



Meeting Minutes
13th March 2018 7.30pm
Staff Room

Attendees: Gary, Becky, Henni, Mary, Janet, Claire, Darren, Jodie, Julia, Jennie, Jules, Karen, Roxy, Helen

<u>Item</u>	<u>Action Points</u>
<p><u>1. Apologies</u></p> <p>Paul Mills, Gemma Richardson</p>	
<p><u>2. Agree previous minutes</u></p> <p>No amendments. Miriam hasn't been able to collect the Boos money yet.</p>	<p>MB to collect money from Boos.</p>
<p><u>3. Feedback from Bingo (Julie)</u></p> <p>Bingo was a successful night. There were new helpers setting up, and new families came to the event. £320 was raised.</p> <p>Next family bingo night will be 18th May. Julie will be away, so Becky will call the numbers. Year 1 and Year 2 to do cakes. Discuss prizes at next meeting.</p> <p>Discussed holding an adult bingo night in September as a way to welcome new families into the school.</p>	
<p><u>4. Springfest Planning Progress (Julia/Gary)</u></p> <p>5.30pm start. Lots of activities planned – hog roast, cress seed heads, possibly have some lambs from Hazel at farm, Easter egg hunt, Mr McBeans band, face painting. Karen suggested rolling decorated hard boiled eggs down the hill. Possibly have a competition for children to make miniature gardens in the school holidays. Dorset School Gardens Trust donated £400 for the wildlife nature garden, will ask them to come in and open the garden. Julia is hopeful that the teachers and TAs will do most of the work on the night so that families can enjoy the event, but there may be a need for some volunteers to man a stall/activity. Easter eggs – Lidl £6 for 12. Tesco community? Need some dairy free options. Suggested donation of £5 per family. Buy tickets in advance from reception, on sale week commencing 16th April.</p>	<p>JN – let us know if any help needed.</p>

<p>Gift aid – need name and address and tick box first time. May not be able to do it in time for Springfest. Suggested putting a gift aid form in the Reception welcome pack for new parents, and also capture parent’s occupations/trades.</p>	
<p><u>5. Big Pedal (Julia/Gary)</u></p> <p>Week of 30th April. Each class will have their own date. It will be a sponsored event, and they can use bikes or scooters. Sponsorship form needs to be updated. Caroline from pre school has a certificate template. Darren offered to print the certificates.</p>	<p>HG/MG to update sponsorship form.</p>
<p><u>6. Dorchester Car Boot Grant Application (Julie)</u></p> <p>Fees from the Sunday market car boot sales in Dorchester go into a charitable fund that local community groups can apply for. The grants range from £100 - £3000, and it must be to the benefit of the community. The application will need to specify a piece of equipment that will be purchased with the funding. POWSA have applied a couple of times – once successful, once not. The closing date for applications is 30th April.</p>	<p>JE/JM to submit application.</p>
<p><u>7. Grant funding updates (Janet)</u></p> <p>The barometer is now out the front of the building and on £5000. £1000 was raised from the sports sponsorship.</p> <p>Tesco bag of help – will take up to 6 months to know if successful.</p> <p>Community investment fund – £10,000 available. Currently open to applications and easy to apply. Closing date was last Friday. POWSA asked for money towards one of 3 pieces of equipment. A decision will be made this week and the money awarded at the end of March. If not successful there are other funds we could apply for.</p> <p>Lottery rewards for all – £10,000 available in total. We are using a bid writer from Pentagon. Janet has met with them and the bid will go in by the end of March.</p> <p>Mail shot to companies for donations – will be sending out to selected companies. Gary conscious of data protection when asking for contact details. Discussed including the logos of people that supported the project on the barometer or a piece of equipment.</p> <p>Wonderful.org – crowd finding site. Darren has registered on it but need charity registration from HMRC to add to it before it can go live. Funds have to come in from PayPal, Darren and Paul trying to sort this.</p> <p>A parent at pre school works in a bank in town and they will match anything that the parent raises for an event of their choice. Big Pedal was suggested.</p>	
<p><u>8. Fundraising ideas (All)</u></p> <p>Were discussed at length at the last meeting. No more progress. Ladies/adult nights were popular suggestions.</p>	

<p><u>9. Funding requests</u></p> <p>None.</p>	
<p><u>10. AOB</u></p> <p>Carnival – 16th June. Linda Scott and Di Bernard organising. Walking procession this year.</p> <p>Summer Fair date 14th July? To be confirmed.</p> <p>Ice age 3 film night – Friday 23rd March. Volunteers needed to help set up and sell refreshments. This will be the start of dinosaur week. Lots of activities planned for the following week, culminating in the whole school trip to Dippy. Letters will be going out tomorrow with a suggested donation for the week of £6. Becky suggested adding a date for the donation, as feedback from science week was that people didn't know when they had to get the money in by.</p> <p>Darren asked the group whether there was any enthusiasm for a POWSA website. It would be used as a repository for information (e.g. posting minutes, calendar of events), payments for events, with a link in to social media. Could set up a mailing list (e.g. mail chimp) from the site. Discussed who would be responsible for maintenance. Secretaries? New role? Agreed it was a good idea to take forward. Darren to look at ideas and mock something up for the group to look at.</p>	<p>Next meeting – confirm summer fair date.</p> <p>DS – mock up website ideas.</p>
<p><u>11. Agree date of next meeting</u></p> <p>Tuesday 24th April.</p>	