logo, if possible)
 - School book bag with school logo (EYFS/KS1,LKS2)
 - Grey (or black if not possible) trousers or tailored shorts
 - Sensible and sturdy school shoes
 - Waterproof outdoor wear to be worn during OPAL play
 - Wellington boots that can be kept in school
- 11.4. Trainers are not considered suitable footwear. Children without pre-authorisation will be asked to change in to school shoes. Teachers will open communication with parents.
- 11.5. School PE Hoodies are not to be worn as uniform. These must only be worn in PE lessons.
- 11.6. The girls' uniform is as follows:
 - School sweatshirt or cardigan – Maroon (with school logo, if possible)
 - White or blue polo shirt
 - School fleece - Maroon (with school logo, if possible)
 - School book bag with logo (EYFS/KS1,LKS2)
 - Grey trousers, skirt or pinafore dress (or black if not possible) – tight fitting skirts are not permitted
 - Grey tailored shorts (or black if not possible)
 - Summer dress (pink/red check or stripe)
 - Sensible and sturdy 'closed toe' school shoes/boots
 - Waterproof outdoor wear to be worn during OPAL play is encouraged
 - Wellington boots that can be kept in school
- 11.7. Pupils who are wearing skirts must also wear grey or maroon tights in colder weather (or black if not possible).

- 11.8. High heels are not permitted.
- 11.9. Sensible plain black shoes must be worn by both boys and girls.
- 11.10. Skirts must be knee-length.
- 11.11. Jeans, of any kind, are not permitted.
- 11.12. PE kits are as follows:
- School blue T-shirt (with school logo, if possible)
 - Black or navy shorts
 - School gym bag (school logo, if possible)
 - Suitable trainers (we would prefer the children to wear trainers rather than daps due to outside lessons)
 - Suitable sports footwear, e.g. football boots
 - Pupils are permitted to wear long jogging bottoms and plain hoodies during PE in cold weather.
- 11.13. Parents are responsible for ensuring their child brings their PE kit to school when needed.
- 11.14. Trainers are allowed to be worn at lunchtime, if playing sporting activity. These must be changed, in good time, at the end of lunchtime, in readiness for learning.

12. Jewellery

- 12.1. The only permitted jewellery that may be worn is:
- One pair of stud earrings – no other piercings are permitted.
 - A smart/sensible wrist watch.
- 12.2. Jewellery is the responsibility of the pupil and not the school. Lost or damaged items will not be refunded.
- 12.3. All jewellery must be removed during practical lessons, e.g. during PE lessons and science experiments.

13. School bag

- 13.1. It is widely accepted that the cloakroom spaces are not big enough. Rucksacks, therefore, are only allowed at Years 5 and 6 in preparation for transition to secondary school. All other year groups should only need a book bag. Containers will be made available for lunchboxes.
- 13.2. School bags featuring inappropriate images, slogans or phrases are not permitted (Y5 and 6 only)

- 13.3. The school encourages pupils to bring non-valuable bags to school. The school will not be liable for lost or damaged school bags.

14. Hairstyles

- 14.1. The school reserves the right to make a judgement on the suitability of pupils' hair and appearance.
- 14.2. Extreme hairstyles, such as Mohawks and patterned or brightly coloured hair, are unacceptable.
- 14.3. Pupils with what could be deemed extreme hairstyles may be exempt from the rule above on racial or religious grounds, taking into consideration each individual pupil's scenario.
- 14.4. Pupils with long hair must ensure that this does not impede their vision, cover their face or provide a health and safety risk.
- 14.5. Long hair must be tied up during practical lessons, e.g. during PE.
- 14.6. Excessive hair accessories are not to be worn
- 14.7. Hair extensions are not permitted.

15. Make-up

- 15.1. False nails and nail extensions are not permitted.
- 15.2. Nail varnish is not permitted.
- 15.3. No pupil is allowed to wear make-up.
- 15.4. Pupils wearing make-up are required to remove it or, if appropriate, will be sent home to remove it.
- 15.5. There may be exceptions to the above in extreme circumstances, at the Headteacher's discretion, e.g. a pupil may be permitted to cover heavy scarring/skin damage.

16. Adverse weather

- 16.1. Everyone working at/attending the school, during hot weather conditions, is required to wear sun-safe clothing that covers as much of their skin as possible.
- 16.2. This includes wearing:
- Loose fitting shirts and dresses with sleeves and collars or covered necklines.
 - Over the knee skirts, shorts or trousers.
 - Tops that cover the shoulder area.

- 16.3. During hot weather, lightweight clothing is required to reduce the risk of overheating. Pupils are advised not to wear their jumpers during heat waves.
- 16.4. If outside during break times, pupils not wearing sun-safe clothing are advised to stay in an area protected from the sun, or spare clothing is provided.
- 16.5. Pupils are encouraged to wear sunglasses with UV protection.
- 16.6. The school follows the provisions outlined in relevant policies in terms of applying sunscreen and requiring pupils to wear hats.
- 16.7. During cold weather, pupils are required to wear scarfs, gloves, coats and hats when they are outside.
- 16.8. Pupils are permitted to wear long jogging bottoms and plain hoodies during PE in cold weather.
- 16.9. Waterproof outdoor wear to be worn during OPAL play.
- 16.10. Wellington boots that can be kept in school.

17. Labelling

- 17.1. All pupils' clothing and footwear is clearly labelled with their name.
- 17.2. Any lost clothing is to be taken to the lost property box by the KS2 gate. All lost property is retained for one term and is disposed of if it is not collected within this time.

18. Monitoring and review

- 18.1. This policy is reviewed every two years by the chair of governors, Headteacher and The Oak Partnership.
- 18.2. The scheduled review date for this policy is July 2022

DRAFT