



Mawgan-in-Pydar Primary School

Head of School: Miss D Garden

July 2020

Dear Parents/Carers,

Firstly, thank you very much for your continued support and patience throughout this very challenging period. Following on from the letter confirming your child's class in September, sent home on Friday 17th July, we can now share with you some key information on our planned procedures for welcoming your child back to Mawgan-in-Pydar School in September, whilst adhering to all COVID-19 related guidance from the Government. However, should the DfE issue further guidance then we will alter our plans accordingly and communicate these alterations during the first week of September and before school commences on September 7th 2020.

All pupils will return to school, full time, on Monday 7th September 2020, with the exception of Reception, who will return on a phased basis during the first two weeks. Parents of the new Reception children will receive a separate letter about these plans. We would like to extend a huge welcome to those families new to our community.

Health and safety

As a school and a Trust, we must comply with health and safety law, which requires us to assess risks and put in place proportionate control measures. We have thoroughly reviewed our health and safety risk assessments and have drawn up plans for the Autumn term which address the risks identified using a system of protective measures. These include:

- a requirement that people who are ill stay at home
- robust hand and respiratory hygiene
- enhanced cleaning arrangements
- active engagement with NHS Test and Trace
- formal consideration of how to reduce contacts and maximise distancing between those in school wherever possible and minimise potential for contamination so far as is reasonably practicable.

We have taken reasonable steps to protect our staff, pupils and others from COVID-19 within our school setting. To reduce contact as much as possible, we have considered:

- how we group children together
- how we can best avoid contact between groups in 'bubbles'
- where possible, arranging classrooms with forward-facing desks
- staff maintaining distance from pupils and other staff as much as possible.

Protective measures

We will minimise contact with individuals who are unwell:

- Any pupil or member of staff who have coronavirus (COVID-19) symptoms, or has someone in their household who does, must not attend school.
- Pupils, staff and other adults must not come into the school if they have coronavirus (COVID-19) symptoms, or have tested positive in the previous 7 days. We will ensure that anyone developing those symptoms during the school day is sent home.
- If anyone in the school becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), they will be sent home and advised to follow the government's 'Stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection', which sets out that they must self-isolate for at least 7 days and should arrange to have a test to see if they have COVID-19. Other members of their household (including any siblings) should self-isolate for 14 days from when the symptomatic person first had symptoms.
- If a child is awaiting collection, they will be moved, if possible, to a room where they can be isolated behind a closed door, depending on the age and needs of the child, with appropriate adult supervision if required. If it is not possible to isolate them, we will move them to an area which is at least 2 metres away from other people.
- PPE will be worn by staff caring for the child while they await collection.

We will ensure that pupils and staff clean hands thoroughly and more often than usual:

We will ensure that all pupils clean their hands regularly, including when they arrive at and leave school, when they go to and return from breaks, when they change rooms (KS1 for RWI only) and before and after eating. Regular and thorough hand cleaning is going to be needed for the foreseeable future:

- In addition to sinks for hand washing, we have hand sanitiser 'stations' available across the school so that all pupils and staff can clean their hands regularly
- Supervision of hand sanitiser use will be given and students with additional needs will continue to be helped to clean their hands properly
- We will build these routines into school culture, supported by behaviour expectations and help ensure younger children, and those with complex needs, understand the need to follow them.

We will ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach:

- The 'catch it, bin it, kill it' approach continues to be very important, so we have ensured we have enough tissues and bins available to support pupils and staff to follow this routine. As with hand cleaning, we will ensure younger children and those with complex needs are helped to get this right, and all pupils understand that this is now part of how our school operates.

T: 01637 860491

E: hello@mawgan-in-pydar.org.uk W: www.mawgan-in-pydar.org.uk

Mawgan-in-Pydar Primary School, St Mawgan, Newquay, Cornwall TR8 4EP

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Public Health England does not currently recommend the use of face coverings in schools: "They are not required in schools as pupils and staff are mixing in consistent groups, and because misuse may inadvertently increase the risk of transmission. There may also be negative effects on communication and thus education". Face coverings are required at all times on public transport for children, over the age of 11.

We have introduced enhanced cleaning, including cleaning frequently touched surfaces often using standard, high quality recommended products:

We have put in place a cleaning schedule that ensures cleaning is enhanced and includes:

- more frequent cleaning of rooms / shared areas that are used by different groups on site during the day
- frequently touched surfaces being cleaned more often than normal

- Toilets will be cleaned regularly throughout the day and pupils will be encouraged to clean their hands thoroughly after using the toilet.

We will minimise contact between individuals and maintain social distancing wherever possible:

We will do everything possible to minimise contact and mixing while delivering a broad and balanced curriculum, by reducing the number of contacts between children and staff.

We have taken into consideration:

- our pupils' ability to socially distance
- the lay-out of our school and size of classrooms
- the feasibility of keeping distinct groups separate while offering a broad and balanced curriculum
- the importance of teachers knowing their pupils and continuing to personalise learning for their progress.

Consistent groups reduce the risk of transmission by limiting the number of pupils and staff in contact with each other to only those within the group. Due to the restricted space and limited staffing at Mawgan-in-Pydar school, we will be operating a back of school 'bubble' and a front of school 'bubble' due to the sharing of cloakrooms, toilets and playgrounds. Social distancing will be explained to children in an age appropriate manner and there will be an expectation that it remains in place wherever possible. DfE guidance does make it clear that this is not an expectation for our youngest children in school.

Classes will be encouraged to keep their distance and we have taken steps to limit interaction, sharing of rooms and social spaces between classes as much as possible. We will keep pupils in their classes for the majority of classroom time, but also allow mixing into wider groups for specialist teaching (RWI), wrap-a-round care and transport.

The DfE Guidance says that endeavouring to keep classes at least partially separate and minimising contacts between children will still offer public health benefits as it

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reduces the network of possible direct transmission. Although we have limited staff and pupil movement, in reality some specialist staff will operate across different classes in order to facilitate the delivery of the school timetable. Where staff need to move between classes, they will try and keep their distance from pupils and other staff as much as they can.

Staggered Timings and Access Route

To help keep large groups apart, we plan to temporarily stagger drop off and collection to school by surname. Please note, this will not reduce the amount of teaching and learning time for your child.

Although a one-way system was successfully implemented in the Summer term with a reduced amount of pupils, we feel that this will not be safe for our pupils and families in September due to the dangers posed to pupils and congestion caused entering and leaving the car park at the back of school.

In order to make drop off and pick up as simple and straight forward as possible we will retain our definitions of front of school bubble and back of school bubble and children will enter and exit using the corresponding gates. Please note the route to be used for dropping off and collecting your child.

Class	Drop off/Pick up	Class Entrance/Exit
1	In back gate/Out back gate	Class 1 main door
2	In back gate/Out back gate	Class 2 main door
3	In back gate/Out back gate	Class 3 main door
4	In front gate/Out front gate	School front door
5	In front gate/Out front gate	School front door

We are retaining our surname groupings for drop off and pick up times:

Surnames	Morning	Afternoon
A-H	8.30am	3.00pm
I-P	8.40am	3.10pm
Q-Z	8.50am	3.20pm

Families with multiple siblings across front and back bubbles can drop off using the most convenient gate. Children will then be directed to their class bubble entrance.

In order to increase safety and minimise contact we would encourage all KS2 children to enter the school site from their designated gate independently of their parents after the first day.

We also ask that you leave the site promptly using your directed route after drop off and collection of your child/children to avoid gathering on site.

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Break times and Lunch Times

Break and Lunch times will be staggered across the school. Snack will be eaten outside and hands sanitised before and afterwards. Lunch will be eaten by all pupils in their own classes. All surfaces and hands will be sanitised before and after. The school will offer a 'Grab and Go' hot menu initially, these will be served in takeaway boxes by staff from each class. School meals will cost £2.35 for KS2 (Years 3-6) pupils. KS1 (Year R-2) pupils will continue to receive free meals. Pupils can bring their own packed lunch into school as normal if they wish.

Breakfast Club - Daily from 8am – 8.30am

We will resume provision of a morning club from September, now called 'Breakfast Club'. For the Autumn Term there will be a change to what has been advertised in the newsletter over the last two weeks due to the impact and restrictions of COVID-19.

For Breakfast Club there will be a non-breakfast option which for the Autumn term will be £1.50. A breakfast option will be £3.00. These prices and timings will be reviewed throughout the term in-line with the ever-changing government guidance.

In order to avoid over buying food and to help with organising staff time, this will need to be booked and paid for through Parent Pay by the Friday of the previous week. Please note that there will be no late bookings and places are limited.

All children will need to arrive for breakfast club at 8.00am as we need to limit the movement of pupils and adults around the site to keep both pupils and staff safe.

After School Club

This will be offered for the Autumn Term, on a daily basis from 3.00pm – 5.00pm. The price is £4.00 per child per session. Session run from 3pm – 4pm and 4pm – 5pm. This will need to be booked and paid for through Parent Pay by the Friday of the previous week. Please note that there will be no late bookings and places are limited.

Please be aware that pupils from across the school will be attending this provision.

Equipment

- Personal equipment for each child i.e. pencil, rubber, ruler, will be provided by school and will be kept on pupils desks. No personal pencil cases are to be brought to school.
- Classroom based resources, such as books and games, will be used and shared within the class; these will be cleaned regularly, along with all frequently touched surfaces. Resources that are shared such as sports, art and science equipment will also be cleaned frequently and thoroughly in between use by 'bubbles'.
- Pupils can bring in their own lunch boxes, hats, coats, books and book bags.
- A personal labelled water bottle will be needed everyday.
- Soft toys cannot be brought into school.
- Children, teachers and TAs can take books and other shared resources home, although unnecessary sharing will be avoided, especially where this is not

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educationally beneficial. Books in plastic will be left 72 hours and paper books 24 hours in-line with DfE guidance.

- Reading books can move between home and school but will need to be put in a quarantine box on return for 24 hours. Children will be taught to follow this rule in class.
- Guidance on use of Reading Records will be issued on return in September.

School Uniform

A return to normal school uniform will take place in the Autumn term BUT pupils will need to wear good, comfortable and sturdy footwear such as trainers to allow for outdoor learning. There is no need for black school shoes until further notice.

PE Kit: Reception and KS1 Classes will change into their PE kit at their desks but KS2 will need to come into school in their PE kit on their allocated PE day (this will be shared at the beginning of term and on the Class web page on our school website) and go home in it until further notice. For the time being there is no need for KS2 pupils to bring their PE kit to school in a bag.

School Bus

The school bus will be operating at the start of term taking the following route: St Columb, Tregurrian, Trevarrian, Mawgan Porth and Trenance. They will be operating this service as a closed door service until further notice which means parents and other pupils not on the loading list will NOT be able to use this service. To ensure your child is on the loading list you will need to contact Passenger Transport Unit, Tel: 0300 1234 222. Children under the age of 11 are not required to wear a mask.

The School Office

Access to the inside of our school building is to be kept to a strict minimum. No parent should access the inside of the school building, including the corridor and school office unless urgent, instead communicate with us via email: hello@mawgan-in-pydar.org.uk or by telephone: 01637 860491. If you do need to come to the office, please book an appointment and observe our social distancing measures. Any payments must be made using Parent Pay as the school is a cashless school.

Curriculum

After an initial welcome back to school, transition activities and evaluations we will resume all learning through the Cornerstones Curriculum. We believe that the best and most effective way for children to learn is through engagement and our Imaginative Learning Projects (ILPs) enable teachers and children to learn together within a creative scaffold. Learning support opportunities will be in addition to our broad and vibrant curriculum with plenty of outdoor experience and not instead of it.

Whole school gatherings such as assemblies will not be possible. These will take place within classes and our full Personal, Social, Health and Emotional curriculum will be ongoing and delivered through SCARF. Relaxation and reflection time will also feature in our curriculum.

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A Blended Learning Approach

In line with Government guidance we are developing our remote education facility so that it is an essential component in the delivery of the school curriculum alongside classroom teaching should there be another lockdown or in the case of pupils having to self-isolate.

Extra-curricular provision

For the first few weeks there will be no clubs offered. We will send information out when we feel it is appropriate to begin these extra-curricular clubs.

Music Lessons

For the initial return to school, due to increased risk of transference, Instrumental music teaching will be suspended awaiting further, more detailed, DfE guidance.

School Attendance

It has been made clear by the Government that attendance is mandatory from the beginning of the new academic year (7th September 2020). It is vital for all children to return to school to minimise as far as possible the longer-term impact of the pandemic on children's education, wellbeing and wider development. For parents and carers of children of compulsory school age, this means that the legal duty on you as a parent to send your child to school regularly will apply and families could be fined if they choose to keep their child at home. I understand that as a parent your child's return to school at this time may be worrying for you. If this is the case please contact us now so that we can discuss your concerns with you before the summer holiday (Thursday 23rd July 2020). If you or your child are currently shielding or clinically vulnerable and we are not aware, please contact us so that we can advise further.

Inset days next year will be: Thursday 3rd and Friday 4th September, Friday 12th February, Monday 7th June and Friday 23rd July, so please ensure all holidays are booked in school closure time.

Educational Visits

No overnight educational visits are permitted for the Autumn Term. Day trips may recommence in the Autumn Term.

Behaviour Expectations

Our Managing and Supporting Positive Behaviour Policy Addendum and the MIP Way is attached and on our website so you share with your child ahead of returning to school in September. Our behaviour expectations with regard to COVID-19 and risk limitation will be shared at the start of term and pupils must be aware from the beginning of new practises.

Assessments

Presently the DfE have indicated that all statutory primary assessments will take place in the 20/2021 academic year. These include:

- a phonic screening check for Y2 pupils in the second part of the Autumn Term (to fulfil the missed assessment requirement from Y1)
- the phonics screening check for Y1 in May 2021
- KS1 tests and teacher assessment for Y2 in May 2021

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- the Y4 multiplication tables check in June 2021
- KS2 tests and teacher assessment for Y6 in May 2021

We will endeavour to fully prepare all pupils for these tests over time in an age appropriate way. First and foremost though our priority is to welcome back and settle all of our pupils into school and re-connect with them within the school environment. In order to fully engage with learning our pupils need to feel comfortable and safe.

Thank you for taking the time to read this information. We realise it is detailed but we wanted to provide some assurances before you go into the summer break and answer some of the questions you will all, naturally have. Please be assured that the safety and well-being of all our children has been our highest priority in planning for the return in September. We will issue further guidance in September should the Government make any changes.

We all hope you have a wonderful summer and we are really looking forward to welcoming all of our pupils back again in the Autumn term. It will be slightly different but, with your support, we will make it work!

Kind regards

De Carden

Miss Carden
Head of School

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