



Balfour Primary School

Balfour Road, Brighton, BN1 6NE

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www.balfourprimary.co.uk

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Headteacher: Marcelo Staricoff

Minutes of Parents Forum Meeting held in KS2 on 20th September 2016

In attendance:

Clare Kitchen, Rebecca Muggleton, Julie Banks, Clare Allen, Karen Mason, Leanne White, Maggie, Wendy Goodhart, Erika Grieg, Rossela C-R, Mrs Babikkir-Ibrahim

Dawn Loader (Deputy Headteacher) and Marcelo Staricoff (Headteacher).

1. The families present all introduced each other.
2. MS and DL welcomed everybody to our second Parent Forum Meeting and explained the purpose of the group, which is to involve families as much as possible as part of our wish to have a strong pupil-school-family triangular relationship and a good understanding of how things that the school does are perceived by families and children.
3. MS and DL discussed minutes from the previous meeting and updated families on actions from the last meeting that are not on today's Agenda:
 - I. The school is still looking to recruit two reps from each year group with the aim of meeting every half term
 - II. The Secondary Catchment Area Consultation has been postponed until 2018
 - III. MS also explained that there are other ways in which the school invites the views of families-Parentview can be accessed from our website and this contains a set of questions (DFE and Ofsted) and once there are over 10 responses the results can be viewed publically.
 - IV. Annual Parent Survey in the Summer Term
 - V. MS will adapt this year absence letters to explain more clearly that the percentage measure is only of the attendance thus far and not projected whole year
4. DL introduced the new Behaviour Policy to the Group:
 - I. DL explained that the school was very keen to update the Behaviour Policy so that it reflected much more how the school is now functioning in terms of the rights, values and learning dispositions
 - II. DL gave a summary of the thoughts and comments from the school's Rights Respecting School Champions as part of Pupil Voice
 - III. DL explained that our new policy now distinguishes behaviour as Behaviour for Respect, Behaviour for Safety and Behaviour for Learning
 - IV. DL explained that there are also some new rewards in place as a whole school:
 - a. Citizenship Award for children demonstrating the rights of the child attributes





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- b. House Points now linked to the three areas of behaviour
 - c. MASCOT Awards- these are now awarded at Friday Celebration assemblies by the HT and are awarded to children demonstrating the lifelong learning dispositions
 - d. Golden Time continues in all classes
 - e. HT Postcards for particular celebration of learning of children with the HT
5. The group discussed Behaviour in the playground across the whole school
- **ACTION: families requested that the school puts something together that explains how this is managed so that they can have informed conversations with their children at home and we all send the same message.**
6. The group discussed the importance of children been given special responsibility at all times and how this helps them with their self-esteem. MS and DL explained that there are a number of roles that children are able to access whilst at school including Eco Leaders, RRS Champions, Learning Leaders, Digital Leaders, Pupil Club Leaders and that we are always looking to involve as many children as possible. Classes also have helpers of the day or week that that are given extra responsibilities.
7. The group discussed how the Parent Forum could have greater attendance and a greater profile:
- **ACTION: School to publicise Parent Forum through texts, letters, posters, newsletters, website**
8. The families requested for children to have more equipment available at play time
- **ACTION: MS to ask FAB for contribution towards more playground equipment in both KS1 and KS2**

