



# Brackenwood Junior School

## Charging and Remissions Policy

### OVERVIEW

The education we provide wholly or mainly during school hours will be free but on some occasions a 'voluntary' contribution towards the cost of an activity may be requested by the school. Parents are free to decide whether or not to contribute.

This policy sets out the principles upon which the school will operate charges and remissions

### OBJECTIVES

1. To make clear what will be provided without charge and what will be offered with a charge being made.
2. To clarify what is meant by any request for voluntary contributions.

### STRATEGIES

1. No charge will be made for admitting pupils to school.
2. Transport or admission costs for swimming lessons or for visits to museums, etc. during school hours will be met by the school.
3. The school may request voluntary contributions towards the cost of some activities planned during school hours.
4. Where parents are asked to make a voluntary contribution towards the cost of an activity which takes place during school hours, or to school equipment or school funds, the contribution will be genuinely voluntary.  
Pupils of parents who are unable or unwilling to contribute will not be discriminated against. Parents will not be subsidising other children who have not paid.
5. When there are insufficient voluntary contributions to make an activity possible, and when there is no way to make up the shortfall, it will be cancelled.
6. The school charges for activities which are deemed to be optional extras. These include clubs which take place at lunch time and after school activities which are not part of our statutory curriculum. Charges for optional extras are not for profit and calculated to cover staffing costs.
7. On residential trips that take place wholly, or mainly, during school hours, the school will charge for the cost of board and lodging at the actual cost of the provision.
8. Where music tuition or singing tuition is not an essential part of the national curriculum, charges may be made.
9. School Meals are available at lunchtime for children. A charge of £2.40 per day (wef1/9/18) for either a hot meal or deli snack for all children who are not eligible for Free School Meals (FSM). A packed lunch can be ordered for class trips for the same charge.

10. The school offers snacks at morning break time. For those children who wish to take advantage of this, there is a small charge depending on what item is consumed. The list of charges is attached to this policy is reviewed annually.

11. The school offers financial support for disadvantaged pupils and pupils entitled to free school meals. Please contact the Headteacher or school office for further information.

12. There is a separate Lettings policy with charging structure.

## **OUTCOMES**

The funding of activities will be a clear and open process understood by all. We intend that our charging and remissions policy will be in line with that of the LA and that it will meet the requirements of the law.

### **Charging Structure (with effect from September 2018)**

School Meals at lunchtime: £2.40 per day (those not eligible for FSM)

#### Charging structure for break time snacks:

Slice of toast 10p

Fruit 20p

Drink 30p

#### Charging Structure for Extra-Curricular Activities (Lunch time and After School) Clubs

(45 minutes) £1.50 per session

Clubs (1 hour) £2.00 per session

Prices updated September 2018

Support for Low Income Families

#### Residential Trips:

The cost of these are met in full by the school for all disadvantaged pupils.

#### School Clubs:

All children who are entitled to free school meals are able to sign up for two clubs free of charge each term. All EVER 6 children who are no longer eligible for free school meals are able to sign up for two clubs for half of the cost.

**Revised and adopted by the Governing Body of Brackenwood Junior School  
September 2018**