

Cury C of E Primary School
Local Governing Body meeting
Tuesday 9TH February 2021 at 5.30pm
Via Google Meet

<p>1. <u>ATTENDING :</u></p> <p>Cury Jayne Banner Geoff Cook Sarah French (Head of School) Angela Noble</p> <p>Garras Michael Davidson (Chair) Lucy Green Leona Lugg Laura Murgatroyd Lucy Wandless (Executive head teacher)</p> <p>In Attendance: Pat Nicholas (Clerk) Kristin Pryor (Linked Trustee)</p>		
<p>2. <u>APOLOGIES :</u></p> <p>The meeting began with a prayer led by Mr Davidson. Apologies were received and accepted from Lesley Stott (CU) and Fiona Hoskin (GA).</p>		
	<u>ACTION</u>	
<p>3.</p>	<p><u>WELCOME AND DECLARATIONS OF PECUNIARY INTERESTS</u></p>	
	<p>The Chair welcomed governors to the meeting. Staff governors declared an interest as paid members of staff.</p>	
<p>4.</p>	<p><u>MINUTES FROM THE PREVIOUS MEETING AND MATTERS ARISING (not on this agenda)</u></p>	
	<p>The minutes and confidential minutes of the meeting held on the 22nd September 2020 were agreed as a true and accurate record, and would be signed by the Chair at the earliest opportunity.</p>	

	Item 4: Vice Chair – no governors had come forward regarding the vacant Vice Chair position, the meeting agreed that the current situation may have had an impact, and would postpone this once again for discussion at a future meeting.	
5.	<u>FEEDBACK FROM TRUST BOARD</u>	
	There was no feedback from the Trust Board for this meeting.	
6.	<u>FEEDBACK FROM THE FORUM</u>	
	N/A The governors considered the possibility of using the google platform for forum meetings. Mrs Wandless had tried this at Godolphin School, but it was not widely attended. It was suggested that a Google form survey was sent to parents to discover what could be the best time of day for them, to ensure the best attendance.	
7.	<u>NOTIFICATION OF ANY NEWLY APPOINTED GOVERNORS/RESIGNATIONS</u>	
	There were no resignations or newly appointed governors since the last meeting.	
8.	<u>HEAD TEACHER'S REPORT</u>	
	<p>Mrs French's report was circulated with the agenda. The main points discussed were:</p> <ul style="list-style-type: none"> • Live lessons had been very well attended, and parent feedback was very positive. The school was providing a broad curriculum and covering all the subject areas for all children whether in school or at home. • A TA from Mullion School had been redeployed at Cury on a part time basis to provide additional staff cover in school. <p>Q: Governors asked if the essential roles were covered? A: Yes. In the event that there were no DSL or DDSL on site, there was a contingency plan for the Cury bubble to relocate to a classroom at Garras, however, this would be a last resort. Mrs French explained that during her recent absence from school, Mrs Bryant filled her essential role by working from the Cury office.</p> <ul style="list-style-type: none"> • Support staff working from home were monitoring the online platforms and providing support and feedback to children. • Attendance for the autumn term was 93%. On site now there are between 15 and 30% of pupils attending. This figure could be higher after half term. • All staff working in school had engaged with the Covid19 testing. • An advertisement had been placed for a replacement TA in KS1. <p>Q: How is recruitment managed under the restrictions, and how do schools ensure they employ the best candidate? A: Mrs French explained that the school had recruited a part time TA in October 2020. The interviews were conducted by video call and were very successful.</p> <ul style="list-style-type: none"> • The proposal to change of the end of the school day time to 3.15pm had met with a positive response from parents. <p>Mr Davidson thanked Mrs French for her report.</p>	
9.	<u>SAFEGUARDING (GOVERNOR'S) REPORT</u>	
	<p>There was no report available for this meeting.</p> <p>Mrs Lugg agreed to provide the safeguarding report for this meeting, and offered her thanks to all school staff for their hard work. Mrs Lugg had attended the safeguarding training led by Mrs Wandless in October 2020.</p>	

	DSL monitoring meetings had taken place with Mrs Wandless.	
10.	<u>HEALTH & SAFETY UPDATE</u>	
	There were no updates for this meeting.	
11.	<u>SELECTED TOPICS FROM STRUCTURED QUESTIONS</u>	
	<p>Staff Wellbeing</p> <p>Curriculum</p> <p>Training & Development of the LGB Q: What training opportunities are available?</p>	<p>Covered under item 8; head teacher's report.</p> <p>Covered under item 8; head teacher's report.</p> <p>A: Trust training for governors had been organised for the Spring and Summer terms. In addition, the Trust is considering Trust-wide membership of the National Governors' Association, which also provides training for governors. Mrs Wandless agreed to share the power point slides from the 'Understanding Your School's Budget' training led by Sean Pinhay, the Trust CFO.</p>
12.	<u>FEEDBACK ON GOVERNOR MONITORING VISITS</u>	
	<p>Mrs Noble would liaise with Mrs Bowden, English lead, and arrange a Literacy monitoring visit.</p> <p>Mrs Banner would liaise with Mrs French, and arrange a Maths monitoring visit.</p> <p>Governors were invited to attend staff meetings as part of their monitoring responsibilities.</p> <p>Mrs French offered her thanks to Mr Davidson, who called the school every week to check on staff wellbeing.</p> <p>Mrs French also wished to offer her thanks to Mrs Bryant, Trust EL, for her support.</p>	
13.	<u>FOCUS ITEMS AND UPDATES</u>	
	<ul style="list-style-type: none"> ● Operational risk register (Covid19) <p>This had been reviewed to accommodate the latest lockdown restrictions. This was a dynamic risk assessment review weekly by Mrs French, and shared with the Trustees and Mrs Bryant.</p> <ul style="list-style-type: none"> ● Survey for staff and governors <p>This had been circulated to all staff and governors on the 28th January. The feedback had been positive overall. Governors heard that there was still an opportunity to complete the survey if not done already.</p>	
14.	<u>IMPACT AND EFFECTIVENESS OF LOCAL GOVERNING BODY SINCE LAST MEETING</u>	
	<ul style="list-style-type: none"> ● Gov monitoring visits had been booked in. ● Governors had attended training events. 	

15.	<u>URGENT MATTERS FOR DISCUSSION</u>	
	None.	
16.	<u>MATTERS TO BE RAISED WITH THE TRUST BOARD</u>	
	None.	
17.	<u>DATES OF FUTURE MEETINGS</u>	
	<p>Tuesday 27th April 5.30pm (informal meeting)</p> <p>Tuesday 22nd June 5.30pm (formal meeting)</p> <p>Trust Board meetings for 2020 – 2021</p> <ul style="list-style-type: none"> • 22nd October 2020 • 28th January 2021 (AGM followed by Trust Board) • 18th March 2021 • 13th May 2021 • 8th July 2021 	

The meeting concluded at 6.50pm

Chair's Signature _____ **Date** _____