

Eastwards Consortium

Early Language Development Facilitator

Person Specification

This person specification is related to the requirements of the post as determined by the job description. Short-listing is carried out on the basis of how well you meet the requirements of the person specification. You should refer to these requirements when completing your application.

REQUIREMENT	METHOD(S) OF ASSESSMENT	ESSENTIAL OR DESIRABLE
Qualifications and Experience		
Teaching Assistant Grade 2 or above (including HLTA or unqualified teacher)	A/I	E
High level of experience of working with, and successfully using, the Wellcomm Toolkit	A/I	E
High level of EYFS experience	A/I	E
Key Stage 1 experience	A/I	D
Knowledge & Understanding		
An understanding of how to organise and use a Communication & Language Toolkit with a selected group of children	A/I	E
A good knowledge of the Wellcomm toolkits and a working knowledge of the other toolkits being utilised in the consortium.	A/I	E
Demonstrate a working knowledge of Talk Boost & NELI (training to be sourced to support this)	A/I	D
Experience in delivering training	A/I	D
An understanding of how to engage most effectively with families in developing the programme at home	A/I	E
A working knowledge of policies and procedures specific to working in schools	A/I	E

Skills and Abilities		
High level of verbal communication skills in face-to-face situations, on the telephone, when leading group work, during meetings with colleagues	A/I	E
High level of written communication skills in the production of accurate records, emailing information to key stakeholders	A/I	E
Strong team working capabilities and ability to liaise and co-ordinate effectively with peers	A/I	E
To engage constructively with, and relate to, colleagues within different settings who will have varied starting points and understandings of the project and the toolkits being utilised as part of the project	A/I	E
To engage constructively with, and relate to, a range of children and families who may have vulnerabilities	A/I	E
To be confident at presenting information in variety of situations, including formal training	A/I	E
Personal Qualities		
Approachable, caring and empathetic	A/I	E
Works well as part of a team, often with people they don't know particularly well	A/I	E
Excellent self-motivator, being able to work under their own initiative	A/I	E
Highly organised	A/I	E
Flexible, listens and is prepared to seek advice and support	A/I	E
Committed to continuing professional development for self and others	A/I	E
Able to deal sensitively with people and resolve conflict	A/I	E