

**Cury C of E Primary School**  
**Local Governing Body meeting**  
**Wednesday 3<sup>rd</sup> April 2019 at 5pm**  
**at Cury School**

	<p><b>1. <u>ATTENDING</u></b> : Geoff Cook, Carol Cook, Lucy Wandless, <b>In Attendance:</b> Sarah Bayes (Clerk), Sue Reynolds (Trustee), Pam Miller (Trustee) <b>Not attending:</b> Phil Cardnell</p>	
	<p><b>2. <u>APOLOGIES</u></b> :</p> <p>There were apologies from Phil Cardnell</p>	
		<b><u>ACTION</u></b>
<p><b>3.</b></p>	<p><b><u>WELCOME AND DECLARATIONS OF PECUNIARY INTERESTS</u></b></p>	
<p><b>3.1</b></p>	<p>It was agreed that Pam Miller would act as Chair in Phil Cardnell's absence. She welcomed members to the meeting and introduced herself and Sue Reynolds as the school's linked trustees. Trustees had agreed to step in to support the school at LGB level because of the low number of governors currently on the Board.</p> <p>CC read the prayer.</p> <p>There were no changes to the pecuniary interests.</p>	
<p><b>4.</b></p>	<p><b><u>MINUTES FROM THE PREVIOUS MEETING AND MATTERS ARISING</u></b></p>	
<p>4.1</p>	<p>The minutes of the meeting on February 7<sup>th</sup> 2019 were signed as a true and accurate record.</p>	
<p>4.2</p>	<p>The minutes in Item 3 were an introduction from the new Head.</p>	
<p>4.3</p>	<p>4.3 The lockable medicine cabinet had not been ordered. However, the medicines are now kept securely in a locked room.</p>	
<p>4.4</p>	<p>4.2 The solar panel issue is now sorted and the school has received a cheque for the excess power for over £2000.</p>	
<p>4.5</p>	<p>4.5 The clerk had sent the generic governor recruitment letter to the Head. However, there is very little parental engagement at the moment, with only 12 families at the school. Next term the school will be working on this with 'stay and play' with the younger children. LW has talked to the Executive Head at Trannack and Sithney where they are looking into the LGBs merging. There is therefore the possibility of Cury LGB merging with Garras. Although Garras is not a church school this should not be a problem as long as 2 sets of minutes are kept. There is currently no staff governor, but the SoDA allows for recruiting one from another MAT school.</p>	

4.6	4.8 The S157 safeguarding report had been submitted at the beginning of the week. The Chair and the Head came up with some actions, most of which are about staff training.	
4.7	4.9 CC has not yet undertaken the NSPCC online Safer Recruitment training but will do shortly. The Head and CC had undertaken the SIAMS training which was very worthwhile.	
4.8	6.1 The Head has met the church warden suggested by GC.	
4.9	4.4 SATS club is running successfully.	
4.10	7.7 The Head had recently held a data meeting with LS and a Trustee and now feel the data is accurate based on maths and reading assessments, with key objective tick sheets which helps with half termly targets. Writing moderation has been carried out at Parc Eglos at the beginning of term and then here with Garras. Teachers had not felt that they had ownership of the data but do now. This is due to the number of changes in staffing and that current teachers needed time to make sure assessments they made were accurate.	
4.11		
4.12	10.1 Parago – online system for reporting repairs and maintenance to go to the MAT. Feedback is that the school needs to be more specific and take photos if appropriate so that the right equipment is brought.	
4.13	7.4 Governors present had read the Child Protection Policy. CC asked about taking phone numbers for emergencies on school trips. Consent forms are taken on trips which have this information. <b><u>Do we have two numbers for each child?</u></b> The Secretary is working on this.	
	The Head had been to the Parish Council meeting.	
<b>5.</b>	<b><u>FEEDBACK FROM TRUST BOARD</u></b>	
<b>5.1</b>	See Item 4.11 above. The CEO had responded - Please ensure all building matters are logged in detail (ideally with photos) on Parago.  The damp is linked to the need to undertake roofing repairs. Quotes are being gathered with the aim to undertake the work in the next 2 months. In the interim, please request a deep clean on mould via Parago. This will be added to the roving caretaker list.	
<b>6.</b>	<b><u>HEAD TEACHER'S REPORT</u></b>	
<b>6.1</b>	The Learning Walk and Maths Audit had been sent out. There had been a GDPR visit from D Dudley.	
<b>6.2</b>	Some sports premium will be used for a Super Sports extra club after school on a Thursday (tag rugby first,) allowing staff to run a club on another day, meaning clubs will be offered 4 days a week.	
<b>6.3</b>	Curriculum – there had been a SLT meeting on Monday with Garras, Godolphin and Trannack. After Easter they will meet to discuss what the curriculum statement will look like. The 4 yr rolling programme is now ready for the website as is the collective worship programme. From September the school will look at how to communicate this curriculum.	
<b>6.4</b>	School support – staff feel well supported by Trustees and CEO and the other	

<p>6.5</p> <p>6.6</p> <p>6.7</p> <p>6.8</p> <p>6.9</p>	<p>schools, particularly Brett Dye at the teaching school. Cury has obtained some funding from the DFE through the Teaching School Council which will allow support to be bought in. The SENCO from Parc Eglos has helped put together a Record of Need and a shadow Record of Need, and a new way of setting targets. Helen Ayotte will help to write a report on sports premium data which will go on the website in April. Swimming data will be accurate as the children have been assessed recently. Mullion School has not been keeping in touch about sports events there but will be doing so in future. Mullion will also be running sports leadership courses for Yrs 5 and 6. After Easter Sarah Richards from Parc Eglos will come to work with early years provision. The HLTA working with the younger children will be undertaking extra training.</p> <p>Kernow Literacy Hub has been given DfE funding and will be able to come in with no charge to do a reading audit after Easter.</p> <p>Behaviour – the school has been receiving really lovely comments from different people, including a long term supply teacher – saying ethos is really positive. Staff have high expectations and these are respected.</p> <p>GC made a safeguarding visit. Looked at signing procedures and visitor badges. Staff have now read all the policies and all KCSIE has been signed. Laura booked on to Tier 3 safeguarding. Prevent training is booked. Governors will be invited. Full county visit for SCR and is now remedied. All personnel files have been looked at and gaps filled. Induction tick list gone through with new staff. Staff have read safeguarding policies.</p> <p>A lot of training has taken place including paediatric first aid.</p> <p>A children’s Easter Eucharist service has taken place with blessing. Laura Roadley has been appointed Collective Worship coordinator.</p> <p>The next Item is minuted in the Confidential section.</p>	
<p>7.</p>	<p><b><u>SELECTED TOPICS FROM STRUCTURED QUESTIONS</u></b></p>	
<p>7.1</p> <p>7.2</p> <p>7.3</p> <p>7.4</p> <p>7.5</p>	<p><b><u>What is in place to ensure that those who achieve well at KS1 continue to do this and achieve Greater Depth by the end of KS2?</u></b> Each half term we do a data summary showing where children started at the beginning of KS1 and track their progress very closely looking at their projectory across the bigger picture rather than year on year progress. The tracking shows that children are not making the progress from KS1 to KS2. Maths is becoming a strength but reading is still underperforming.</p> <p><b><u>What are you doing about this?</u></b> The Literacy co-ordinators had met to discuss focus areas for reading and how reading is built on throughout school from EY. With the changeover of staffing guided reading and work around inference has not been happening as it should. Interventions for reading and listening to individual readers had not been happening.</p> <p><b><u>Do you need people to come in and read?</u></b> Yes, staff are organising something to get parents in, using phonics, pictures and puppets early on. A letter is going to be sent out. Children who need individual reading have been identified. All children are reading first thing in the morning based on ability rather than year group. The books in the school have been overhauled and rebanded. To get children to read at home a reward system is being set up. <b><u>Do they have stars of the week?</u></b> Yes – celebration assembly is on a Thursday afternoon. The tracking system is better and has filled the gaps.</p> <p><b><u>Can children choose their own books?</u></b> Yes, with help, from a particular band.</p> <p><b><u>How do you compare to national data?</u></b> We are below at the moment. The data</p>	

<p>7.6</p> <p>7.7</p> <p>7.8</p> <p>7.9</p>	<p>looks patchy because eg in Yr 4 there are only 2 children.</p> <p>The Head is reassured that staff know each individual child really well, their story and the cohort context. 62% girls. 18% SEN. PP 35%. Predominantly Spring-born children, so at the younger age.</p> <p>Progress can be seen in KS1 but not yet between the key stages. Progress across the school shows where children are and what is being done for them, eg what intervention is in place. At the end of term if the intervention has not worked it will be looked at again.</p> <p><b><u>How do persistent absence figures compare with the MAT and nationally?</u></b> MAT figures are not available but would be useful. Above national for persistent absenteeism but compared to last year is now much better. In such a small school when a bug spreads it hits attendance badly. Most absenteeism is now genuine. School secretary will ring home at 9.30 each day if a child is not in and no message has been received and will record in SIMS. Lateness was a big issue but is not so now as there is a formal procedure book for parents to complete as soon as the gate has closed. The dropping off system has changed which has also helped alleviate the situation.</p> <p><b><u>What are your key priorities in the SIP?</u></b> Continuing the Maths journey but reading will be the focus. Behaviour for learning is being looked at and putting in high expectations for staff and children. The work in children's books is not at the desired level but starting at the beginning of the summer term they will produce an excellent piece of work which will be the benchmark for the rest of the term. There will be non-negotiables in expectation eg the date, underlining is straight etc, which The Marking policy has been reviewed and past work is also being looked at and polished. <b><u>Are comments made by teachers responded to?</u></b> Children will now be doing 'purple polishing'.</p>	
<p>8.</p>	<p><b><u>FEEDBACK FROM GOVERNOR MONITORING</u></b></p>	
<p>8.1</p>	<p>The Head had had a data meeting on Friday with LS. CC is to join trustees on a learning walk.</p> <p><b>Action: Clerk to ask LS for feedback from Data meeting</b></p> <p>GC had also undertaken a H&amp; S walk.</p>	<p>Clerk</p>
<p>9.</p>	<p><b><u>FOCUS ITEMS AND UPDATES</u></b></p>	
<p>9.1</p> <p>9.2</p> <p>9.3</p> <p>9.4</p> <p>9.5</p> <p>9.6</p>	<p>LW had spoken to staff who were demoralised because of current data. However, they are now confident about talking to inspectors as they can show the data is moving, and teaching and leadership are strong. Data and attendance are areas which are not yet at the good grading.</p> <p>After September the EY TA will be full time. She has Trauma Informed School training which can be used.</p> <p>Staff have now read all the appropriate policies and they are up to date and on the website. The Accessibility Policy has been written. Governors were asked to read this and contact the Head to approve.</p> <p>Data Dashboard will be sent to governors by Head and were invited to meet with her after Easter to discuss it.</p> <p>Risk register had been looked at the last meeting.</p> <p>Budget – The school was in a good position financially because of sharing a head teacher.</p> <p><b>Action: Governors to read Accessibility Policy and contact Head to approve</b></p>	<p>All</p>

	<b>Action: Head to send Data Dashboard to Governors</b>	<b>Governors LW</b>
<b>10..</b>	<b><u>IMPACT AND EFFECTIVENESS OF LOCAL GOVERNING BODY SINCE LAST MEETING</u></b>	
10.1	Governors were very happy with what has been put in place since the new Head started  Trustees thanked the governors for the support they have given the Head and staff.	
<b>11.</b>	<b><u>URGENT MATTERS FOR DISCUSSION</u></b>	
<b>12.1</b>	<b><u>Will there be another Forum meeting soon?</u></b> Parents will be invited in for stay and play and then could stay for a Forum meeting, or it could be held after the next school nurse visit. The Parish Council would like to start using the school for meetings from September which will build another link.	
<b>13.</b>	<b><u>MATTERS TO BE RAISED WITH THE TRUST BOARD</u></b>	
<b>13.1</b>	Is it possible to know how Cury's attendance compares with other schools in the MAT? If the data is lower than others, is it possible to know what other schools are doing?	
<b>14</b>	<b><u>DATES OF FUTURE MEETINGS</u></b>	
	This is yet to be decided.	

The meeting closed at 7.10pm