



Loudwater Combined School

Learn, Create, Succeed

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Parents' Code of Conduct for Remote Learning

At Loudwater Combined School we believe in the concept of lifelong learning and the concept that both adults and children learn new things every day. We maintain that learning should be engaging and inclusive and an enjoyable experience for everyone; it should be fun. Through our teaching we equip children with the skills, knowledge and understanding necessary to be able to make informed choices about the important things in their future lives. We believe that appropriate teaching and learning experiences help children to lead happy and rewarding lives.

The values we hold as a school permeate throughout all areas of school life, these include:

Perseverance	Respect	Honesty	Kindness	Friendship
Forgiveness	Responsibility	Happiness	Thoughtfulness	

Please also read our E-safety policy which can be found on the school website.

Pupil Code of Conduct using Teams and Class Notebook when home school learning.

- I understand that I will be using the Google Classroom platform to take part in online learning at home and at school. My parents have been sent my **email and my password** to log in to Google Classroom. I will not reveal my password to anyone.
- I understand that I cannot contact members of my class using Google Classroom or Google Meets (emails have been disabled). I will use the Posts in the **Class Notebook** section to make sensible communications with my class teacher. I will only ask curriculum and school related questions. It is not a place to share personal details and information.
- I will only use technology when there is an adult in the house, and they know I am using it
- I understand that I should be dressed appropriately for a lesson (no nightwear) and that I am in a communal part of my home (not a bedroom.)
- I will be responsible for my behaviour and actions when using technology (Google Classroom and Meet and other interactive applications), this includes the resources I access and the language I use.
- I will make sure that all my communication with pupils, teachers or others using technology is responsible and sensible and adheres to the school's normal expectations.

- I will not deliberately browse, download, upload or forward material that could be considered offensive or illegal. If I accidentally come across any such material, I will report it immediately to my teacher or my parent / responsible adult.
- I will not record or take photos of my classmates or teachers during a face-to-face session.
- I will not share any videos on Google Classroom and other applications provided by the school. I will not to modify, re-post or otherwise tamper with a video uploaded by a member of staff. This is a breach of trust and is not permitted. •
- I understand that I will have to wait until the teacher begins the lesson. I will switch off my microphone and camera unless directed otherwise by the teacher.
- I understand that my lesson may be recorded. My teacher will always tell me if they have started recording.
- I understand that I can use the hands up button to let my teacher know I would like to contribute to the lesson.
- I will listen carefully and be kind and polite. I understand I can also use the 'chat' aspect of Google Meet and understand that these rules apply when using it. I understand the school Behaviour for Learning and Positive Relationships policy may be used if necessary.
- I understand that an adult at home may need to help me use Google Classroom, and that adults in school will also help me if I have any questions.
- I understand that when using Google Classroom and other applications provided by the school that my use can be monitored and logged and can be made available to my teachers.
- I understand that these rules are designed to help keep me safe and that if they are not followed, school sanctions will be applied, and my parents may be contacted.
- I have read, understood and accept the pupil code of conduct for remote learning.

Name:

Signed:

Date: