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Mrs Elaine Barry B.ED Hons (Oxon)

16th March 2020

Dear Parents and Carers,

Further to my letter yesterday, we still have **no confirmed cases** of coronavirus.

I would like to reassure you about the measures in place to minimise risks here at Oak Green School.

Oak Green continues to continuously monitor the ongoing updates and guidance offered by Public Health England, the NHS and the Government. The information below outlines our procedures regarding the coronavirus and details answers you may have.

Measures Oak Green currently has taken to help prevent the spread of coronavirus

- We have increased the supply of soap available for use within all toilets and classrooms and we have increased the boxes of tissues in each class.
- Our cleaning company have increased surface cleaning daily.
- We have displayed the advice from Public Health England on preventative measures and symptoms to stop the spread of the infection in all toilets and we have taught the children how to wash their hands correctly to the song 'Happy birthday'. In addition, the younger children are supervised when washing their hands. They are encouraged to wash their hands frequently.
- We have briefed all of our staff on symptoms to look out for and report to the headteacher.
- Our catering company have put in place a rigorous regular cleaning regime.
- During this time, we are monitoring supplies of anti-bacterial products, toilet roll and sanitiser.

How is Oak Green communicating this information to children, parents and staff?

- We have placed posters containing guidance from Public Health England in reception and toilet areas.
- Updates are placed on our website when new official information is released by Public Health, government or the Local Authority and has done since coronavirus first became present in the UK.

Operation of School facilities

Oak Green is following government and Public Health England guidelines regarding the coronavirus and is raising awareness of symptoms and preventative measures amongst its colleagues and children. The School will remain open and will operate as normal until guidance from Public Health England or the government advises otherwise.

If your child is displaying a temperature of above 37.8 degrees and/or a new persistent cough then you should self-isolate (not leave the family home) for 7 days and you should contact the school to make them aware.

At this present time, if your child does not display any symptoms then they should be in school. If this advice changes, we will update you.

If a child or staff member is tested positive

If a child or staff member has been tested positive for coronavirus, Oak Green will be informed by Public Health England. We will follow advice from Public Health England, which includes the following:

- The school should be closed and be subject to a deep clean as soon as practically possible before reopening.
- All parents and staff of the school will be informed of the situation and that the school is temporarily closed.
- We will follow Public Health England advice regarding informing and advising parents and staff that may have come into contact with the individual.

How you can help

- Any children that are unwell should not be brought to school.
- Reinforce how to wash hands to your children at home. We have used the videos available online and sing the Happy birthday song twice.
- Remind your child to cough into a tissue, bin it and wash your hands.

Elaine Barry

Headteacher