

Charging Policy



Alverthorpe St Paul's CE (VA) School 3-11yrs

Date Approved7th November 2017.....

Review DateNovember 2018.....

Name of Co-ordinatorMrs C Chell

Chair of Resources Committee
Sign Print

The Governing Body has agreed that it will support school activities organised during or outside the school day, which may include a charging element to parents.

It is the aim of Alverthorpe St Paul's school to ensure that;

- activities offered in normal school time should be available to all pupils regardless of their parents' ability or willingness to help meet the cost;
- pupils will not be treated differently according to whether or not their parents have made any contribution in response to a request.

Principles

The Education Reform Act 1988 clarifies the activities for which charges can be made or voluntary contributions sought. The Act gives LAs and schools the discretion to charge for optional activities provided wholly or mainly out of school hours, and the right to invite voluntary contributions for the benefit of the school or in support of any activity organised by the school, whether during or outside school hours.

If the full cost towards any of the optional activities is not available from voluntary contributions, then it will be at the Headteacher's discretion to further subsidise the cost from other sources, including school funds, to enable the activity to take place.

If the amount of the subsidy required (other than voluntary contributions) is too great, then the activity may be cancelled.

School Uniform

No profit should be made from the sale of school uniform that is sold from the School Office. There is limited stock available to purchase from the school office. This was purchased from School Trends and sold on at the current School Trends prices. Our current uniform supplier, Xamax, stocks our uniform and parents/carers are able to purchase directly from them either by telephone, online or at their shop. The school has no involvement with any transactions between Xamax and the parent/carer.

School Visits

Voluntary contributions are requested from parents/carers to cover the cost for their own child only.

No surplus income should occur but in the event of a discount being obtained after voluntary contributions have been collected from parents/carers a refund of the surplus will be offered.

Residential Visits

Year 4 – The costs for this visit are worked out per individual child. The cost to the parent/carer does not subsidise any school staff or other children. There is no cost for children who are eligible for Free School Meals at the time of booking. All costs for coaches are met by the Governing Body.

Year 6 – The price quoted per child from the venue is the price given to the parents/carers. No extra cost is added on. There is no cost for children who are eligible for Free School Meals at the time of booking. Governors meet the cost of the coach.

After School Clubs

Clubs that are run by school staff only and finish at 4.00pm are offered free of charge for tuition. A nominal charge may be made for running costs eg. Ingredients at cooking club.

Clubs that are run by an external provider are charged at £1.50 if they finish at 4.00pm, and £2.00 if they finish at 4.15pm. If the cost of the external provider is greater than the income then the decision must be made as to whether the club should run at a cost to the school. Children currently entitled to Free School Meals are offered places free of charge. For other ad-hoc clubs by external providers the cost per child is passed on directly to the parent at the cost specified by the provider.

School Photographs

When Class Photographs and Individual/Family Photographs are taken by a Photography Company, the Company will send out order forms with the proofs. Any orders placed are sent directly to the Photography Company. School do receive a commission based on the number of orders and this is paid in to the School Fund.

When children participate in school plays or go on school visits and residentials, staff do sometimes take photographs or films as memories of the event. If parents/carers wish to have a copy of these photographs or films then a cost of £3.00 per disc is charged. However, photographs provided to parents/carers should not be uploaded to social networking sites, they are for personal use only.

Income from Donations

From time to time the school will seek voluntary donations for specific purposes. This may be via non-uniform days, sponsorship, etc. It will be made clear at the time of asking that such donations are voluntary and the purpose for which the donation will be used.

Breakages

The school will make charges for breakages and wilful damage to property or school equipment.

Music Tuition

We have peripatetic music teachers who come in to school and teach a variety of instruments. The cost of these lessons is set by Wakefield Music Services who will invoice parents/carers directly. If the parents/carers are in receipt of Income Support or Income Based Job Seeker's Allowance they may be eligible for full remission of tuition fees.

All children in Year 3 receive recorder lessons through the Wider Opportunities Music Service and the cost is met by the school. The school employs a music teacher to continue with this tuition in Years 4, 5 and 6 if the child/ren is/are interested.

School Milk

Nursery and Reception children under five years old

Under the Department of Health Nursery Milk scheme we offer our nursery and Reception children who are under five up until the half-term before their fifth birthday milk free of charge. In the half-term before a child turns five we will write to the parent/carer and ask if they wish for their child to continue having milk in the half-term in which they are five. We will request the necessary payment at this time to provide the milk for the following half-term.

Reception children aged five years old and all children in Years 1 to 6

For children aged five in the following half-term, older Reception children, and all other children in Years 1 to 6, milk will be offered and is charged at 21p per day and must be ordered each half-term.

Children who are Pupil Premium will be offered milk free of charge.

St Paul's United

The before and after school club is run by the school. Please refer to the St Paul's United terms and conditions for further details on charges.

Wraparound

Afternoon childcare is available to part-time children who attend our Nursery. Please refer to the Wraparound terms and conditions for further details on charges.

30 Hours Free Childcare (Extended Entitlement)

All of our Nursery children are entitled to 15 hours free childcare (Universal Entitlement). We offer this over five mornings. In addition to their Universal Entitlement some children may be eligible for an additional 15 hours free childcare (Extended Entitlement). Extended Entitlement can be used at St Paul's United or Wraparound. If the length of childcare required by the parent/carer exceeds their Universal or Extended Entitlement the charges applied will be those as set out in the relevant Terms and Conditions of the childcare being used.

Alverthorpe St Paul's PTA

It is thanks to the hard work and generosity of our PTA that subsidies can be offered. In addition to the larger purchases such as IT equipment, their continued help and support provides funding for items such as ingredients and materials for cooking; art, craft and design & technology resources; and support for educational visits.