



**CHANTRY COMMUNITY PRIMARY SCHOOL**  
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Headteacher: Mrs Rebecca Reed BA (Hons) Ed

9<sup>th</sup> January 2018

Dear Parents/Carers,

### **Parent Governor Election**

With immediate effect, we have a vacancy for a Parent Governor to serve on our Board. In addition, with effect from 25<sup>th</sup> February 2018, we will have a second vacancy. The Governing Body consists of parents, staff, local business people and others appointed by the local council. They are involved in curriculum matters, ensuring that excellent standards of behaviour are maintained, interviewing staff and the allocation of the budget and the general running of the school.

Being a Governor does require your time and commitment. The Main Governing Body usually meets eight times a year, usually in the evenings but occasionally during the daytime. The term of office is usually for four years. It is helpful for governors with specific responsibilities to be able to visit the school during the day. Employers are obliged to offer reasonable time off for these duties but this may not be paid. Professional development to support governors in their role is available and of course, an interest in the school and its success is of paramount importance.

Parents or Carers wishing to stand for election for either of these vacancies must be nominated by two other parents. A nomination form is attached which must be returned by 3.30 p.m. on **Tuesday, 23<sup>rd</sup> January 2018.** You are also invited to provide details of yourself and your interests (not more than 50 words) which will be circulated with the voting slips to parents should the need arise.

The following East Sussex County Council regulations give guidance on persons who are entitled to vote and stand for election.

1.
  - i. Natural mother
  - ii. Natural father (if married to the natural mother at the time of the child's birth, or where the child is living with him for the majority of the time).
  - iii. Step parents )
  - iv. Partners of the natural parents. ) If the child is living
  - v. Foster parents ) with them for the
  - vi. Adoptive parents ) majority of the time.
  - vii. Persons who have a Court Order giving Parental responsibility.
2. Each parent is entitled to one vote.

We do our best to keep the school records accurate, but if any of the above does not receive a letter/nomination form, or a voting slip, please contact the Headteacher who will supply you with the information, and also amend the school records.

Being a Governor can be very rewarding, as well as giving you the opportunity to learn about the education of your child, you would be able to play a full part in the organisation and responsibilities of the Governing Body. I would be very willing to talk to any parent about the role of a Parent Governor and all candidates will have an informal meeting with myself or our Chair of Governors, Mr Sage.

Yours sincerely,

Becky Reed  
Headteacher

