

## GENERAL SCHOOL INFORMATION

**'This is an outstanding school. It has a distinctive welcoming and inclusive ethos' Ofsted.**

Mawgan-in-Pydar School prides itself on providing a happy, safe, secure and supportive learning environment. At Mawgan-in-Pydar, every child is special and unique. All our children are encouraged to care for and support one another.

At the centre of our ethos is an unwavering belief that all children can succeed and should enjoy their school experience while achieving their full potential.

We believe this is achieved through a close and trusting relationship between home and school, both working together to promote the vision, aims and ethos of the school.

Mawgan-in-Pydar School is part of the Aspire Academy Trust.

## ASPIRE ACADEMY TRUST

The Aspire Academy Trust is a Multi Academy Trust, comprising of a group of primary Academies. We have joined together in a unique and exciting partnership that raises aspiration and achievement through ensuring better provision, richer resources, and higher standards for all our pupils.

## THE SCHOOL DAY

8:40am	Children may arrive at the school from 8:40am
8:55am	School begins for Key Stage 2
9:00am	School begins for Key Stage 1
10:15am	Morning Break of 15 minutes
11:55am	Morning School ends. Lunch Break.
1:05pm	Afternoon school begins.
3:10pm	End of School

There is 15 minutes break for Key Stage 1 during the afternoon.

Children will be dismissed from their classrooms only when we see the adult collecting them.

## **EARLY MORNING CLUB AND AFTER SCHOOL CLUB**

There is an 'Early Morning Club' from 8:00am to 8:40am every morning at a cost of £1.50 per session or 8:15am to 8:40am at a cost of £1.00 per session.

An 'After School Club' is available every afternoon for homework, ICT, arts & crafts and games from 3:15pm to 5:15pm at a cost of £3.00 per hour, including snacks.

There are various after school sports clubs available from KS1 during the week. These vary from term to term. There are also many other clubs such as art, maths, cookery and music which run periodically during the year.

## **TEACHING STAFF**

Mrs Vanessa Bragg	Executive Head Teacher
Mrs Sally Vannoney	Head of School
Mrs Josephine Burt	Class Teacher
Mr Ryan Polmounter	Class Teacher
Miss April Blewett	Class Teacher
Mrs Lisa Howes	Class Teacher on Maternity Leave
Mrs Christie Ley	Class Teacher Part-Time

## **TEACHING ASSISTANT STAFF - FULL TIME**

Mrs Paula Cawley	Teaching Assistant
Mrs Manisa Cooper	Teaching Assistant
Miss Abbie Delaney	Teaching Assistant
Mrs Yvonne Hughes	Teaching Assistant
Mrs Sue Hutchings	Teaching Assistant
Mrs Katherine Webster	Teaching Assistant

## **TEACHING ASSISTANT STAFF - PART-TIME**

Mrs Hilary Hawkey	Teaching Assistant
Mrs Lyndsay Martin	Teaching Assistant
Mrs Maria Turner	Teaching Assistant
Mrs Eugenie Walker	Teaching Assistant

## **NON-TEACHING STAFF**

Mrs Gillian Cooper	School Secretary
Mrs Bridget Warne	Canteen Supervisor
Mrs Keeley Delaney	Canteen Assistant
David Stephens	Peripatetic Guitar Teacher

## SCHOOL UNIFORM INFORMATION

The school's colours are green and yellow.

GREY	Trousers (boys and girls)
GREY	Skirts
GREEN	School Sweatshirt or Sweatcardi
YELLOW	School Polo Shirt
GREEN & WHITE	Gingham Summer Dress
BLACK FOOTWEAR	Black shoes (fashion shoes, shoes with high heels or open toe are NOT suitable for school)
ESSENTIAL PE KIT	PE bag with :- <ul style="list-style-type: none"><li>- Trainers (not plimsolls)</li><li>- Fitted black PE shorts for girls/Black shadow stripe PE shorts for boys</li><li>- T-shirt - Bottle Green with school logo</li><li>- Spare sports socks</li><li>- Children taking part in football will need football boots and shin pads. Second hand boots are often available at school.</li></ul>

The following items are available from the school office:

Yellow polo Shirts	£8.50	PE T'shirt	£6.00
Green school sweatshirts	£10.00	Girls Fitted PE Shorts	£6.50
Green school sweatcardi	£11.50	Boys Shadow PE Shorts	£6.00
Green school book bag	£3.50		
Green school PE bag	£3.50		
Yellow or green Legionnaires cap	£4.50		
Yellow or green baseball cap	£4.00		
Waterproof jacket	£20.00		

PLEASE HELP US TO HELP YOUR CHILDREN TO CARE FOR THEIR CLOTHES BY LABELLING EACH ITEM.

There is also a second-hand school uniform rail outside the school office.

## **SCHOOL ATTENANCE**

Punctuality and regular attendance are not only essential in order that a child may learn to live in society but are also necessary to ensure a child's good progress at school. Attendance is compulsory. If your child is absent, please ring the school office in the morning to let the school know the reason. If a call has not been received by 9.30am then the school will contact, you. This is all the more important as the government requires all schools to monitor all unexplained absences, so it is vital that school knows why your child is absent.

Annual family holidays cannot be taken during term time. It is important for parents to understand that the Head must be informed but will not be able to authorise any absences.

## **FOOD IN SCHOOL**

### **SNACKS, MILK AND MORNING BREAK TUCK**

Children from Reception to Year 2 receive FREE fruit daily.

Children under five are entitled to a daily carton of milk, free of charge. Milk can be ordered and paid for direct with Cool Milk on their website [www.coolmilk.com](http://www.coolmilk.com) from the age of 5 years.

Children can bring in a small amount of tuck for morning break. Acceptable foods are: fruit, dried fruit, vegetables (i.e. carrot sticks), cereal bars, cheese/crackers, breadsticks, rice cakes, cheese strings, seeds and yoghurt. Sweets and fizzy drinks are banned at all times.

### **LUNCH**

Every child in Reception, Year 1 and Year 2 are entitled to a FREE SCHOOL MEAL for lunch. Our provider is currently Caterlink. Please see our website for our latest menu which is a three week rolling cycle. Children from Year 3, 4, 5 and 6 can purchase a school meal for the price of £2.25. Please ask at the office for more information.

### **PACKED LUNCHES**

If your child does not require a school lunch, then they can bring a healthy packed lunch from home. A healthy selection of food from each food group is recommended. An example of a healthy packed lunch:

A cheese or chicken sandwich on wholemeal bread, carrot sticks, rice cake, apple, low fat yoghurt, a drink of water. This is entirely a parental choice and can include any items you choose, including crisps, but not fizzy drinks and sweets.

## **BIRTHDAY CAKES**

As part of our Healthy Schools Programme, and in conjunction with Ofsted guidelines, we request that **no** birthday or celebration cakes are brought into school to be distributed amongst the class to celebrate your child's birthday. We will ensure your child feels special on their big day.

## **THE SCHOOL BUS**

The bus is a service bus and route is as follows - Newquay, Porth, Watergate Bay, Tregurrian, Trevarrian, Mawgan Porth, Trenance, St Mawgan. Tickets can be purchased on the bus or weekly bus passes may be purchased from Summercourt Travel.

Cornwall Council (PTU 0300 1234 222) provides free transport if your child is:

- In Primary School and the nearest school (designated/catchment school) is more than 2 miles away.
- In Secondary School (designated/catchment school) and the nearest school is more than 3 miles away.

The bus is not supervised except by the driver and sensible behaviour is expected at all times. Poor behaviour on the school bus distracts the driver and jeopardises the health and safety of all passengers. Any child found to be unable to behave appropriately on the bus will be unable to travel on it.

## **ADMISSION TO RECEPTION CLASS**

Children will be admitted to our Reception Class during the year in which they become five. Before children start for the first time, parents are required to complete an application form which should be returned by January of the year preceding. Please visit [www.cornwall.gov.uk/admissions](http://www.cornwall.gov.uk/admissions) for exact details and timings.

Pre-school visits are arranged for parents and their children to view the school and meet the staff. We aim to provide the Under 5's in school with a secure, happy environment that meets their developing needs.

The school has strong links with St Mawgan Pre-school. The Foundation Stage Teacher makes regular visits to the group and pre-school, children with staff members also visit the school regularly.

## **DISABLED CHILDREN**

Parents of disabled children are asked to give the Head of School details of the disability as soon as they are offered a place at the school. It will then be important for the head of School to meet with the family, so that arrangements can be made for the disabled pupil to play a full part in the life of the school.

## **YEAR 6 TRANSFER TO SECONDARY SCHOOL**

We have good relationships with both local secondary schools, Newquay Tretherras and Treviglas Community College. Children transfer in the September after their 11<sup>th</sup> Birthday, and a full induction programme is available to pupils in the year before transfer. As a school, we feel that maximum continuity between schools is vital, and every effort is made to ensure that transfer proceeds smoothly.

## **THE P.T.A. - PARENT KIND**

The Parent Teacher Association consists of parents/carers and staff who form a committee to organise fund raising and social events. They are very successful in raising money to purchase extra resources for the school and their efforts are very much appreciated. In the past, events have included Summer and Christmas Fairs, Treasure Hunts, Boat Races, Bingo Evening, Casino Nights, Beer Festivals, Sea Food Evenings, and lots more.

## **EQUAL OPPORTUNITIES**

As a school, we are committed to equal opportunities, and hold the fundamental belief that every individual, whatever their colour, culture, religion, gender or ability should have equal access to the opportunities available at the school and ultimately in society at large. We believe in creating an atmosphere where each member of the school feels equally valued and secure, and any behaviour which devalues a person for reasons of colour, culture, religion, gender or ability will create unhappiness and insecurity and thus deny this equal access.

## **HEALTH MATTERS**

### **Illness or Injury**

Unfortunately, children have minor accidents from time to time or become ill during the school day. The majority of our members of staff have First Aid Qualifications, and as most accidents are minor ones, these are dealt with at school. Should it be necessary, you will be contacted.

For this reason, it is very important that our records of emergency contacts are up to date; please inform us if there are any changes of temporary or permanent nature. Should your child receive a minor head injury at school you will be informed by a letter on the day of the injury alerting you to watch for delayed symptoms of any kind. Any injury of a more serious nature will of course be dealt with appropriately and with your full knowledge.

### **Infectious illness**

Please inform the school if your child is suffering from an infectious illness, head lice, slap cheek, measles etc. A telephone call is usually sufficient.

## **Asthma**

Please make sure that you have completed the Asthma Form (enclosed in new starter form pack) and that the school is aware that your child is asthmatic in order for us to include them on our Asthma Register. If their medication is kept in school, please make sure that it is checked regularly for 'use by date'. We keep an emergency kit in school and staff have received training on its use in emergency situations.

## **Medication**

Should your child need to take medicine during the school day, please complete a medication consent form and leave the medicine at the school office. Please ensure medicine is clearly marked. Medication cannot be administered without consent.

## **Medical Concerns**

Please contact the school if you have any concern about sight, hearing or speech development which may be affecting your child's wellbeing.

## **THE CURRICULUM**

We aim to put our children at the centre of their own learning and place great emphasis on nurturing skills and attitudes such as resourcefulness, resilience and co-operation. Our teachers bring the National Curriculum alive by making links between the individual subjects and applying them to topics.

The National Curriculum divides programmes of study for children into Key Stages. At Mawgan-in-Pydar we have three stages.

	Age	Year Group
Foundation Stage	4+	Year R
Key Stage 1	5+	Year 1
	6+	Year 2
Key Stage 2	7+	Year 3
	8+	Year 4
	9+	Year 5
	10+	Year 6

The Foundation Stage follows government guidance through the Development Matters document. A link to this can be found on the Class 5 website. This document allows practitioners to implement the statutory requirements needed for the foundation stage of learning.

The National Curriculum for Key Stage 1 and 2 follows the Foundation Stage and children learn through core and foundation subjects. The core subjects are English, Maths and Science and the children will be aiming for mastery in all of these subjects. Other foundation subjects include: Art and Design, Computing, Design and Technology, Geography, History, Music and Physical Education. The provision for Personal, Social, Health and Economic education (PSHE) is provided throughout all subjects with the Foundation stage, Key Stage 1 and 2.

### **Religious Education**

The school conforms to the syllabus agreed by the Cornwall standing advisory committee for religious education. The syllabus is mainly Christian in approach but treats all denominations equally. In addition, aspects of Judaism, Islam and Hinduism are studied.

Parents have the right to remove their children from religious education and the act of worship. Please discuss this with the head teacher first if you wish to exercise this right.

### **Sex Education**

Sex education is considered to be part of the schools Personal and Social Education programme. It is fully integrated into the school curriculum so that it is not taught out of context or over-emphasised. It concentrates on growth and development taught in the context of loving family relationships. The content of the curriculum is based on factual information, responsibility and caring, as well as values and attitudes.

## **TEACHING AND LEARNING**

Raising the attainment of children across all areas of the curriculum is central to our teaching. We teach the full national curriculum and take great care to enrich learning through both first hand and practical experiences. All children, irrespective of their learning ability, are supported through an extensive range of strategies and activities. As well as our regular weekly clubs and activities, there are many other opportunities available to pupils. Each year there are residential visits organised for years 3, 4, 5 and 6, artistic and dramatic performances, sporting events, Summer and Christmas Activities, and superb events organised by our hard-working Parent and Teacher Association. Children also benefit from a range of cultural experiences through visits to theatres, art galleries, museums and places of interests as well as working with visiting story-tellers, artists and writers and performers.

It is central to our beliefs that academic, creative and social excellence is only attainable when we feel secure, happy and valued. It is therefore our priority that all our pupils are supported and nurtured throughout their time with us.

We acknowledge the importance of developing a caring and stimulating environment, where children's high self-esteem enables them to take risks in learning and to learn confidently through their mistakes. We teach children that getting 'stuck' is not a sign of failure by developing strategies for independence, we encourage children to ask questions, thus enabling them to learn how to solve challenges and problems.

## **OUTDOOR EDUCATION**

Education is learning for life. It is widely accepted that effective learning takes place from first-hand experience. Much of this experience may be gained by utilising the outdoor environment, not only for acquisition of skills, but for social and personal development. Outdoor education provides a flexible framework to develop essential skills, concepts, attitudes and issues, at all levels, for all children, in an atmosphere where learning is fun.

## **SPECIAL EDUCATIONAL NEEDS**

In meeting the responsibilities towards children with special needs we seek to plan a curriculum which embraces the needs of pupils of all abilities. The school will strive towards identifying and ensuring a positive response to those with Special Educational Needs and to establishing a close working relationship with their parents.

We adhere to a 'Code of Practice' which is designed to identify special needs and progresses through various stages. At differing times and for differing reasons children are added to the special needs register. Parents and Parent/Carers are contacted at each step of the process and are kept informed of progress made.

## **SCHOOL MORAL CODE**

All members of the school community are asked to respect each other.

Children are encouraged to be helpful, kind and thoughtful individuals.

Children are taught to develop an empathy for the feelings of others and to be honest.

All children are expected to be well behaved, well-mannered and attentive.

## **OUR SCHOOL RULES**

Work hard and do your best.

Be helpful, thoughtful and kind.

Look after each other and each other's property.

Listen carefully to other people.

Tell someone if you feel unhappy.

## **BEHAVIOUR**

At Mawgan-in-Pydar School all children are encouraged to show respect and consideration for themselves, for others and for property. We want our school to be a happy and caring environment for all children. Our aim is to maximise teaching and learning time. Bad behaviour interferes with this aim. Our latest Ofsted report praised behaviour and graded it as outstanding.

The school operates a positive behaviour policy and anti-bullying policy which is available to all parents.

## **COMPLAINTS PROCEDURE**

Many complaints or concerns can be best resolved in discussion with the Head of School. This is where the process should start and unless there are exceptional circumstances there should be full discussion at the informal stage. Please refer to Aspire Complaints Policy available on our website.

Please note that whilst every care has been taken to ensure the accuracy of all the statements in this brochure, circumstances may cause change after publication.