



Glazebury C E Primary School

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1st December 2018

Dear Parents

Ref – Breakfast Club/After School Club/Nursery Fees Payments

Please note that on the 1st December we have changed bank account from the Natwest Bank to **Lloyds Bank**. The account details are:-

Account Name	Glazebury CofE Primary School
Account Number	35685368
Sort Code	30 65 62

Preferred method of payment to school for nursery fees / breakfast club and afterschool club is directly into our bank account or via childcare vouchers. We do accept cash or cheque but would prefer wherever possible for payments to be made directly into our bank.

Parents who pay via childcare vouchers -Edenred, Computer Share, Fidelti and Care-4, do not need to make any changes. We have contacted these companies and changed our bank accounts so you don't need to make any changes. We have got new reference numbers so contact the office should you require these.

Those parents who pay via HMRC childcare scheme, unfortunately there will be slight disruption as we need to re-register since we have become an academy. This may take around a week to ten days. Once the new scheme is registered I will contact the parents this affects to give the relevant details. You can either wait until the new scheme is set up or make payments directly into our bank whichever you prefer.

Any queries, please do not hesitate to contact the school office who are always happy to help.

Kind Regards

Kathryn Holcroft
Office Manager

