

NEWLYN SCHOOL

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Newlyn School
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Monday, 16 April 2018

Welcome back from the Admin team at Newlyn School. We hope you have had an enjoyable Easter break and are ready for the new term.

We welcome our new Headteacher Mrs Isabel Stephens who is looking forward to meeting you all during the first week of the new term.

There have been a few changes which we need to bring to your attention:

- **Dinner Money Year 3-6 inclusive** – All dinners for the week must be purchased online SchoolMoney (Eduspot) on a Friday for the following week. The monies paid will go as a credit on your child's account and used when a meal is taken. Unused monies will be carried forward to the next week. Thank you to the majority who have always paid in advance. A text will be coming out to all those showing money arrears on their account. Please can we ask you to check to see if this is correct and then clear the account. If it is incorrect just send in a note with the details to Mrs Richards who will adjust/amend the account. Please do not ignore the text as the account cannot be cleared without action and you will keep getting these unwanted texts requesting payment.
- **Cashless kitchen** – If required, all tuck now needs to be purchased online SchoolMoney (Eduspot) under the 'Shop' tab. This needs to be done before 10am every Monday please. Foundation – year 2 will continue to have the free fruit and therefore do not require to make a tuck payment.
- **Health & Safety** – The school car park is for valid disabled badge holders only and school staff. If you have a disabled badge please bring into the office for verification along with your number plate details. A new school parking permit will be issued to you which will need to be displayed alongside your disabled badge for entry into the car park. This change has had to be implemented due to the chaos in the carpark during drop off and pick up times as well as damage to staff cars and the minibuses. Please note the school keep clear marking are being formalised to improve safety in the vicinity of the school and will then be patrolled by Parking Enforcement Officers.

These actions are to make the school run smoothly and also insure the safety of every child in the school including Stepping Stones Nursery. We thank you for your continued support and look forward to seeing you all.

If you have any financial queries Mrs Richards door is always open – even when shut!

The Admin Team -Newlyn School