



Wivelsfield Primary School
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Headteacher: Mrs H Smith BA Hons NPQH

20th July, 2020

Dear Parents and Carers,

Arrangements for Term 1 September 2020

We are all looking forward to welcoming the children to school in September. Inevitably, to keep everyone safe and follow government guidance, we have had to make some changes to our usual arrangements. These will be kept under review and changed if appropriate.

Please see essential information for September below:

Does my child have to attend school?

- **Attendance is mandatory for all pupils** (DfE July2020), unless they are ill or isolating due to Covid19 requirements. It will no longer be parental choice whether to send pupils to school or not.

What date does school open for children?

- The first day for all pupils in Years One to Six is **Monday 7th September**.

What are the arrangements at the start and end of each day?

- Children will **not** need their temperature checked before being admitted to school.
- **The car park will be closed at 8.30 and 2.30pm** each day to enable parents to wait safely, socially distanced, using the whole car park area.
- Except for parents of Reception children, there will be no admittance to school premises beyond the car park each end of the day (except a maximum of 2 people at any time in the main foyer).
- There will be a staggered start and end to each day. Please ensure you arrive at the given time as shown below.
- There will be a member of SLT at the pedestrian gate each morning so parents of children in KS2 can leave your children there if you want to, or wait with them in the car park area.
- Parents of children in Year One and Year Two should leave your children at the infant gate (nearest the car park gates). There will be an additional member of staff there each day to meet and greet them.
- Teachers will bring classes to the staff car park area for dismissal to you at the end of the day. Please do not come into the school grounds.
- Please park considerately on nearby roads.
- Please do not park in front of the main school gates; access is needed for emergency vehicles at all times. There will be one bay there for blue badge holders.

	Drop – off		Collection	
Owls	KS2 gate	8.40 am	Leave on their own/ KS2 gate	3.15 pm
Badgers	KS2 gate	8.45am	Leave on their own/ KS2 gate	3.15 pm
Otters	KS2 gate	8.50 am	KS2 gate	3.10 pm
Foxes	KS2 gate	8.55 am	KS2 gate	3.10 pm
Rabbits	YR/KS1 entrance	8.40 am	KS2 gate	3.05 pm
Hedgehogs	YR/KS1 entrance	8.45 am	KS2 gate	3.05 pm
Robins (once all children are in full time)	YR/KS1 entrance	8.50am	Main entrance	3.00.pm

Will my child be able to use the school bus?

- The local authority is committed to providing transport. We are still seeking clarification of arrangements and will contact relevant families once we know more.

Will my child need to wear uniform?

- We expect all children to wear uniform next term.
- Clothes will no longer need to be washed each day.
- To avoid the need to change, children should come to school in PE kit on the days they have PE lessons. Your child may like to wear tracksuit bottoms (preferably black) over their shorts on cooler days. If boots with studs are needed, other footwear should be worn to school.
- Children who are having forest school should come to school in suitable clothes for this on the relevant day

Can my child bring bags and other equipment?

- Children can bring bags to school. Please ensure your child brings either their book bag (essential in KS1) or a very compact backpack.
- To minimise risk of spreading infection, all children will be supplied with their own set of stationery to be kept in their drawer. If your child would like to bring a pencil case that is fine. It must be kept at school.

What will the school environment and routines be like?

- Children will be kept in class bubbles for most of the day.
- At lunch and break times children will be allowed to mix in larger bubbles outside: Owls and Badgers; Otters and Foxes; Rabbits and Hedgehogs. Robins may be able to join Rabbits and Hedgehogs later in the term.
- Staff can move between bubbles, but this will be kept to a minimum.
- Parent volunteers will be welcome.
- Whilst we will not expect children to maintain social distancing, we will encourage them not to touch staff and friends.
- Robins, Hedgehogs and Rabbits will be able to have 'carpet time' in class, as usual. Children in Year 2 and above will sit in rows facing forwards. Reception and Year One will have alternative seating arrangements, in line with government guidance.
- Children will be able to take reading books home.

- There will **not** be a one-way system around the school, but the number of children using the corridor or toilets at any one time will be regulated and carefully monitored.
- Children will be washing hands regularly throughout the day.
- There will be no whole school assemblies, until government guidance changes.
- School meals will be offered, and can be ordered in the usual way.
- Fruit will be available for Robins, Hedgehogs and Rabbits for their mid-morning snack
- Break times and lunch times may be staggered.
- Some classes may eat their lunch in the classroom.
- There will be additional cleaning of toilets and hard surfaces in the middle of each day.
- Any parent meetings with teachers must be booked through the office. They may still be offered by phone or an online meeting.

Will there be the same lessons as usual?

- We are planning to teach a broad and balanced curriculum as usual.
- In the first few weeks, there will be more time than usual spent on settling children back into school, especially for those who have not been able to attend since March.
- There will be additional time set aside for work to support children who remain anxious or worried following lockdown and ongoing Covid-19 restrictions.
- In the first few weeks, we will use a range of assessments to find out which children may need additional support to help them catch up with any gaps in learning as a result of not being able to attend school.
- PE lessons will be outside whenever possible.
- We will organise remote learning for your child if they are absent because they are complying with clinical or public health advice, e.g. they are self-isolating.

Will there be extra-curricular clubs and curriculum enrichment?

- There will be some extra-curricular clubs offered from 21st September. A wider range of clubs will be offered from Term 2 onwards. Details will follow at the start of Term 1.
- We will only plan offsite visits that children can walk to in Term 1.
- We are able to plan visitors to the school for curriculum enrichment from Term 1 onwards.
- We hope to plan visits further afield from Term 2 onwards.
- There will be no interschool tournaments until guidance changes.

Will there be wrap around care?

- Larks Breakfast Club and Kingfishers After School Club will open as usual from **Monday 7th September**.
- Children will **not** be able to be kept in their class bubbles for these clubs.
- Numbers in both clubs will be strictly limited: 20 Larks, 25 Kingfishers.
- Larks club will use both the Nest and the Reading Den, as well as outdoors.
- To avoid any crowding, breakfast will be served in two sittings: the earlier sitting for the first children who arrive, followed by a second sitting for children who arrive later. The Reading Den will be used for activities for children not in the Nest and an adult will be based in each room.
- Kingfisher Club will be based outdoors as much as possible in Term 1, as well as in the Reading Den. The Nest will also be used as needed, along with the hall when it is available.
- Bookings can be taken via Magic Bookings in the usual way from **Tuesday 21st July**. Please see the clubs tab on our website for further details of how to book.

I hope this has provided you with most of the information you need in readiness for September. Please do not hesitate to get in touch if you have any questions or concerns.

Should government advice change to affect what is contained in this letter, you will get an update in the days leading up to the 7th September.

Thank you for your ongoing support throughout these challenging and very different times.

Kind regards,

A handwritten signature in black ink that reads "Helen M. Smith". The signature is written in a cursive style with a large initial 'H'.

Helen Smith
Headteacher