



**Wivelsfield Primary School.
Full Governing Board Meeting**

Date	Monday 15th July 2019
Time	18:30
Present	Rhodri James (RJ) – Chair, Rob Milton (RM) – Vice, Helen Smith (HS) – Head, Marion Whear (MW), Lesley Corbett (LC), Ashley Hards (ASH), Philip Dawson (PD), Tom Edwards (TE), John Wigzell (JW) Sarah Thompson (ST) Clerk
Apologies	Susan Halliwell (SH)

Item Lead	Meeting Agenda & Minutes	Action
1. Clerk / Chair	Welcome and review of agenda. Receive and agree apologies for absence	
2. Clerk	Opportunity to register any declaration of business interest As declared	
3. Clerk	To agree and sign the Minutes of the Governing Body meeting held on 3rdrd May. The minutes were signed and agreed	
4. Chair	<p>To discuss any matters arising from those minutes not on this agenda</p> <p>Clevertouch Screens Governors agreed to the purchase of 3 Clevertouch screens. Chosen supplier Ashdown.</p> <p>Parent / Carer Questionnaire Results on the whole positive (TE), data to be analysed over the holidays.</p> <p>Bus Update ESCC understood our point but are currently operating within their home to school policy. Any change to that policy would have to happen through a County Councillor. RJ will take the matter up with the CC.</p> <p>Outdoor Classroom Electricity now in.</p> <p>External Funding RJ attended a course and has sent through documentation to AH/ST. TE has access to data on new developments in area - possibility of tapping into developers funds. See update from TE at end of minutes</p>	<p>data analysis TE / RJ</p> <p>RJ to follow up w/ CC</p>

	<p>Community Links St Georges - TE music performance opportunity. Community links. Easter Term focus.</p> <p>Bonfire Society School has been asked to provide an effigy on a pallet for the bonfire, school will also participate in the picture competition. School carpark is being used for car parking and procession will start from school. Need to ensure effigy is appropriate!</p>	TE to follow up & include AH and MJ
5. Head	<p>SATS / Report The report was circulated ahead of the meeting Discussion on data results. Focus for next year will be on improving average progress.</p>	
6. Head	<p>Head Teachers report Middle Leaders report Reports were circulated ahead of the meeting</p> <ol style="list-style-type: none"> 1. Staffing discussion, leavers, INA's in place for 2019/20 Robins. Noted that INA's have been off with sickness / stress. Acknowledged how emotionally draining the role is. Discussion on how to support them better. LC suggested rotating staff - this already happens to a certain extent AM/PM sessions not whole days. IM will continue 1 afternoon per week. Office structure still to be reviewed. 2. Car Parking AM / PM various ideas to improve the situation - control crossing, cross in bulk, only opening KS2 gate, people who walk in from Hundred Acre Lane and the risk that entails, impact on surrounding streets etc. 3. School Rewards System School Reward System Discussion (ASH) concerned about the way learning rewards work. Main concern is that people who are most disruptive are the ones who receive learning rewards. ASH proposed that a learning reward is introduced for all. LC commented that what the reward is, depends on how it is perceived. Circle Time should be used to help children understand that children have different needs and learn in different ways. LC would like to look at the personalised behaviour plans with TR. HS School Council should be consulted to understand children's voice. HS would like to amend school behaviour policy in light of the restorative justice training she and TR received. Fairness is everything. Discussion on various behaviour issues. 	<p>LC and HS to discuss new Ofsted framework</p> <p>HS to consider options</p> <p>LC to look at personalised behaviour plans. HS to review and propose amendments to school behaviour policy. HS school council to discuss reward systems. HS Circle Time to help children understand why</p>

	<p>RM keen to pinpoint how any changes to school behaviour policy will be implemented & monitored.</p>	<p>reward systems are used. Governors to follow up - include on agenda for second meeting - policy review, pupil voice, monitoring visit.</p>
7. Head	<p>School Improvement Plan AF from SIFF writing project would like Wivelsfield to become English Hub. Next year's focus is Maths. PD & HG on 2 year Maths Mastery course. Course funded, supply not. Newick now offering some CPD. HS commented in light of OSTED changes it's not just writing and maths - needs to be the whole curriculum. Middle leaders will be focus in Terms 1 & 2. INSET 04/09, STEM day 25/10, curriculum day 04/11.</p>	
8. Head	<p>Safeguarding HS attended Child Protection Meeting LC asked if issues WSCC have with their safeguarding have had any impact on ESCC safeguarding services. HS pushes WSCC and monitors to ensure that WSCC children don't lose out. ASH asked if the school would benefit from another DSL? LC Advice is 2 for a school this size. RM questioned whether it was a problem that HS or PD had not attended the network meeting due to absence (HS sick / PD bowles). HS advised not ideal but she had read all the notes) RM is there a risk of not referring a child in the right instance? HS constant monitoring of families. RM Is HS supported enough? Safeguarding is king of everything. Who supports the DSL? A Trained Learning Mentor would support - look at putting this in for the next budget. AH could look at this.</p>	<p>HS to ask AH to look at possible learning mentor role</p>
9. LC	<p>OFSTED Changes 11. OFSTED May 2019 version. Radically different, inspections will be conducted differently, section 5, 2 day full team, section 8, 2 day inspection 1 inspector. Remain good section 5 for outstanding. More than 150 pupils section 8 across the board. Pre inspection phone call between 10 - 2 for 90 mins. Will ask set of questions, deep dives into certain areas, reading, early reading KS1 is in top focus, maths and other foundation subjects. Likely to be up to 4 deep dives. Why and how, (intent) impact, key concepts, order things are being taught in. Will observe readers reading unseen books,</p>	

	<p>reading for success. 7 point framework inspectors have to report on. Still no judgement on quality of teaching. Opportunity to guide the inspector as to what you want them to deep dive into. Reports will be short - 700 words max. Inspections by app, feedback end of day. Judgements stay the same. To get good, best fit, to get outstanding you have to get every single bullet point in good as well as achieve outstanding in an additional set of bullet points in order to be judged outstanding.</p> <p>LC will know more about Section 8 following training in September. Really tough to get outstanding.</p>	
10. HS	<p>Nursery Provision</p> <ol style="list-style-type: none"> 1. Nursery Provision - HS spoke to Sarah Cox - no immediate issues. Goal should be good quality childcare for 50 weeks per year for children aged 2 - 11. 2. Aim for October half term for consultation 	ST to prep. consultation questions
11	<p>Governor Roles for 2019/20</p> <p>RJ proposes quiz, governors, all parents welcome, especially new parents, Friday 27th September 19:00 all proceeds to PTA.</p> <p>RJ noted that monitoring visits had been poor. Governors need to take more responsibility next year.</p> <p>Finance Committee SH HS MW</p> <p>Premises Health & Safety has slipped since DC no longer governor need another parent governor who will take responsibility for premises health & safety is required.</p> <p>RM to be chair for 19/20 RJ to be vice chair for 19/20</p>	<p>RJ sent letter to school community 19/07</p> <p>Included in letter sent by RJ on 19/07</p>
12	PTA update 11k raised	
	<p>Next Full Governing Body meeting: Friday 27th September 18:00 Data Review</p>	

	Policy Review - sent out in advance, discuss issues, Draft SIP	
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Update from TE on tapping into developer funding

Local Construction: I mentioned that we use a service where we basically buy a load of data that supplements the planning data freely available and populates it with useful things like names, numbers and emails for the people responsible for all works in the area. So, I did a search for projects within 3 miles of the village, there are 110 currently. As an example of the kind of info on there, I will use the Perrymount Road development in HH.

The main contractor is Fairfax, I think they have donated to at least one local appeal/event recently as I heard their names mentioned. More interestingly, they have employed a team of sustainability consultants to work on the project for them, I guess that indicates a degree of corporate social responsibility which may be a useful indicator. You can get an idea of the budget of each build, so the larger ones with the likes of Taylor Wimpey and Barratt David Wilson will no doubt have budget for investing in the community for PR in addition to their contractual obligations i.e. building scout huts and the like which they are known to do when it's part of a deal with the local authorities. Some particularly conscious contractors will have CSR very much at the forefront of their bid process, Willmott Dixon for example.

All in all, I think this could help us to get ahead of the game in terms of reaching out to companies that could be useful to the school - I've been involved in large builds that were literally setup to accommodate large school classes on site to spark interest in working with the built environment. If it were possible to form a relationship with the bid team for a project within the catchment area i.e. inviting people to the school to show the kids how building things can be fun, that could lead to a potential investment/donation at some point.