

6th December 2019

Dear Parents and Carers,

Year 6 Residential Visit to PGL, Windmill Hill - September 2020

As you are aware we have been working on the final arrangements for your child's residential trip, we are delighted to inform you that we have now completed the booking process and will be taking the children to PGL at Windmill Hill again next year. This venue, we believe offers the best facilities and activities for the children.

Please find further information available on their website www.pgl.co.uk/windmill.

Taking the children on a residential trip at the beginning of Year 6 has always been very successful and a trip that they enjoy enormously. We have therefore made the booking for **Monday 7th September to Wednesday 9th September**. Children will need to be delivered to Windmill Hill for 9.30am on the Monday and collected from the same place at 4pm on the Wednesday.

We have been busy negotiating the cost on your behalf and the cost of the trip includes full-board accommodation and a very full three day programme of activities. Insurance is covered as well. A residential trip has always been a fantastic opportunity and experience for the children and we hope that all the children will be able to attend.

The total cost of the trip will be **£255 per child** payable as follows:

Deposit per pupil	£45.00	payable by Friday 31st January
2 nd payment	£70.00	payable by Friday 27th March
3 rd payment	£70.00	payable by Friday 5th June
Final payment	£70.00	payable by Friday 10th July

The initial deposit must be paid in order to secure the booking. **Once you have agreed and we have booked a place for your child the total amount is payable and non-refundable.** We appreciate that this is quite an expensive trip and we are asking for the deposit straight after Christmas but we are happy for payments to be made any time before the due dates listed above. We welcome smaller regular payments, if it is easier. **All payments must be made via parentpay.** If you would like to discuss further payment plans please speak to Mrs Jenner in confidence.

Residential courses organised by the school are an optional, but invaluable part of the National Curriculum and children benefit enormously from the experience both educationally and socially. I feel certain that the course we have chosen will prove to be both enjoyable and worthwhile. We have calculated the cost of this trip on all the children going. Unfortunately if we do not have the majority of children going we will be forced to consider cancelling the trip.

Please complete an online payment for the **deposit of £45.00** through Parentpay and tick the permission box to confirm a place for your child by **31st January 2020**; we will then be able to confirm our booking. If you have any concerns about your child going on this trip please do not hesitate to talk to myself, Mrs Jackson or Miss Cunningham. There will also be an opportunity to ask more questions at a meeting to be held in the summer which will explain all about the trip and will provide you with all the details including kit lists etc.

Yours sincerely,

Becky Reed
Headteacher