



16<sup>th</sup> March 2020

Dear Parents & Carers

**Current Status: All CIT Schools will continue to stay open.**

**The leaders of the Trust have met to discuss the on-going issues and potential risks regarding Coronavirus (Covid19) and the impact on all our schools. As precautionary measures, St Paul's School will be:**

- Stopping unnecessary visitors into the school, including parents or visits from external professionals, where telephone calls will suffice. In the case of EHCP meetings and Safeguarding Meetings, these will be handled on a case by case basis and families notified IF anything is cancelled. We are in the process of cancelling lettings who use the school in the evenings too.
- There will be no whole school assemblies in the hall and group gatherings will be kept to a minimum. Following individual risk assessments, we may also cancel pupil's clubs at lunchtimes and after school should we feel this is a necessary step. We will inform parents by text, should specific clubs be cancelled.
- Outdoor Learning days will go ahead- good to be in the fresh air!
- There will be NO SWIMMING lessons at the local pool until further notice.
- We are also staggering lunchtimes, to avoid too many pupils in the hall at any given time. Packed lunches will be eaten in classrooms in KS2.
- Trips out will be cancelled, including sporting fixtures, until further notice. Refunds will be made for cancelled trips where these cannot be rebooked and parents will be notified in advance.
- If a child presents in school with any symptoms detailed in the Government guidance, the school will insist the child is collected and self-isolated for 7 days at home.
- If you are unsure take advice from 111, but air on the side of caution.
- Staff will be sent home, by school leaders, if they present with any symptoms and asked to self-isolate for 7 days.
- Staffing levels will be constantly reviewed to ensure the safe running of the school. If we feel that this cannot be achieved, partial or full closure will occur. Resources including items such as sufficient hand sanitiser, may also cause school closure. The staff are busy trying to collate resources for pupils to access, in order to continue their learning at home, should a closure occur or should they want to keep busy during a self-isolation episode.
- The above measures are to try and keep all of our schools community as safe and healthy as possible.
- We have and will continue to share with you by **text, our Facebook account and on the website**, the latest Government guidance and the school's status. Please do not call the office to check for this information as we will be managing absences and arrangements and will need to keep the telephone lines open. As you can appreciate, this is and will be a very busy time for the school and it's staff.

Thank you for your understanding and for working with us in these challenging times.

Miss Nicholls  
Headteacher

