

**Cury C of E Primary School**  
**Local Governing Body meeting**  
**Wednesday 3<sup>rd</sup> October 2018 from 5.30pm**  
**at Cury School**

<b>1. ATTENDING :</b> Phil Cardnell, Carol Cook, Geoff Cook, Lisa Newberry <b>In Attendance:</b> Sarah Bayes <b>Not attending:</b>		
<b>2. APOLOGIES :</b> There were no apologies		
		<b><u>ACTION</u></b>
<b>3.</b>	<b><u>ELECTION OF CHAIR</u></b>	
	Philip Cardnell was elected unanimously.	
<b>4</b>	<b><u>LGB CODE OF CONDUCT</u></b>	
	Governors signed the Code of Conduct and returned them to the clerk.	
<b>5</b>	<b><u>WELCOME AND DECLARATIONS OF PECUNIARY INTERESTS</u></b>	
	New business and pecuniary interest declaration forms were distributed and signed by governors.	
<b>4.</b>	<b><u>MINUTES FROM THE PREVIOUS MEETING AND MATTERS ARISING</u></b>	
	<p><b>The minutes were accepted as a true and accurate copy of the February meeting. There was discussion on responsibilities for governors. For the time being governors would keep the same responsibilities with Carol Cook taking on the responsibility for Collective Worship.</b></p> <p><b>The new secretary will be having SCR training soon. The Chair will then meet with her.</b></p> <p><b>The S157 was satisfactory but is still ongoing. The necessary due diligence in terms of documentation was not as robust during the last two terms. The website is being updated next week.</b></p> <p><b>A proper set of accounts had not been seen. The school had been promised a monthly report.</b></p> <p><b>The solar panel issue is still ongoing.</b></p> <p><b>The Head distributed a Health and Safety Inspection form from the Estates</b></p>	

	<p><b>Manager. The Head had already ordered lockable medication storage. There was discussion on various other issues that had been looked at.</b></p> <p><b>Ofsted update <u>When is it likely for an Ofsted inspection to take place?</u> 5 terms after joining the MAT, so Easter.</b></p> <p><b>Unless money comes forward it is unlikely that there will be any funding to buy new playground equipment.</b></p>	
<b>5.</b>	<b><u>NOTIFICATION OF ANY NEWLY APPOINTED GOVERNORS/RESIGNATIONS</u></b>	
	Two prospective governors are awaiting ratification from the Trustees.	
<b>6.</b>	<b><u>HEADTEACHER'S REPORT</u></b>	
	<p>Attendance is still relatively good, but some pupils are persistently late. Various strategies are being looked at to meet individual needs.</p> <p>More intervention is needed but the budget does not stretch for this. Maths is an issue but is improving. The Maths Hub is involved and providing training.</p> <p>The all round SATS result from last year was fairly positive.</p>	
<b>7.</b>	<b><u>LGB STRUCTURED QUESTIONS</u></b>	
	<p>The Chair had checked the SCR in January 2018 but will do so on a more regular basis once the new secretary has undertaken training.</p> <p>Governors decided to look through the questions and send the responses for their particular responsibilities to the clerk.</p> <p><b>Action: Governors to look at structured questions</b></p>	<b>Governors</b>
<b>8.</b>	<b><u>SAFEGUARDING – S157 FEEDBACK</u></b>	
	<p>The Head had sent the QA to governors. The DSL had done most of the work on it without governor input which had been flagged. However, this was not seen as a major issue as other people had been involved. A strength of the QA was that it was only based on Cury.</p> <p>The Head will investigate for CC to do Safer Recruitment. The TA needs Tier 2 training. The Clerk suggested seeing if she could undertake this at another school within the MAT.</p> <p><b>Action: The Head to find Safer Recruitment training for CC, and Tier 2 Safeguarding for the TA</b></p>	<b>LN</b>
<b>9.</b>	<b><u>TRUSTEE COMMITTEES FEEDBACK INCLUDING REVISED SODA/TERMS OF REFERENCE/COVERING NOTE</u></b>	
	There was no feedback from the Trustees. The SoDA had been distributed. The Terms of Reference and covering note had been covered earlier.	
<b>10.</b>	<b><u>GOVERNING MONITORING AND VISITS PROCEDURE PC/LN:</u></b>	
	<p>Monitoring and visits should be linked to the SIP which had been cross-referenced to the Trust SIP.</p> <p>Governors would hold a meeting just before Christmas to discuss this further with the two new governors.</p>	

	Data –maths had again been disappointing. With very small cohorts only one child can make a huge difference to the results. The CIC policy has been updated.	
<b>11.</b>	<b><u>IMPACT AND EFFECTIVENESS OF LOCAL GOVERNING BODY SINCE LAST MEETING</u></b>	
	<b>Health and Safety Recruitment Staff reconciliation</b>	
<b>12.</b>	<b><u>URGENT MATTERS FOR DISCUSSION</u></b>	
	The Head will be out of school from 15 <sup>th</sup> October until almost the end of term. She will be working remotely from home and will be in constant touch with staff. A supply teacher will cover the Head’s teaching commitment. There was then a confidential discussion on the future of the leadership at Cury.	
<b>14.</b>	<b><u>DATES OF FUTURE MEETINGS</u></b>	
	These would be arranged at a later date.	

The meeting closed at 7.45pm.