



October 2015

Dear Parents / Carers,

**RE: Match Funding**

As you are aware the Home School Association are looking at ways to maximise the fundraising at Southway to enhance the learning experience of children at the school and in particular our current focus on developing the outdoor learning environment.

One of the ways we can increase our fundraising is the Match Funding scheme and with a little bit of your time you could help raise double the funds for the HSA. In addition, as a registered charity we are also able to claim tax relief on money donated, so another good reason for us to be trying to find companies who can support our projects.

If you work for an organisation that has a match funding policy, any money you raise could be matched by your employer. Companies may match the fundraising total for an event, or for the stall that their employee is working on. Usually, the employee will need to supply them with a letter from the HSA detailing the date and nature of the event, together with the total raised.

We understand that the high street banks, building societies, supermarkets and large corporations are likely to do match funding, but these schemes are not exclusive to the major corporate giants. If you work for an independent company, they may be interested in charitable giving through match funding too.

We would be grateful if you could see if your employer has a match funding scheme, or if they are willing to match fund any of our events. If you can't help out this time, but you know the company you work for has a match funding policy, please let us know. This could be a really large source of income for the HSA and help us raise money for the outdoor learning environment at Southway.

If you are able to help us this way, please contact me or another member of the HSA and we can discuss your company's requirements.

Thank you for your support.

Yours sincerely

Shuna China  
HSA Chair