

**CONDITIONS FOR USE OF CHERTSEY LIBRARY PARKING PERMIT**

**The issuing of permits is at the discretion of the Governors of St. Anne's Catholic Primary School**

**Before issuing a permit, applicants must sign that they have read and understood the following conditions:**

The Parking Permit issued to you remains the property of St. Anne's Catholic Primary School and may be withdrawn at any time. It must be treated like a tax disc, i.e. displayed in the front windscreen and only used on the car whose registration number has been printed on the permit.

Runnymede Council has stated that the parking spaces to be used are those adjacent to the entrance to the public footpath which leads to St. Anne's School rear entrance. The car park area near the junction of Heriot Road and Guildford Street and the Sainsbury's car park are not to be used and the normal parking charges/fines will apply at all time.

The parking times will be strictly adhered to and enforcement checks will be made by Runnymede Wardens. In the event of fines being incurred, the school cannot take any responsibility for these. In the event of your child being detained in school, for whatever reason (other than a medical emergency where the school will take responsibility), it is your responsibility to either move your car or to pay the appropriate charge.

When your child ceases to be a pupil at St. Anne's School, the permit must be returned to the School Office.

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I confirm that I have understood the conditions relating to the issuing of a Chertsey Library Parking Permit.

NAME (Please print): .....

Signature: .....

Parents Copy  
Office Copy

**ST. ANNE'S CATHOLIC PRIMARY SCHOOL**

**CHERTSEY LIBRARY CAR PARK – PARKING PERMITS**

Following consultation with Runnymede Borough Council, we are delighted to be able to inform you that they have approved the free use of the Chertsey Library Car Park by St. Anne's parents at drop off and pick up times. Parents can now accompany their children on the short walk from the car park to the gate at the rear of the school grounds, giving them quick and safe access to the school. We very much hope that this will in some way alleviate the parking congestion on Free Prae Road during these busy times of day.

If you wish to make use of this facility, I would be grateful if you would complete the tear off slip at the foot of this page and return it to the School Office as soon as possible. You will then be asked to sign for and collect your permit from the office. The permit remains the property of the School and must be returned when your child/children leave.

If you have any queries on the above, please do not hesitate to contact the School Office. I very much hope that many parents will take advantage of this very generous offer.

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**APPLICATION OF CHERTSEY LIBRARY PARKING PERMIT**

**FAMILY NAME:** .....

**CHILD(REN)'S NAME:** .....

**HOME ADDRESS:** .....

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**CAR REGISTRATION NO(S):** .....

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**For office use only:**

**PERMIT ISSUED ON:**      **DATE:** .....

**BY:** .....

**PERMIT NO:** .....

**ESTIMATED RETURN DATE:** .....