



Headteacher
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6th March 2019

Dear Parents and Carers,

Wagtails School Trip to Chocolate Workshop at the WWF, Woking on Thursday 28th March

As part of our topic this term we have organised for the children to participate in a Tropical chocolate workshop at the WWF Headquarters in Woking.

The children will learn how chocolate is made and how fair trade can have a positive impact on the livelihoods of farmers. They will also design their own packaging and experience the chocolate making process.

We will be travelling by coach and leaving school at 9.10am and returning to school after lunch. We will be taking packed lunches with us.

With the Government providing free school meals for children at KS1, we will be offering a free packed lunch for your child on this trip, however **you must indicate on the enclosed consent form that you would like us to do so. If a menu choice is not notified by Monday 18th March, you will need to provide your child with a packed lunch.** This is because the kitchen staff have to place their food order well in advance of the trip.

We have two menus from which to choose, Menu A and Menu B, please see the choice below. Please note that it is not possible to offer any alternatives to the menu below. School packed lunch will be made up of a roll (please see menu choice below), a drink and some healthy snacks.

Menu A	Menu B
Cheese and Tomato Roll	Tuna and Sweetcorn Roll
Carrot and Cucumber Pot	Carrot and Cucumber Pot
Muffin	Muffin
Fruit	Fruit

On the day of the trip your child should wear school uniform and bring a rucksack with a named water bottle

The cost of the trip is £8.50 payable via SCO pay which will cover the cost of transport and admission. This is a voluntary contribution and while there is no obligation to pay, the trip may be cancelled if we do not receive enough contributions. Please contact the office or myself in complete confidence if this causes any difficulties.

If you are able to help on the trip please could you let me know.

Please complete the enclosed permission form and return **by Monday 18th March.**

Yours sincerely,

Mrs Melland





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Form for Parental Consent for a Child to take part in Educational Visit or School Journey

Wagtails School Trip to Chocolate Workshop at the WWF, Woking on Thursday 28th March

I wish my son/daughter in Wagtails to be allowed to take part in the above mentioned school journey on the date specified, and having read the information sheet agree to his/her taking part in all or any of the activities described therein.

I certify that so far as I am aware my son/daughter is medically fit* to undertake this journey and associated activities and there are no known health reasons why he/she should not do so. I authorise medical treatment to be provided should this become necessary during the course of the visit.

I understand that those supervising the visit are *in loco parentis* and must exercise a standard of care that would be expected of a reasonably prudent parent. The County Council will not be responsible for personal injury or any other damage or loss unless it is negligent.

**Please give details in the space below if your son/daughter suffers from any medical condition which, whilst not affecting his/her ability to undertake this journey, you consider the Party Leader should be aware.*

Medical Conditions:

PAYMENT:

I have paid online for the WWF trip

PACKED LUNCH:

Please tick as appropriate.

- I would like my child to be provided with a packed lunch on 28th March. I have indicated any special dietary requirements below and choose
 - Menu A, or
 - Menu B
- I will provide my child with a packed lunch on 28th March

Signed: Date:

Emergency Contact Number for 28th March.

