



## LEARNING SUPPORT ASSISTANT PERSON SPECIFICATION

**POST: Learning Support Assistant**

**SCHOOL: Loudwater Combined School**

	<b>Essential</b>	<b>Desirable</b>	<b>Evidenced by</b>
<b>Qualifications</b>		<ul style="list-style-type: none"> <li>• Education to GCSE standard or equivalent</li> <li>• Evidence of continuing professional development which may include a Team Teach or similar qualification</li> </ul>	<ul style="list-style-type: none"> <li>• Application Form</li> <li>• Documentary Evidence</li> <li>• Interview</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Experience of leading child-based learning activities</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of classroom support in Key Stage 2</li> <li>• A record of outstanding classroom support</li> </ul>	<ul style="list-style-type: none"> <li>• Application form</li> <li>• Interview</li> </ul>
<b>Knowledge and understanding</b>	<ul style="list-style-type: none"> <li>• Understanding of the need to work as part of a team.</li> <li>• Knowledge of the Key Stage 2 curriculum in English and Maths.</li> </ul>	<ul style="list-style-type: none"> <li>• A working knowledge of:               <ul style="list-style-type: none"> <li>○ Relevant research/publications</li> <li>○ County guidance relating to safeguarding, information sharing, PREVENT agenda.</li> <li>○ Role of external agencies (where appropriate): Speech and Language Therapists, Occupational Therapists, HI Support, CAMHS</li> <li>○ Child development and diverse needs</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• References</li> <li>• Interview</li> <li>• Group activity</li> </ul>
<b>Skills</b>	<ul style="list-style-type: none"> <li>• An enthusiastic, can-do attitude</li> <li>• Good oral and written communication skills</li> <li>• Good listening skills</li> <li>• Ability to work independently and keep records</li> </ul>	<ul style="list-style-type: none"> <li>• Ability to contribute to provision maps, multi-agency provision plans or annual review reports</li> <li>• Ability to deal with challenging situations</li> </ul>	<ul style="list-style-type: none"> <li>• Application Form</li> <li>• References</li> <li>• Interview</li> <li>• Specific Qualifications or experience</li> </ul>

	<ul style="list-style-type: none"> <li>• Able to organised and prioritise workloads and achieve deadlines</li> <li>• Good IT skills</li> </ul>		
<b>Personal characteristics</b>	<ul style="list-style-type: none"> <li>• Passionate about teaching and learning</li> <li>• Displays warmth, care and sensitivity in dealing with children</li> <li>• Proactive</li> <li>• Approachable</li> <li>• Committed</li> <li>• Enthusiastic</li> <li>• Able to motivate self and others</li> <li>• Calm under pressure</li> <li>• Well organised</li> <li>• Able to ask for help and support if needed</li> </ul>	<ul style="list-style-type: none"> <li>• A good sense of humour if all else fails!</li> </ul>	<ul style="list-style-type: none"> <li>• Application Form</li> <li>• References</li> <li>• Interview</li> <li>• Group activity</li> </ul>
<b>Special requirements</b>	<ul style="list-style-type: none"> <li>• An enhanced DBS check is essential</li> <li>• Good health and attendance record</li> </ul>		<ul style="list-style-type: none"> <li>• Application form</li> <li>• Interview</li> <li>• Documentary evidence</li> </ul>