



Headteacher
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May 2019



Dear Parents and Carers

Wrens School Trip to Witley Common, Witley on Tuesday 18th June

To leave Busbridge Infant School at 9.15am. To return to Busbridge Infant School by 3.00pm*

**please bring your child to school as usual at 8.45am and collect at 3.15pm*

As part of our topic on water we have organised a school trip for Reception to visit Witley Common, part of the National Trust. The children will be visiting the centre for the day to go on a nature walk, bug hunt, experience pond dipping and den building. This trip will link in with our learning about habitats and living things.

With the Government providing free school meals for children at KS1, we will be offering a free packed lunch for your child on this trip, however you must indicate on the consent form that you would like us to do so. **If a menu choice is not notified by Monday 10th June, you will need to provide your child with a packed lunch.** This is because the kitchen staff have to place their food order in advance of the trip.

Menu A	Menu B
Cheese Roll	Tuna and mayonnaise Roll
Carrot and Cucumber Pot	Carrot and Cucumber Pot
Chocolate Muffin	Chocolate Muffin
Fruit	Fruit

All children will need a named bottle of water and a packed lunch (unless you have opted for the school packed lunch), and to wear a school polo shirt, sweatshirt and long trousers/jeans/leggings/jogging bottoms, (not shorts or skirts) and suitable closed in footwear (trainers would be perfect). If it has been wet, wellies and a waterproof would be appropriate. Please apply sunscreen at home and bring a sunhat if sunny.

The cost of the trip is **£13.50** which includes transport and admission. This visit is classed as a voluntary activity under the Education Reform Act 1988 regulations. Children will not be excluded from the visit because parents are not in a position to contribute, **but as we are not able to fund the activity in any other way it will be cancelled unless the costs are covered.** We strongly believe in the educational value of these activities and we hope that you will support our efforts on your child's behalf. Please contact the office or your class teacher in complete confidence if you have any financial concerns. Please complete the permission form and return it to the school office and make your payment online via SCOPay.

Any offers of parent help would be most appreciated. Please let us know on the permission slip if you are able to assist on the day.

Yours sincerely,

Mrs Henderson / Mrs Yip





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Form for Parental Consent for a Child to take part in Educational Visit or School Journey

Wrens school trip to Witley Common – Tuesday 18th June



I wish my son/daughter in **Wrens** class to be allowed to take part in the above mentioned school journey on the date specified, and having read the information sheet agree to his/her taking part in all or any of the activities described therein.

I certify that so far as I am aware my son/daughter is medically fit* to undertake this journey and associated activities and there are no known health reasons why he/she should not do so. I authorise medical treatment to be provided should this become necessary during the course of the visit.

I understand that those supervising the visit are *in loco parentis* and must exercise a standard of care that would be expected of a reasonably prudent parent. The County Council will not be responsible for personal injury or any other damage or loss unless it is negligent.

**Please give details in the space below if your son/daughter suffers from any medical condition which, whilst not affecting his/her ability to undertake this journey, you consider the Party Leader should be aware.*

Medical Conditions:

PAYMENT:

I have paid online via SCOpay

LUNCH:

Please tick as appropriate.

I would like my child to be provided with a packed lunch. I have indicated any special dietary requirements below and choose

- Menu A (cheese), or
- Menu B (tuna) OR
- I will provide my child with a packed lunch

Special Dietary Requirements:

Signature of Parent/Guardian Date

Emergency Contact Telephone Number on Tuesday 18th June



I am able to help on the **Wrens class trip to Witley Common on Tuesday 18th June**

Name DBS Checked? Yes/No

