

Tuesday 1st September 2020

Dear Parents,

I hope this letter finds you and your families well and that you have all had a relaxing summer break.

Following on from our correspondence at the end of last term, please find details confirming our plans for wider reopening. We are looking forward to welcoming ALL children back on Thursday 4th September! We cannot wait to get everybody in school and have planned extensively over the summer holidays to ensure that our plans comply with all current guidance and documentation.

Please find a checklist of how the school will be opening in September:

- There will continue to be staggered start and finish times for the foreseeable future. Please see the table below for your year child's year group. Siblings can all attend at the same time and go to their correct classroom door. Please do not arrive at school before your time to help the school reinforce social distancing requirements.

	Start of day	End of day
Reception	9.15am	2.45pm
Year 1	9.15am	2.45pm
Year 2	9am	3pm
Year 3	8.45am	3pm
Year 4	8.45am	3pm
Year 5	8.30am	3.10pm
Year 6	8.30am	3.10pm

- Children will return in full school uniform including school shoes

- No PE kit in school at the moment please. We are awaiting further guidance around this issue and hope to have further information to share with you soon.
- There will be a one way system into school for drop off and pick up times each day. We are asking that only one adult per family drops their child into school via the green gate. You will take your child to the correct classroom door where the adults will meet and greet your child and guide them into the classroom. Please can we ask that you drop your child quickly at the door and leave the school site by walking past the Reception classroom and exiting via the wooden gate by the main school office. Mr Beeston and I will be available to guide you in the right direction over the first week.
- If you need to speak to your child's class teacher then please contact the school office and the teacher will phone you back later that day in order to limit excess face to face interactions for staff.
- The main school office will be open but there must only be 1 person in the entrance area at a time and the glass panel will remain shut while you chat with the office staff. This ensures that we are keeping both you and our staff safe at this current moment in time. We would much prefer you to contact the school via email, text or phone.
- Children are not to bring any belongings from home into school except a coat, lunchbox (if needed) and a water bottle. Water bottles will be sent home daily for cleaning and must return the next day. We will be unable to provide children a cup in school if they do not have their water bottle. Children will be given their own pencil cases and equipment at school.
- Part of maintaining a lower risk environment is reducing movement around the building so lunches will be delivered to and eaten in the classroom bubbles. Lucy, our wonderful cook will be offering both a cold and hot deli bag lunch which will be ordered as normal on the day.
- To minimise potential transmission the children will need to use anti-bacterial hand gel as they arrive and leave school, as well as throughout the day. They will also be guided by staff to wash their hands regularly. The older children will also help keep their desk surface and equipment clean. We appreciate that the children's hands may become sore due to the excessive washing and use of hand sanitizer but this is part of the guidance and expectation within school. If you wish to provide your child with a small hand cream then please send this in with them.
- The school will continue to be cleaned to a high standard at the end of each day to reduce the risks to children and staff.

As previously stated, the overarching principle behind all decisions continues to be keeping the children and the staff as safe as possible at Kingsway School. We have been working hard to put measures and principles in place to reduce possible transmission rates, reducing risks to pupils and staff. There are many situations where keeping a 1 metre plus distance in school is not possible. However, we plan to mitigate this with good hand hygiene, regular and thorough



cleaning and maintaining as much distance as possible. It is always about balancing the risks with the mitigations.

As you can see, this return to school for the 2020-21 academic year continues to look slightly different. However, as proven during the previous summer term, the children are all very resilient and will continue to adapt to the change of both school life and their new teachers. The children will continue to be supported by the wonderful staff who will help settle the children into managing the new way of working. We will all work very hard to make the 2020-21 academic year school as enjoyable and beneficial as possible for all pupils.

Throughout all stages of our return we will be constantly re-assessing the risks, looking at what works and what doesn't and reviewing our provision.

We look forward to welcoming back ALL children on Thursday 4th September 2020.

Yours sincerely,



Mrs S Byrne
Headteacher

