



# Mawgan-in-Pydar Primary School

Head of School: Miss D Carden

*Imagine possibilities, make them real*

## GENERAL SCHOOL INFORMATION

**'This is an outstanding school. The school is a very inclusive and cohesive community' Ofsted 2012.**

Mawgan-in-Pydar School prides itself on providing a happy, safe, secure and supportive learning environment. At Mawgan-in-Pydar, every child is special and unique. All our children are encouraged to care for and support one another.

At the centre of our ethos is an unwavering belief that all children can succeed and should enjoy their school experience whilst achieving their full potential.

We believe this is achieved through a close and trusting relationship between home and school, both working together to promote the vision, aims and ethos of the school. Mawgan-in-Pydar School is part of the Aspire Academy Trust.

### **ASPIRE ACADEMY TRUST**

The Aspire Academy Trust is a Multi Academy Trust, comprising of a group of primary Academies. We have joined together in a unique and exciting partnership that raises aspiration and achievement through ensuring better provision, richer resources, and higher standards for all our pupils.

### **OUR CORE VALUES**

**Aspirations:** achieve the best for ourselves and others: to imagine possibilities and make them real

**Spirit:** demonstrating the courage of our convictions, with energy and determination

**Passion:** enthusiastic and committed to seek opportunity, pursue talents and interests

**Integrity:** honest with ourselves and others in all that we do

**Resilience:** to overcome obstacles and reach success

**Excellence:** in all we do!

### **IN OUR SCHOOL WE...**

- \*We work hard and do your best
- \*We are helpful, thoughtful and kind
- \*We look after each other and each other's property
- \*We listen carefully to other people
- \*We tell someone if we feel unhappy

## **THE SCHOOL DAY**

8:40am	Children may arrive at the school from 8:40am
8:55am	School begins for Key Stage 2
9:00am	School begins for Key Stage 1
10:15am	Morning Break
12.00pm	Lunch Break
1:00pm	Afternoon school begins
3:10pm	End of School

There is a 15 minute break for Key Stage 1 during the afternoon. Children will be dismissed from their classrooms at the end of the day only when we see the adult collecting them. Important: Please advise the school if a change of adult is due to collect your child/children. This adult will need to give your chosen 'safe word'.

## **SCHOOL ATTENDANCE**

Attendance in school is compulsory. Punctuality and regular attendance are not only essential in order that a child may learn to live in society but are also necessary to ensure a child's good progress at school. If your child is going to be absent, please ring the school office in the morning to let the school know the reason. If a call has not been received by 9:30am then the school will contact you. The government requires all schools to monitor unexplained absences, so it is vital that school knows why your child is absent.

Annual family holidays should not be taken during term time. The Head of School must be informed if you wish to take your child out of school but she will not be able to authorise any absences unless it is an exceptional circumstance. Please see the Aspire Academy Trust Attendance Policy for more details.

## **KIDS CLUB – BREAKFAST AND AFTER SCHOOL CLUB**

Our daily **Breakfast Club** runs from 8:00am - 8:40am. The price is £3.00 per child per session, including breakfast - toast, cereal, muffins, crumpets and fresh orange, milk or water. Children have access to a range of equipment and games and if weather permits, we will often get out for a breath of fresh air! Children also have the opportunity to complete reading or homework with a member of staff if required.

**After School Club** runs from 3:10pm - 5:00pm Monday – Friday. The price is £4.00 per child per session. Session run from 3.10pm – 4pm and 4pm – 5pm. This club includes a snack, drinks and access to indoor and outdoor play as well as the opportunity to complete reading or homework with a member of staff if required.

Both of these sessions are run by our highly qualified and experienced staff, all of whom have food hygiene, first aid qualifications and an enhanced CRB.

All sessions are to be booked and paid for on ParentPay. Numbers are limited to each session. Late collection will be charged at £5 per hour per child. *There is more information about childcare within Cornwall on the Family Information website. [www.supportincornwall.org.uk](http://www.supportincornwall.org.uk).*

There is a wide range of extra-curricular clubs available during the week. These vary from term to term such as netball, football, maths, cookery and music. Information for these is provided at the start of each term.

## **THE SCHOOL BUS**

The school bus, run by Summercourt Travel, takes the following route – Newquay, Porth, Watergate Bay, Tregurrian, Trevarrian, Mawgan Porth, Trenance, St Mawgan. Cornwall Council (Passenger Transport Unit Tel: 0300 1234 222) provides free transport if your child is:

- In Primary School and the nearest school (designated/catchment school) is more than 2 miles away.
- In Secondary School (designated/catchment school) and the nearest school is more than 3 miles away.

The bus is not supervised except by the driver and sensible behaviour is expected at all times. Poor behaviour on the school bus distracts the driver and jeopardises the health and safety of all passengers. Any child found to be unable to behave appropriately on the bus will be unable to travel on it.

## **SCHOOL UNIFORM INFORMATION**

The school's colours are green and yellow.

GREY/ BLACK	Trousers or shorts
GREY / BLACK	Skirts
GREEN	School Sweatshirt or Sweatcardi
YELLOW	School Polo Shirt
GREEN & WHITE	Gingham Summer Dress
BLACK FOOTWEAR	Black shoes (fashion shoes, shoes with high heels or open toe are NOT suitable for school)
ESSENTIAL PE KIT:	PE bag, Trainers (not plimsolls), Fitted black PE shorts or/Black shadow stripe PE shorts, T-shirt (Bottle Green with school logo), Spare sport socks. Children taking part in football will need football boots and shin pads.

You can order and pay for school uniform online from School Trends by following this link:

**<https://www.schooltrends.co.uk/uniform/Mawgan-In-PydarCommunityPrimarySchoolTR84EP>**

Alternatively, you can visit [www.schooltrends.co.uk](http://www.schooltrends.co.uk). Simply go to the website address, then select 'Find My School' and follow the order instructions.

There are no minimum order quantities, and your uniform will be delivered directly to your chosen address. As well as our approved decorated school uniform, you are also able to order plain items such as trousers and skirts. Other ordering information including sizes, delivery information and the returns procedure is also available online.

The following items are available to order:

\* Items available from '**school office only**' and paid on ParentPay.



Polo Shirt

from £7.45



Classic Crew Neck Sweatshirt

from £10.45



Classic Sweatcardi

from £11.95



Classic T-Shirt

from £6.25



Shadow Stripe Shorts

from £5.95



Fitted Shorts

from £6.95



Storm Dry Jacket

from £22.95



Embroidered PE Bag AVAILABLE FROM THE SCHOOL OFFICE ONLY

from £4.95



Essential Book Bag AVAILABLE FROM THE SCHOOL OFFICE ONLY

from £5.50



PRINTED LOGO PE Bag

from £4.95



Legionnaire Caps AVAILABLE FROM SCHOOL OFFICE ONLY

from £5.45



Baseball Caps AVAILABLE FROM THE SCHOOL OFFICE ONLY

from £5.45

PLEASE HELP US TO HELP YOUR CHILDREN TO CARE FOR THEIR CLOTHES BY LABELLING EACH ITEM.

There is also a second-hand school uniform box in the school office. No jewellery to be worn.

## **SNACKS, MILK AND MORNING BREAK TUCK**

Children from Reception to Year 2 receive FREE fruit daily. Children under five are entitled to a 3<sup>rd</sup> of a pint of milk, free of charge.

Children can bring in a small amount of tuck for morning break. Acceptable foods are: fruit, dried fruit, vegetables (i.e. carrot sticks), cereal bars, cheese/crackers, breadsticks, rice cakes, cheese strings, seeds and yoghurt. Sweets, chocolate and fizzy drinks are not allowed.

## **LUNCH**

Every child in Reception, Year 1 and Year 2 is entitled to a FREE SCHOOL MEAL for lunch. Please see our website for our latest menu which is on a three week rolling cycle. Children from Years 3, 4, 5 and 6 can purchase a school meal for the price of £2.35. These can be selected by your child each morning and automatically charged to your ParentPay account.

## **PACKED LUNCHES**

If your child does not require a school lunch, then they can bring a healthy packed lunch from home. A healthy selection of food from each food group is recommended. An example of a healthy packed lunch: A cheese or chicken sandwich on wholemeal bread, carrot sticks, rice cake, apple, low fat yoghurt, a drink of water. This is entirely a parental choice and can include any items you choose, including crisps, but not fizzy drinks or sweets.

## **PARENTPAY**

ParentPay is an on-line payment and booking system used by the school. This system will enable you to pay for school trips, camps, some uniform items and school meals (once your child reaches Year 3). You will also be able to book Breakfast Club and After School Club sessions. You will receive login details once your child has started in school.

## **HEALTH MATTERS**

### **Illness or Injury**

Unfortunately, children have minor accidents from time to time or become ill during the school day. All of our staff have First Aid Qualifications, and as most accidents are minor ones, these are dealt with in school. Should it be necessary for your child to receive further first aid attention, you will be contacted. For this reason, it is very important that our records of emergency contacts are up to date; please inform us if there are any changes of temporary or permanent nature. Should your child receive a minor head injury at school you will be informed by a letter on the day of the injury as well as receiving a phone call from school alerting you to watch for delayed symptoms of any kind. Any injury of a more serious nature will of course be dealt with appropriately and with your full knowledge.

### **Infectious illness**

Please inform the school if your child is suffering from an infectious illness such as, head lice, slap cheek, measles etc. A telephone call is usually sufficient.

### **Asthma**

Please make sure that you have completed the Asthma Form (enclosed in new starter form pack) and that the school is aware that your child is asthmatic in order for us to include them on our Asthma Register. If their medication is kept in school, please make sure that it is checked regularly for 'use by date'. We keep an emergency kit in school and staff have received training on its use in emergency situations.

### **Medication**

Should your child need to take medicine during the school day, please complete a medication consent form and leave the medicine at the school office. Please ensure medicine is clearly marked with your child's name. Medication cannot be administered without consent.

### **Medical Concerns**

Please contact the school if you have any concern about sight, hearing or speech development which may be affecting your child's wellbeing.

### **PARENT KIND**

Parent Kind (the school Parent Teacher Association – 'Friends of St Mawgan School') consists of parents/carers and staff who form a committee to organise fund raising and social events. They are very successful in raising money to purchase extra resources for the school and their efforts are very much appreciated. In the past, events have included Summer and Christmas Fairs, Treasure Hunts, Boat Races, Bingo Evening, Casino Nights, Beer Festivals, Sea Food Evenings, and lots more.

### **DISABLED CHILDREN**

Parents of disabled children are asked to give the Head of School details of the disability as soon as they are offered a place at the school. It will then be important for the Head of School to meet with the family, so that arrangements can be made for the disabled pupil to play a full part in the life of the school.

### **SPECIAL EDUCATIONAL NEEDS**

In meeting the responsibilities towards children with special needs we seek to plan a curriculum which embraces the needs of pupils of all abilities. The school will strive towards identifying and ensuring a positive response to those with Special Educational Needs and to establishing a close working relationship with their parents.

We adhere to the SEND 'Code of Practice' which is designed to identify special needs and progresses through various stages. At differing times in their education and for differing reasons, children might be added to the Record of Need. Parents and Parent/Carers are contacted at each step of the process and are kept informed of progress made. Please see the Mawgan-in-Pydar school website tab Statutory Information-Special Educational Needs for more details.

### **YEAR 6 TRANSFER TO SECONDARY SCHOOL**

We have good relationships with both local secondary schools, Newquay Tretherras and Treviglas Community College. Children transfer in the September after their 11<sup>th</sup> Birthday, and a full induction programme is available to pupils in the year before transfer. As a school, we feel that maximum continuity between schools is vital, and every effort is made to ensure that transfer proceeds smoothly.

### **EQUAL OPPORTUNITIES**

As a school, we are committed to equal opportunities, and hold the fundamental belief that every individual, whatever their colour, culture, religion, gender or ability should have equal access to the opportunities available at the school and ultimately in society at large. We believe in creating an atmosphere where each member of the school feels equally valued and secure, and any behaviour which devalues a person for reasons of colour, culture, religion, gender or ability will create unhappiness and insecurity and thus deny this equal access.

### **THE CURRICULUM**

Your child will follow the Early Years curriculum during their first year of school. They will then move onto the National Curriculum for Years 1-6. Further information of both of these curriculums can be found on the school website under Statutory Information-Curriculum.

### **OUTDOOR EDUCATION**

Education is learning for life. It is widely accepted that effective learning takes place from first-hand experience. Much of this experience may be gained by utilising the outdoor environment, not only for acquisition of skills, but for social and personal development. Outdoor education provides a flexible framework to develop essential skills, concepts, attitudes and issues, at all levels, for all children, in an atmosphere where learning is fun. At Mawgan-in-Pydar we are fortunate to have a wide range of outdoor learning opportunities on our doorstep, the village field, woods, river, beach and use of a local external Forest School.

### **BEHAVIOUR**

The aim of Mawgan in Pydar School is for every member of the school community to feel valued and respected, and for all persons to be treated

fairly. We are a caring community, whose values are built on mutual trust and respect. The School Behaviour Policy is designed to support the way in which the members of the school can live and work together in a supportive way.

We aim to promote an environment where all feel happy, safe and secure. Mawgan in Pydar School wants all its pupils to be increasingly confident and independent – to care for themselves, to be responsible for their personal safety, to develop self-esteem, to take responsibility for their own actions and to take pride in their achievements. The primary aim of our Behaviour Policy, is not a system to enforce rules but rather to promote good relationships, so that people can work together with the common purpose of helping everyone to learn.

Mawgan in Pydar School does not tolerate bullying of any kind. If we discover that an act of bullying or intimidation has taken place, the incident is recorded and we act immediately to stop any further occurrences of such behaviour. We do everything in our power to ensure that all pupils attend school free from fear (See the Aspire Anti-Bullying Scheme for further information).

See our website, Statutory Information-Policies, for our Behaviour and Positive Relationships Policy.

### **COMPLAINTS PROCEDURE**

Many complaints or concerns can be resolved in discussion with the Head of School. This is where the process should start and unless there are exceptional circumstances there should be full discussion at the informal stage. Please refer to the Aspire Complaints Policy available on our website: Statutory Information-Policies.

T: 01637 860491

E: [hello@mawgan-in-pydar.org.uk](mailto:hello@mawgan-in-pydar.org.uk) W: [www.mawgan-in-pydar.org.uk](http://www.mawgan-in-pydar.org.uk)

Mawgan-in-Pydar Primary School, St Mawgan, Newquay, Cornwall TR8 4EP

A Company Limited by Guarantee. An Exempt Charity

Registered in England & Wales - Company No. 07387540

Registered Office: Aspire Academy Trust, Unit 20, St Austell Business Park, St Austell, Cornwall PL25 4FD

