



Oakmeadow Primary School 
Part of the Marches Academy Trust

Oakmeadow CE Primary School
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17th September 2020

Dear Parents/Carers

We are reviewing the current systems we have in place, particularly at this time with track and trace for COVID 19, to ensure we have the most up to date contact details for our families.

We would therefore like you to check and amend if necessary the personal contact details we have on file for you. You may be familiar with the SIMS Parent App which allows you to access, review and request changes to the data held on you and your child/children direct from your phone as well as view key term dates.

What will you find in SIMS Parent Lite App

- School Term Dates and contact details available at the click of a button.
- Access to update your contact details, so we always have the most up to date information in case of emergency or if required as part of the track and trace system. Please note you can only amend the details of contacts living at the same address as yourself.
- If you have more than one child at the school, you will have access to this information for all your children, from the same app.

Getting started with SIMS Parent Lite App

- You can choose to log in using your normal Facebook, Twitter, Google or Microsoft account.
- You can download the app onto your smartphone or tablet by searching for SIMS Parent.
- From a PC or Windows phone, login online at www.sims-parent.co.uk

Once you have submitted your changes the system then takes 24 hours to update, you will see Review Pending on your app, once the changes have been processed your details will be updated and you will be able to make any further changes as and when required.

We hope the use of this app will help keep all our information up to date and make doing this more convenient for our parents. If you have any queries please contact the school office on 01743 875020 or email admin@oakmeadowprimary.co.uk

Yours sincerely

The Oakmeadow Leadership Team

Twitter: @oakmeadow

Nursery: @Ladybirdsoak



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