



### Child Collection Arrangements

Please detail regular child collection arrangements for your child. Please remember that children in Year 4 and below must be brought and collected by a responsible adult over the age of 16.

Child's Name

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Child's Class

.....

Day	Responsible adult collecting/ Walking Home	Other comments
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		

If changes are to be made to these collection arrangements, the school must be informed in writing (email or note) by a parent or carer. In exceptional circumstances, a phone call to the office will suffice.