

# Eastwards Consortium

## Early Language Development Facilitator

### Job Description

**Core Purpose:** To improve the Early Language Development of pupils within the Eastwards Consortium, predominantly in EYFS, but also for targeted pupils in other Year Groups, leading to improved outcomes in Communication & Language and Reading, as part of the Developing Local Provision project that is being funded by Birmingham Local Authority. This will be done by providing training and support in developing school-led projects linked to utilising a toolkit specifically aimed at developing early language.

#### **Job Context:**

- To support the Project Leader in developing a consortium-wide project in order to improve Early Language Development in all schools across the consortium
- To facilitate in the improvement of communication and language provision in all schools in the consortium
- To develop working models for each participating school so that projects become self-sufficient

#### **Job Purpose:**

- Working with colleagues from a selected group of primary schools within the consortium in order to develop the use of a Communication & Language toolkit within the setting
- Model the delivery of sessions within the toolkit
- Provide bespoke training for colleagues in schools dependent on individual needs
- Enhance the quality and consistency of collaboration between schools, providing a structure ensuring quality and equality for all
- Support the Project Leader in measuring progress in selected schools against identified Key Performance Indicators
- Report ongoing project findings with Project Leader

#### **Key Responsibilities**

##### **Developing Communication & Language Toolkit Use in Consortium Schools:**

- Work alongside the Project Leader to provide initial training on the use of Wellcomm (for those schools without Wellcomm, or an alternative toolkit currently in place)
- Offer ongoing support to selected schools
- Support school colleagues to audit current provision of Communication & Language Toolkits in their school
- Identify good practice and share this with Project Leader

### **Engaging with Schools Using Other Tools:**

- Work alongside colleagues in schools to identify good practice and offer guidance and support
- Adapt toolkits based upon feedback, in collaboration with the Project Leader

### **Parental Engagement:**

Support school colleagues to:

- Develop parental knowledge and engagement with toolkit projects
- Develop family-friendly resources linked to the various toolkits
- Provide workshops for parents/carers to share information and model use of toolkits at home
- Share impact of toolkits with parents/carers

### **General:**

- Support school colleagues to complete audits of provision and regularly assess the needs of the provision in selected schools
- Deliver training
- Provide resources for the project website
- Liaise regularly with Project Leader in order to identify impact; ensure consistency of approach; provide feedback and data on project
- Have an overview of all the selected schools being supported – their needs, priorities identified, areas of strength and aspects of the work in which they are involved, and share these with the Project Leader

### **Supervision Received**

Supervising Officers' Job Titles: Early Language Development Project Leader

Level of supervision:

~~Regularly supervised with work checked by supervisor~~

Left to work within consortium guidelines subject to scrutiny by supervisor(s)

~~Plan own work to ensure the meeting of defined objectives~~