



THAKEHAM PRIMARY SCHOOL
Rock Road
Storrington
West Sussex
RH20 3AA
Headteacher: Mrs S. Norton
Tel: 01903 740176

email: office@thakehamps.co.uk
web: <http://www.thakehamps.co.uk>

'Small School, Big Opportunities, Great Achievements'

14th September 2020

Dear Parents/Carers

WE NEED YOUR HELP WITH SCHOOL FUNDING ON THURSDAY 1st OCTOBER

From September 2016, West Sussex County Council have made schools responsible for the administration and payment of hot school meals for children in Early Years, Year 1 and Year 2. As a school, we are obliged to provide all pupils in these year groups with a hot meal for the whole academic year, in line with the Universal Free School Meal government initiative.

The funding given to schools for these hot meals is calculated by counting how many children actually have a hot meal on two specific dates - one on 1st October 2020 and one in January 2021.

If, on any day during the academic year more children take a hot meal than the average number from these two dates the school must pay for the additional meals from the main school budget:

For example:

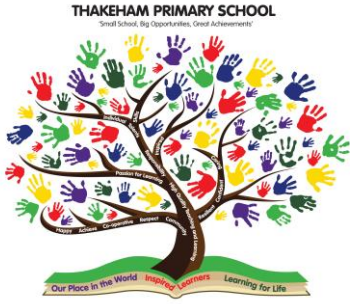
If 20 extra meals are taken on just one day, the cost to the school will be £46.00

If 20 extra meals are taken every day for a year, the cost will be £8740.00

In order to ensure that we receive sufficient funding, so that we do not have to use money from the main school budget, we are requesting your help. On Thursday 1st October our plan is that we will provide **every child in Early Years, Year 1 and Year 2** with a hot meal. We ask that you support us to obtain as much funding as possible by encouraging your child/ren to have their free hot dinner on that day. The menu will be sent out to you via email with this letter. If necessary, your child may also bring in their own packed lunch to eat if they do not like the hot meal but we would ask you to encourage your child to **try the hot meal first**. By trying the meal, they will be included in the total number contributing towards our funding.

If you are unable to support the school, we request that you return the completed slip to the school office by Thursday 17th September (paper copies can be obtained from the school office). **If you do not return the slip your child will be provided with their free hot meal on Thursday 1st October.**





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If your child has a specific dietary need that Chartwells are not aware of, please contact them on 0845 603 7998, to ensure that the appropriate menu can be provided that day.

Thank you for your help in securing this funding. If you have any questions, please do not hesitate to contact the school office.

Yours sincerely

Samantha Norton
Headteacher

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Please return by Thursday 17th September 2020

Hot School Meals - Thursday 1st October 2020

Child's Name:

Class:

I do not wish my child to have their free hot meal on Thursday 1st October 2020.

Signed: parent/carer

