



# PTA Meeting

Tuesday 17<sup>th</sup> January 2017

## AGENDA

- Apologies for Absence
- Minutes of last Meeting - 20<sup>th</sup> September 2017
- Treasurer's Report
- Fundraising
- Any Other Business

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## Minutes

**Meeting Opened:** 7.08pm by Nikki Rooney

**Apologies:** Mr Avey, Faye Smith, Wayne Mott, Kate Cousins, Kate Hooton, Shona Bell, Kate McCulloch, Catherine Pinder, Hadley Gingell & Elizabeth Nightingale Wear.

**Present:** Sam Flynn, Carmel Sharpe, Nikki Rooney, Lorna Prill, Ms Clarke, Damien Davison, Claire Young & Mr Shaw.

Minutes of last meeting (available on the [PTA webpage](#)) read and agreed by Mr Avey & Sam Flynn.

### Treasurers's Report

The report was read and discussed by those present at meeting and all agreed that past signatures on the PTA bank accounts would be removed and only 3 signatories would remain, Mr Avey, Sam Flynn and Nikki Rooney.

Mr Avey has requested £850.00 to be transferred to school funds to assist with the school PGL trip in June and to enter a dance competition in March for which costumes will also need to be bought. There was no objections to this request. This money has now been transferred.

Each event from the last term was then discussed along with the funds raised.

### Fundraising

**Dress Down/Up Days** - A suggestion was made to try using one or two of the dress up/down days at school each year to collect donations for PTA stalls/activities, instead of the usual monetary



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donation for charity. For example a dress up/down day before May Day could be used to collect bottle donations for the tombola stall. This was in principle agree with requests agreed on a case by case basis to ensure that a balance is maintained with charitable giving.

**Easyfundraising.com** - 8 people have signed up for this but would really appreciate it if more people (parents, staff, friends, family) would sign up/register as it is easy to do so and is free! So far with just this few people signing up we have raised £39.95. It was agreed that further information will be communicated to parents about this.

**Christmas Fund Raising** - The Christmas Shop, Christmas Raffle and the Christmas Bazaar was very popular and raised over £1300.00. These events will run again and we will co-ordinate events with the church. Claire confirmed that a church meeting will be in March to discuss Christmas.

**Christmas Cards** - A profit of £170/180 in respect of this event was made. 53 out of 75 families contributed to this. We missed the international delivery last year as cards were not delivered until close to Christmas, so will ensure if this is continued to start the process a while beforehand to prevent disappointment. We will start the Christmas card process after the last PTA meeting of the year (September 2017). Since the meeting Nikki has received an email stating that the PTA will give an additional 10% of the order value as compensation for the problems that occurred meaning that total funds raised from this are £231.05.

**Christmas Trees** - Nikki thanked Claire who represented the school at this event. Funds raised (£23.50) have now been passed to Sam to bank.

**Valentines Disco** - 17/2 - Our resident DJ Alan is available on this date and the village hall has been booked. Lorna will organise advertising & tickets, Sam will organise tuck shop on the day but volunteers needed to stay during the disco. Tickets will be £3.50 per child as no hot food will be provided, but drinks, crisps/sweets will be available to buy.

**Easter Egg Trail** - This is booked to take place at Ghyll Manor as last year on Wednesday 5<sup>th</sup> April - 3.30-4.30 Nikki to organise.

**Coffee Morning** - Sam to organise, maybe co-ordinate around Mother's Day?!

**May Day** - Bottle Tombola as standard. Potentially get the children involved in the Maypole dancing. Nikki and Damien have meet with Mr Avey to move forward with this and Nikki to attend the next May Day committee planning meeting. Will check with Jo if she is around to do the face painting which was very popular last year.

**Summer Fete** - Mr Avey to clarify ideas.

**School Uniform Sale** - Nikki to check with Laura Mott (who volunteered previously) if she is happy to organise a sale of used school clothing. Potentially advertise this event before Easter to gather enough stock to proceed with a sale.



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**Scoot for Loot** - Always profitable in the past and kids love doing it. Will potentially organise later in year.

**Holiday Fun Booklet** - This has been organised by Faye Smith in the past, a activity booklet is taken home in the holidays and completed by the children for a small monetary contribution, who return it to school and the teachers decide the winners of each activity in the booklet! Just good fun!

### Any Other Business

**Ashletics - KS2** - Carmel commented that in the past KS2 children who participate in the Ashletics are the only school that do not train/practise for this event. Would be great if the children that are taking part this year could do some form of practise for this. Ms Clarke to discuss with Mr Avey.

**Date of Next Meeting Confirmed as:** Tuesday 9<sup>th</sup> May - 7pm

**Meeting Ended:** 8.25pm - Nikki thanked all for attending!

### Treasure's Report @ 17/01/17

	Income £	Expenditure £	Profit £	2014/15
Subs	380.00	0	380.00	492.50
Xmas shop	332.40	0	332.40	270.00
lotteries licence	0	20	-20.00	-20.00
Raffle	558.50	0	558.50	725.00
Christmas Bazaar	488.08		488.08	132.00*
PTA UK membership/ Insurance	0	63	-63.00	-63.00
Xmas Cards	695.90	0.00	695.50**	0.00
	<u>2,454.88</u>	<u>83.00</u>	<u>2,371.88***</u>	<u>1,536.50</u>
Christmas Tree Festival	23.50	0.00	23.50****	0.00
Account balance brought forward	2,846.01			
Banked fundraising	2,371.88			
Current balance	5,217.89			

\* last year's Christmas Bazaar figures relate to a PTA stall at the Church Christmas Bazaar

\*\* Figure shown as banked but APFS invoice still to be paid so actual profit £231.05

\*\*\* Actual profit so far once APFS invoice paid £1,990.03 (up £453.53 on this time last year)

\*\*\*\* Cash not banked at time of treasurers report